

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – December 5, 2019**

Updated Items

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution:

| December 3 rd , 2019 | December 10 th , 2019 |
|---|--|
| <ul style="list-style-type: none">• John West Carpenter at Regal Row (Council District 6)• 1529 North Edgefield Avenue (Council District 6)• Shiloh Road at East Northwest Highway (Council District 9) | <ul style="list-style-type: none">• 1800 South Boulevard (Council District 7)• 2300 Coombs Street (Council District 7)• 2600 Hickory Street (Council District 7)• 2929 Hickory Street (Council District 7)• 1700 Chestnut Street (Council District 7)• 600 South Saint Augustine Drive (Council District 5) |

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager, and Monica Hardman, Director of Office of Homeless Solutions.

New Items

[DWU Billing System Outage](#)

The Dallas Water Utilities (DWU) billing system has been experiencing technical difficulties since Wednesday, December 4th. Customer payments cannot be made online or by telephone during this time. Informational messages instructing customers on alternative payment methods were posted as a public alert on the City of Dallas website homepage, as a blog post on the [dallascitynews.net](#), on DWU's webpage and DWU's customer service telephone system. The message informs customers they may make payments in person at the lobby at Dallas City Hall, 1500 Marilla, 2DS or at any Fidelity Express pay station location. DWU will not perform water disconnection activities while the system is offline to allow affected customers enough time to make their payments and/or make payment arrangements. At this time, it is anticipated the billing system will be available on December 6th. Once the system is available to customers, all communication channels will be updated with the appropriate information. If additional information is needed please contact Terry Lowery, Director, Dallas Water Utilities at 214-670-3188.

[MCC Security Digital Desk Sign-in: Vendor Acknowledgement](#)

Effective November 2019, the digital sign-in at the MCC security desk includes a requirement for guests to report if they have a pending bid or proposal for a contract with

DATE December 5, 2019
SUBJECT **Taking Care of Business – December 6, 2019**

the City. Guests with a pending bid or proposal are prohibited from lobbying councilmembers for the contract. The change is being implemented in partnership with the Office of Procurement Services as part of the City's enhanced efforts to ensure transparency and compliance throughout the procurement process. Should you have any questions or concerns, please contact Carrie Rogers, Director of the Mayor and City Council Office, or Chhunny Chhean, Director of Procurement Services.

[McCommas Bluff Landfill Gate Rate](#)

An article recently published by D Magazine noted that the City of Dallas "has the cheapest landfill in the region." While this is true in some cases, it is important to note that the comparisons made are from published gate rates. McCommas Bluff competes against several local private landfills. These private landfills offer substantial discounts to their largest commercial customers based on contractual volume commitments. Since these rates are not published to the public, Sanitation Services utilizes a solid waste consultant to access and advise on our gate rate in an effort remain competitive. As a result of our recent landfill market rate analysis, the FY2019-20 gate rate was increased 8.6% from \$26.25/ton to \$28.50. FY2020-21 will see an additional 5% increase to \$29.92/ton. We will continue to increase our gate rate to more closely mirror our competitors while maintaining a commitment to allow equitable access to our local customers. Should you have any questions, please contact Tim Oliver, Interim Director of Sanitation Services at 214-671-8222.

[MINOR HOME REPAIR GRANT PROGRAM](#)

The City of Dallas Housing Department held its kickoff training session for the Minor Home Repair Program on December 3rd where they learned to process payments and manage referrals. The Non-For-Profits partners are excited about assisting residents with minor home repairs for their single-family homes. They will begin working on homes in January. The Minor Home Repair Program is a part of the Home Improvement and Preservation Program.

[Mill Creek Tunnel Media Day Recap](#)

On Tuesday, December 3, 2019, the City of Dallas hosted Mill Creek Tunnel Media Day to showcase the Big Tex tunnel-boring machine (TBM). City officials and the media were invited to view the fully assembled 38-foot diameter by 230 feet long Big Tex (TBM). The assembly of the TBM marks a major milestone in the Mill Creek Drainage Relief Tunnel project. City officials celebrated the milestone with a monumental signing of the cutter head. The Mill Creek Drainage Relief Tunnel is a five-mile underground tunnel project that will provide drainage and flooding relief in east and southeast Dallas. The project is scheduled for completion in 2023. For additional information please contact Terry Lowery, Director, Dallas Water Utilities.

[Media Inquiries](#)

As of December 2, 2019, the City has received media requests from various news outlets regarding the following topics:

DATE December 5, 2019
SUBJECT **Taking Care of Business – December 6, 2019**

- Enforcement of Paid Sick Leave
- DFR Encourages Fire Safety for the Holiday
- DFR Responds to Fatal North Dallas Accident
- Person Hospitalized After Striking the Back of DFR Engine
- Multi-Alarm Fire Destroys East Dallas Apartment Building
- No Injuries Reported After Car Strikes Back of DFR Truck
- DFR Member Recognized for Saving the Life of Burn Victim

Please see the attached document compiling information provided to the media outlets for the November 25th – December 2nd, 2019 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Public Affairs & Outreach
Media Requests
November 25 – November 30

Date Submitted: 11/26/2019

Topic: Enforcement of Paid Sick Leave

Inquiry: Ken Kalthoff with NBC 5 asked if the paid sick leave ordinance is in effect, when will fines start being imposed and if the litigation regarding San Antonio's paid sick leave has any impact on Dallas. We let him know the following: The City of Dallas Earned Paid Sick Time (Paid Sick Leave) Ordinance went into effect on August 1, 2019 for employers with 6 or more employees. The City of Dallas will not enforce the Ordinance, except for violations of the anti-retaliation provision, until April 1, 2020. No part of the Ordinance goes into effect for employers with 5 or fewer employees until August 1, 2021. The litigation in San Antonio does not have an impact on the City's ordinance.

Submitted By: Roxana Rubio (Office of Fair Housing and Human Rights)

Media Entity: Ken Kalthoff (NBC 5)

Dallas Fire-Rescue Department
Media Requests: November 25th – December 2nd, 2019.

Wednesday, November 27th: Sent the following information to all local media outlets and posted onto social media –



Thanksgiving Safety

The kitchen is the heart of the home, especially at Thanksgiving. Kids love to be involved in holiday preparations. Safety in the kitchen is important, especially on Thanksgiving Day when there is a lot of activity and people at home.

- Stay in the kitchen when you are cooking on the stovetop so you can keep an eye on the food.
- Stay in the home when cooking your turkey and check on it frequently.
- Keep children away from the stove. The stove will be hot and kids should stay 3 feet away.
- Make sure kids stay away from hot food and liquids. The steam or splash from vegetables, gravy or coffee could cause serious burns.
- Keep the floor clear so you don't trip over kids, toys, pocketbooks or bags.
- Keep knives out of the reach of children.
- Be sure electric cords from an electric knife, coffee maker, plate warmer or mixer are not dangling off the counter within easy reach of a child.
- Keep matches and utility lighters out of the reach of children — up high in a locked cabinet.
- Never leave children alone in room with a lit candle.
- Make sure your smoke alarms are working. Test them by pushing the test button.

Did you know?



Thanksgiving is the leading day of the year for home fires involving cooking equipment.

Have activities that keep **kids out of the kitchen** during this busy time. Games, puzzles or books can keep them busy. Kids can get involved in Thanksgiving preparations with recipes that can be done **outside** the kitchen.



NATIONAL FIRE PROTECTION ASSOCIATION
The leading information and knowledge resource on fire, electrical and related hazards.



nfpa.org/education ©NFPA 2017

Wednesday, November 27th: **NBC 5/Telemundo (Karen Ballesteros) and WFAA 8 (Lourdes Vazquez)** - Can you provide information on the fatal crash on Lloyd and Preston Rd? Is there any preliminary information on what may have caused the accident?

City Response – DFR units were assigned to the call at [14:57](#), and reports indicate no less than 2 vehicles being involved; with one of them running into a light pole.

Unfortunately, the person who ran into the pole had to be extricated from their vehicle and taken to the hospital; where they were later pronounced dead.

You'll have to reach out to DPD for details regarding the cause of the accident.

Thursday, November 28th: NBC 5 (Claire Cardona) - Do you have any information on an accident at LBJ Freeway EB at Preston Road? We've heard that an engine was rear-ended at the scene and someone is pinned.

City Response - Around 06:00 DFR units were dispatched to a 911 call for a major accident at LBJ Freeway near Preston Road. Approximately an hour later, one of the DFR engines, that was blocking for the original accident, was struck by another vehicle.

The driver of that vehicle was briefly pinned in their vehicle, but firefighters were able to extricate that person from a rear window and transport them to a local hospital, in undisclosed condition, for evaluation of their injuries.

There were no injuries to any of the firefighters at the scene of the incident, and no one was transported from the original accident to which we responded as well.

Thursday, November 28th: All local media outlets - First, Happy Thanksgiving. Sorry to bug you on the holiday, but checking to see if you've been notified about the 2-alarm apartment fire in the 10000 block of Forest Lane?

City Response - At [18:41](#) Dallas Fire-Rescue responded to a 911 call for a structure fire at the Solaras Apartments, located at 10010 Forest Lane, in East Dallas.

When firefighters arrived at the three-story apartment building, they observed flames already coming through the roof. Due to the advanced stages of the fire, Command quickly called for a second alarm response and postured for a defensive attack.

Just before [19:30](#) a third alarm was dispatched for added manpower, as approximately 70 - 80 firefighters worked to extinguish the flames just after 21:00; isolating the damage to the building of origin.

There was a total of 23 apartments in the building (22 of which were occupied), which displaced an unspecified number of residents, but the American Red Cross has been dispatched to assist those residents with their needs. Thankfully, there were no injuries reported as a result of this fire.

According to Fire Investigators, the structural integrity of the building was compromised to such a degree that the building will have to be torn down. Due to this fact, investigators were not able to make safe entry into the building to conduct a thorough investigation; resulting in an undetermined fire cause.

Saturday, November 30th: All local media outlets - Do you have any information on this incidents? Was any one hurt? Do you have any tips you would like to share with our audience to help prevent this kind of accidents?

Dallas, TX (Dallas County)| Traffic Alert| S RL Thornton Frwy @ Zang Ave| FD O/S closing all NB lanes. Truck 33 has been struck while working a crash.| 00:33

City Response – Around 12:30 a.m. DFR Truck 33 was struck while at the scene of a major accident at I-35 and W. Clarendon. Thankfully, there were no injuries reported.

We would like to encourage people to slow down and be attentive and mindful to the road conditions, as well as the audible and visual warning signals used by first responders and adjust your driving accordingly.

Monday, December 2nd: Sent the following information to all local media outlets –
DFR Member To Be Recognized for Saving the Life of Burn Victim

What: Departmental recognition of DFR's, Pete Hartnett (and the crew staffing Engine 28)

When: Monday, December 2nd, at 2:00 p.m.

Where: Dallas Fire Station 37 (6742 Greenville Avenue)

Details: Dallas Fire-Rescue will be formally recognizing Firefighter, Peter "Pete" Hartnett, and the crew riding DFR Engine 28, for his life-saving actions on the morning of Monday, May 21, 2018, while responding to an "Aggravated Assault" call. Upon arrival, Engine 28 found a woman, who had been doused with kerosene and set on fire, rolling on the ground. Hartnett immediately jumped off the engine, while it was still in motion, and wrapped his bunker coat around the woman to put the flames out. Despite her level of anguish, the victim was able to tell firefighters the man standing next to them, who was originally thought to be someone who was trying to help, was actually the perpetrator. The man ran to his vehicle to flee the scene, but Hartnett chased him down and opened his door to pull him out. The man sped off towards the gate, with Hartnett in tow, and was able to make his escape after Hartnett was no longer able to hold on and fell to the ground. Though the assailant was later apprehended, and recently (in September) sentenced to life in prison, DFR immediately shifted their attention back to the victim; who was in critical condition and burned over 75% of her body. She was taken to Parkland Memorial Hospital and ended up, after overcoming insurmountable odds, surviving.

A more detailed account of the victim's story can be found in an article published in the Monday, November 4th, edition of the Dallas Morning News, at <https://www.dallasnews.com/news/courts/2019/10/26/a-year-after-her-ex-set-her-on-fire-domestic-violence-victim-starting-over-again/>

In Attendance: Dominique Artis, Fire Chief (and members from the Command Staff); Firefighter, Peter Hartnett; Burn Victim, Danyeil Townzen.

Media: Please arrive early as to try and facilitate as many interview requests as possible before the presentation

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **December 11, 2019 City Council FINAL Agenda - Additions/Revisions/Deletions**

On November 15, 2019, a DRAFT City Council Agenda for December 11, 2019 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red.

Revisions:

5. 19-1915 Authorize a three-year contract with West Publishing Corporation d/b/a West, a Thomson Reuters Business, for on-line legal research and associated services utilizing Westlaw for the City Attorney's Office through the Texas Department of Information Resources for the period beginning October 1, 2019 through September 30, 2022 - Not to exceed ~~\$540,719.64~~ \$568,206.48 - Financing: General Fund (subject to annual appropriations)
6. 19-1864 An ordinance amending Section 11-1, "Establishment of New Cemeteries Prohibited; Exception," of Chapter 11, "Cemeteries and Burials," of the Dallas City Code; providing clarification of cemetery placement in annexed territory - Financing: No cost consideration to the City
8. 19-1817 Authorize approval of the Office of the City Auditor's Fiscal Year 2020 Audit Plan as required by paragraph 4(b) of Resolution No. 79-0723, previously approved on February 28, 1979, and as amended by Resolution No. 90-4027, previously approved on December 12, 1990 - Financing: No cost consideration to the City
15. 19-279 Authorize the ratification of Supplemental Agreement No. 2 to the design-build services contract with Lansford Company, Inc. for the Dallas Police Department Helicopter Hangar Project at Dallas Executive Airport - Not to exceed \$491,067.00, from \$6,671,685.00 to \$7,162,752.00 - Financing: Aviation Construction Fund
17. 19-1485 Authorize the **(1)** acceptance of a grant from PetSmart Charities, Inc. to support the purchase of a vehicle for the Department of Dallas Animal Services in the amount of \$46,000.00 for the period December 31, 2019 through December 31, 2020; **(2)** receipt and deposit of grant funds in an amount not to exceed \$46,000.00 in the PetSmart Charities Grant 19-20 Fund; **(3)** establishment of appropriations in an amount not to exceed \$46,000.00 in the PetSmart Charities Grant 19-20 Fund; and **(4)** execution of the grant agreement and all terms, conditions, and documents

DATE December 6, 2019

SUBJECT **December 11, 2019 City Council FINAL Agenda - Additions/Revisions/Deletions**

required by the grant agreement - Not to exceed \$46,000.00 - Financing: PetSmart Charities Grant Funds

18. 19-1811 Authorize the **(1)** sale of up to 19 Land Transfer lots identified as Cedar Crest Land cluster and as shown in Exhibit A, to Confia Homes, L.L.C and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution of all necessary documents, pursuant to the City's Land Transfer Program and Section 34.051 of the Texas Property Tax Code; **(2)** release of lien for all non-tax City liens, notices, or orders that were filed on up to 19 Land Transfer lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and **(3)** execution of a development agreement with Developer for the construction of up to 19 single-family homes on the Land Transfer lots - Estimated Revenue: General Fund \$22,129.20
19. 19-1810 Authorize the **(1)** sale of up to 33 Land Transfer lots identified as Ideal clusters No. 2 and No. 3, and the Joppa Land cluster, as shown in Exhibit A, to Dallas Area Habitat for Humanity, Inc. and/or its affiliates (Developer), subject to restrictive covenants, a right of reverter, and execution of all necessary documents, pursuant to the City's Land Transfer Program and Sections 272.001(g) and 34.051 of the Texas Property Tax Code; **(2)** release of lien for all non-tax City liens, notices, or orders that were filed on up to 33 Land Transfer lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and **(3)** execution of a development agreement with Developer for the construction of up to 33 single-family homes on the Land Transfer lots - Estimated Revenue: General Fund \$33,444.33
20. 19-1813 Authorize the **(1)** sale of up to 11 Land Transfer [lots](#) identified as Jeffries-Myers cluster 2 as shown in Exhibit A, to Grand Central Texas Development Corporation dba Texas Community Builders (Developer), subject to restrictive covenants, a right of reverter, and execution of all necessary documents pursuant to the City's Land Transfer Program, Section 34.051 of the Texas Tax Property Code, and Section 272.001 of the Texas Local Government Code; **(2)** release of all non-tax City liens, notices, or orders that were filed on the 11 Land Transfer lots prior or subsequent to the deeds transferring the lots to the City of Dallas; and **(3)** execution of a conditional grant agreement with Developer and/or its affiliates in an amount not to exceed \$741,730.00 - Not to exceed \$741,730.00 - Financing: ECO (I) Fund (2017 Bond Funds)
21. 19-1799 Authorize an amendment to the City of Dallas Comprehensive Housing Policy, previously approved on May 9, 2018, by Resolution No. 18-0704, as amended, to add a Community Land Trust Program for the operation of community land trusts, the purpose of which is to develop and preserve long-term affordable housing through an alternative to traditional homeownership with less barriers but some built in equity restrictions pursuant to state guidelines - Financing: No cost consideration to the City
22. 19-1800 Authorize an amendment to the City of Dallas Comprehensive Housing Policy (CHP), previously approved on May 9, 2018, by Resolution No. 18-0704, as

DATE December 6, 2019

SUBJECT **December 11, 2019 City Council FINAL Agenda - Additions/Revisions/Deletions**

amended, to **(1)** delete Section 8 of Resolution No. 18-0704 relating to the housing policy task force, add new provisions for a housing policy task force to the CHP, and delegate authority to the City Manager to amend the composition and structure of the housing policy task force outlined in Appendix 1; **(2)** amend the range of income bands to be served from 30% to 120% of the area median income (AMI) to include housing for people at 0% to 120% of the AMI; **(3)** update the language to comply with the mixed income housing development bonus previously approved by city council on March 27, 2019; **(4)** update the language related to accessory dwelling units to comply with provisions approved by city council on June 27, 2018; **(5)** remove Exhibit A - the City CHDO Application from the Community Housing Development Organization (CHDO) Policy, Procedure, and Standards appendix; and **(6)** remove the Owner-Occupied Housing Rehabilitation/Reconstruction Program General Contractor/Homebuilder Application appendix - Financing: No cost consideration to the City

41. 19-1863 An ordinance amending Chapter 18, "Municipal Solid Wastes," of the Dallas City Code, by amending Section 18-11, "Specifying Charges for Disposal of Solid Waste Materials" to amend the fees for solid waste disposal services - Estimated Revenue: Sanitation Operation Fund \$715,964.00 (see Fiscal Information)
86. 19-1856 Authorize an increase in the construction services contract with Kraftsman, L.P. dba Kraftsman Commercial Playgrounds & Waterparks, through the Texas Association of School Boards cooperative agreement, for tops for trash cans, additional security bars for the filtration enclosures, additional sod and hydromulch, credit for signage and hydromulch for three spraygrounds at Jaycee/Zaragoza Park located at 3114 Clymer Street, Kleberg Park located at 1515 Edd Road, and K.B. Polk Park located at 3860 Thedford Avenue - Not to exceed \$136,086.37, from \$7,156,336.47 to \$7,292,422.84 - Financing: Park and Recreation Facilities Fund (2006 Bond Funds) (~~\$57,978.70~~ \$111,160.37) and Park and Recreation Facilities (B) Fund (2017 Bond Funds) (~~\$78,107.67~~ \$24,926.00)
89. 19-1647 Authorize Supplemental Agreement No. 3 to the Development Agreement with the Woodall Rodgers Park Foundation, a Texas non-profit foundation, for the design, construction and financing of the Phase 2 expansion of Klyde Warren Park ("Park") located at 2012 Woodall Rodgers Freeway to (a) include the Klyde Warren Park Phase 2 Extension, as described below and to (b) include a nearby portion of unused City right-of-way encompassed by the eastbound side of Woodall Rodgers Freeway service road, the southbound side of North Pearl Street, the southbound Olive Street on ramp to the Woodall Rodgers Freeway and adjacent parking lot to relocate the existing dog park component of the Park, which (a) and (b) collectively hereafter referred to as KWP2 - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future costs)
97. 19-1928 A resolution authorizing an additional retention payment for Christopher J. Caso, Interim City Attorney, during the time it takes to select a permanent City Attorney, payable in three equal installments beginning on January 1, 2020, and ending on March 31, 2020, or until a new City Attorney is appointed - Not to exceed \$30,000.00 - Financing: General Fund

DATE December 6, 2019

SUBJECT **December 11, 2019 City Council FINAL Agenda - Additions/Revisions/Deletions**

98. 19-1869 Authorize a Chapter 380 economic development grant and loan agreement with P3 Holdings, LLC and/or its affiliates in an amount not to exceed \$700,000.00 in consideration of Royal Blue Grocery operations and expansion of locations in Dallas, in accordance with the City's Public/Private Partnership Program - Not to exceed \$700,000.00 - Financing: 2017 Bond Funds (Proposition I) (\$350,000.00) and Public/Private Partnership Fund (\$350,000.00)
99. 19-1638 Authorize a twenty-year agreement with one ten-year renewal option and two additional five-year renewal options, with Reverchon Park Sports and Entertainment, LLC, for the development, operation, and maintenance of a proposed new athletic field and stadium at Reverchon Park located at 3505 Maple Avenue - Annual Revenue: [Reverchon](#) Park ~~and Recreation~~ Beautification Fund \$30,000.00 ([see Fiscal Information](#))

Deletions:

2. 19-1822 A resolution ratifying an emergency design-build contract with Big Sky Construction Co., Inc. for design and construction services to replace the apparatus bay at Fire Station 19 located at 5600 East Grand Avenue - Not to exceed \$1,200,000.00 - Financing: Capital Construction Fund
59. 19-1701 Authorize a decrease in the construction services contract with Roadway Solutions, Inc. for traffic signal construction of Warranted Traffic Signal Installation Group 5, to remove the construction of the traffic signal at North Prairie Creek Road at Forney Road signal from the contract - Not to exceed (\$312,035.00), from \$1,297,982.00 to \$985,947.00 - Financing: Street and Transportation (A) Fund (2017 Bond Funds)
60. 19-1703 Authorize a decrease in the construction services contract with Roadway Solutions, Inc. for traffic signal construction of Warranted Traffic Signal Installation Group 6, to remove the construction of the traffic signal at Interstate Highway 20 Eastbound/Westbound at Mountain Creek Parkway from the contract - Not to exceed (\$316,275.00), from \$1,337,393.00 to \$1,021,118.00 - Financing: Street and Transportation (A) Fund (2017 Bond Funds)
62. 19-1886 Authorize **(1)** a contract with the Foundation for African-American Art in the amount of \$72,660.00; and **(2)** a contract with the Dallas Historical Society in the amount of \$36,435.00, for the provision of artistic services to the City through the Cultural Organizations Program for the period October 1, 2019 through September 30, 2020 – Total not to exceed \$109,095.00 - Financing: General Fund
66. 19-1654 Adopt a resolution **(1)** authorizing and approving the creation of a public facility corporation in accordance with the Texas Public Facility Corporation Act, Chapter 303 of the Texas Local Government Code, as amended ("Act"), to be named the Dallas Public Facility Corporation ("Corporation"); and **(2)** approving the Corporation's proposed articles of incorporation and bylaws - Financing: No cost consideration to the City

DATE December 6, 2019
SUBJECT **December 11, 2019 City Council FINAL Agenda - Additions/Revisions/Deletions**

68. 19-1713 Authorize a three-year service price agreement for ice pigging cleaning services for Dallas Water Utilities - Utility Service Co., Inc., sole source - Estimated amount of \$496,000 - Financing: Water Utilities Fund
- Z5. 19-1833 A public hearing to receive comments regarding an application for and an ordinance granting a Planned Development Subdistrict for GR General Retail uses on property zoned a GR General Retail Subdistrict within Planned Development District No. 193, the Oak Lawn Special Purpose District, on the west corner of Lemmon Avenue and Oak Lawn Avenue
Recommendation of Staff: Denial
Recommendation of CPC: Approval, subject to a development plan, landscape plan, and conditions
Z189-316(PD)

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizer Tolbert, Chief of Staff at 214-670-3302.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Elizabeth Reich, Chief Financial Officer

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #72, December 11, 2019 - Library Mobile Hotspots**

The subject agenda item requests authorization for a purchasing agreement for library mobile internet hotspots, as approved in the FY19-20 Annual Budget by City Council. The hotspots will be available for check out in early 2020 in the same way customers check out books or DVDs. Hotspots will allow for easy connectivity to laptops, mobile devices and do not require installation in the home. Ultimately, this service would reduce barriers of access, enhance workforce readiness, and improve residents' quality of life.

By budget amendment, the City Council supported funding to increase the pilot from 300 to 900 hotspots, which increased the pilot locations from three to ten. The pilot locations were chosen by the Library based on 2010 Census data for percentage of homes without internet access as well as proximity to Community Centers that can partner with participating neighborhood libraries: Dallas West, Martin Luther King, Jr., Highland Hills, Arcadia Park, Bachman Lake, Paul Laurence Dunbar Lancaster-Kiest, Pleasant Grove, Polk-Wisdom, Prairie Creek and Skyline Branch Libraries.

With City Council approval of the agreement, Library staff will initiate a targeted promotional effort to inform the public regarding the availability of the hotspots on January 2, 2020. Library staff will seek to collaborate with City Council Members in these respective areas to increase outreach. The program will launch in February 2020 for check-outs. Included with the hotspot will be information on employment and educational resources provided by the Dallas Public Library via the Internet.

If you have questions, please contact me or Jo Giudice, Dallas Public Library Director.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

Joey Zapata
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #98, December 11, 2019 – Authorize a Chapter 380 economic development grant and loan agreement with P3 Holdings, LLC and/or its affiliates in an amount not to exceed \$700,000.00 in consideration of Royal Blue Grocery operations and expansion of locations in Dallas, in accordance with the City’s Public/Private Partnership Program**

Background

Since March 2019, city staff has been in discussions with P3 Holdings, LLC (P3) regarding the expansion of Royal Blue Grocery locations in Dallas. Royal Blue Grocery (RBG) is a compact urban market that opened its first store in downtown Austin in 2006. Currently, there are 10 RBG stores operating in Texas, including six (6) stores in Austin, one (1) in San Antonio, and three (3) in Dallas, each custom tailored to the neighborhood they serve.

P3 owns and operates multiple franchises of RBG stores in the Dallas area. In 2015, P3 opened its flagship store in Highland Park Village. In July 2018, a second location opened on the ground floor of the Mercantile Building in downtown Dallas. P3 opened a third location at the Trammel Crow Center in September of this year. P3 plans to open an additional store in the North Oak Cliff/Bishop Arts area at the former location of Bolsa Mercado at 634 W. Davis Street. The total renovation costs for the Davis Street location is an estimated \$858,633.00. Improvements to this location include new kitchen equipment, installation of refrigeration equipment and aisles for groceries, finish out of a small seating area for coffee and café area and design and furnish patio seating on the side of the building and sidewalk seating along Davis Street. The proposed RBG store on Davis Street will fill a retail gap in the specialty food segment for the surrounding neighborhood.

P3 opened its first three RBG stores without any City assistance but has now requested financial assistance in the amount of \$700,000.00 to support its current expansion and operations in Dallas and renovation of the Davis Street building. Staff performed a review of the proposed project and determined the net profit margin after taxes for the Davis Street location would not be sufficient to support traditional long-term debt. Additionally, due to the company’s expansion, the current financials for P3 could not support additional conventional market rate debt that would cost exponentially more than any loan offered by the City.

DATE December 6, 2019

SUBJECT

Upcoming Agenda Item #98, December 11, 2019 – Authorize a Chapter 380 economic development grant and loan agreement with P3 Holdings, LLC and/or its affiliates in an amount not to exceed \$700,000.00 in consideration of Royal Blue Grocery operations and expansion of locations in Dallas, in accordance with the City’s Public/Private Partnership Program

Based on the findings of the underwriting review, Staff has proposed an incentive package comprised of a Chapter 380 conditional grant in the amount of \$350,000.00 to reimburse redevelopment costs associated with the Davis St. location and a working capital term loan in the amount of \$350,000.00 to provide working capital needed to support all RBG store locations in Dallas. The working capital loan will have an interest rate of 3%, term and amortization schedule of 60 months (5 years) and will be payable after the Davis St. store has received a final certificate of occupancy and is open to the public. The incentive will be secured through a personal guaranty from the members of P3 Holdings, LLC.

Community Benefits

| | |
|---|--|
| Local Hiring Requirement | A minimum of 50% of all new P3 employees hired on or after the date of the City Council authorization shall be residents of the City of Dallas (“Local Hiring Requirement”). |
| Educational/Workforce Partnerships | P3 shall seek to establish partnerships with the Dallas Independent School District (DISD), such as Skyline High School’s Career Development Center in Culinary Arts and Dallas County Community College District to provide opportunities for individuals interested in a career in the food industry. |
| Local Vendor support | P3 shall also host a minimum of one (1) vendor day events in which Dallas based food entrepreneurs from southern and West Dallas will have the opportunity to pitch their food products. P3 currently supports more than 50 local vendors. |
| Mentorship to Local Grocers | P3 shall serve as a mentor to individuals/companies seeking to operate grocery concepts/stores in southern and West Dallas. |
| Community Equity | P3 shall contribute 10% of the gross potential savings from \$700,000 of economic development incentives to a fund that shall be utilized to support Dallas food entrepreneurs based in southern and West Dallas. The contribution shall be paid to the City of Dallas at closing and the fund shall be administered by the City. Savings shall be calculated by |

DATE December 6, 2019

SUBJECT **Upcoming Agenda Item #98, December 11, 2019 – Authorize a Chapter 380 economic development grant and loan agreement with P3 Holdings, LLC and/or its affiliates in an amount not to exceed \$700,000.00 in consideration of Royal Blue Grocery operations and expansion of locations in Dallas, in accordance with the City’s Public/Private Partnership Program**

| | |
|--------------|--|
| | <p>taking the market rate cost of \$700,000 at 6% over 5yrs vs. the cost of the City’s incentives. Calculation:</p> <p>Total Interest Cost at 6% over 5yrs on \$700,000 loan = \$111,977.66</p> <p>Total Interest Cost at 3% over 5yrs on \$350,000 loan = \$27,342.50 (\$350,000 grant does not have an interest rate.</p> <p>Difference = \$84,635 Savings to P3 10% of the Savings = \$8,464</p> |
| Wages | <p>All employees of stores in the city in Dallas hired on or after the date of the City Council authorization of the proposed incentive agreement shall be paid an average minimum starting hourly wage of \$15.00 per hour including tips (excluding overtime, bonuses, and benefits).</p> |

Public Benefits

| | |
|--|---|
| Value of Public Incentive per job created | <p>$\\$700,000/30 = \\$23,333$ OED did use a HUD metric tied to economic development to ensure that our incentive met the standard economic development public benefit aggregate test which is for every \$35,000 in assistance a job is created.</p> <p>Based on the \$700,000 in assistance for the project, RBG is well within the national guidelines for receiving assistance at \$23,333 in assistance for the 30 jobs being created.</p> |
| Net Revenues to the City of Dallas | <p>Over a ten-year period, the project generates positive net revenues \$168,467 to the City of Dallas.</p> |
| Breakeven period | <p>The project has a breakeven of 6.5 years. This is a conservative estimate in that it assumes revenues remain flat over a 10 year period. Additionally, the assessment does not</p> |

DATE December 6, 2019

SUBJECT **Upcoming Agenda Item #98, December 11, 2019 – Authorize a Chapter 380 economic development grant and loan agreement with P3 Holdings, LLC and/or its affiliates in an amount not to exceed \$700,000.00 in consideration of Royal Blue Grocery operations and expansion of locations in Dallas, in accordance with the City’s Public/Private Partnership Program**

| | |
|---|--|
| | assume the loan repayment and the interest earned from the credit facility. The breakeven is 5 years with the loan repayment and the interest income factored in. |
| Internal Rate of Return to the City of Dallas | 5.79% over 10 years (This does factor in the interest income from the loan nor the repayment of the loan in year 5. 13.66% over 10 years (includes \$350,000 loan repayment and the interest income) |
| Positive Net Present Value to the City of Dallas | The project generates positive public benefits to the City of Dallas in that the value of the public incentive \$700,000 being recommended by OED is less than the projected public revenues generated by the project. |
| Small business development in Dallas | The project supports small business development in the City of Dallas along with job creation and development along a key commercial corridor in southern Dallas. |
| MBE/WBE Participation | P3 shall make a good faith effort to comply with the City’s Business Inclusion and Development (“BID”) goal of 25% participation by certified Minority/Women-owned Business Enterprises (“M/WBE”) for all hard construction expenditures on the Project and meet all reporting requirements. |

Issues

On November 4, 2019, the item was briefed to the Economic Development Committee and was recommended to be placed on the December 11, 2019 City Council Agenda. Since the Economic Development Committee recommendation, P3 has agreed to the following additional conditions:

1. A minimum of 50% of all new P3 employees hired on or after the date of the City Council authorization shall be residents of the city of Dallas (“Local Hiring Requirement”).
2. P3 shall serve as a mentor to individuals/companies seeking to operate grocery concepts/stores in southern and West Dallas.

DATE December 6, 2019

SUBJECT

Upcoming Agenda Item #98, December 11, 2019 – Authorize a Chapter 380 economic development grant and loan agreement with P3 Holdings, LLC and/or its affiliates in an amount not to exceed \$700,000.00 in consideration of Royal Blue Grocery operations and expansion of locations in Dallas, in accordance with the City’s Public/Private Partnership Program

3. P3 shall seek to establish partnerships with the Dallas Independent School District and Dallas County Community College District to provide opportunities for individuals interested in the food industry.
4. P3 shall also host a minimum of one (1) vendor day events in which Dallas based food entrepreneurs from southern and West Dallas will have the opportunity to pitch their food products
5. P3 shall contribute 10% of the gross potential savings from \$700,000 of economic development incentives to a fund that shall be utilized to support Dallas food entrepreneurs based in southern and West Dallas. The contribution shall be paid to the City of Dallas at closing and the fund shall be administered by the City. Savings shall be calculated by taking the market rate cost of \$700,000 at 6% over 5 years vs. the cost of the City’s incentives.

Recommendation

Staff recommends City Council’s approval of the item on December 11, 2019.

Fiscal Information

2017 Bond Funds (Proposition I) - \$350,000.00 (District 1 – Chad West)
Public/Private Partnership Funds - \$350,000.00

Should you have any questions, please contact Courtney Pogue, Director of the Office of Economic Development, at Courtney.pogue@dallascityhall.com or at (214) 670-1685.



Michael A. Mendoza

Chief of Economic Development & Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

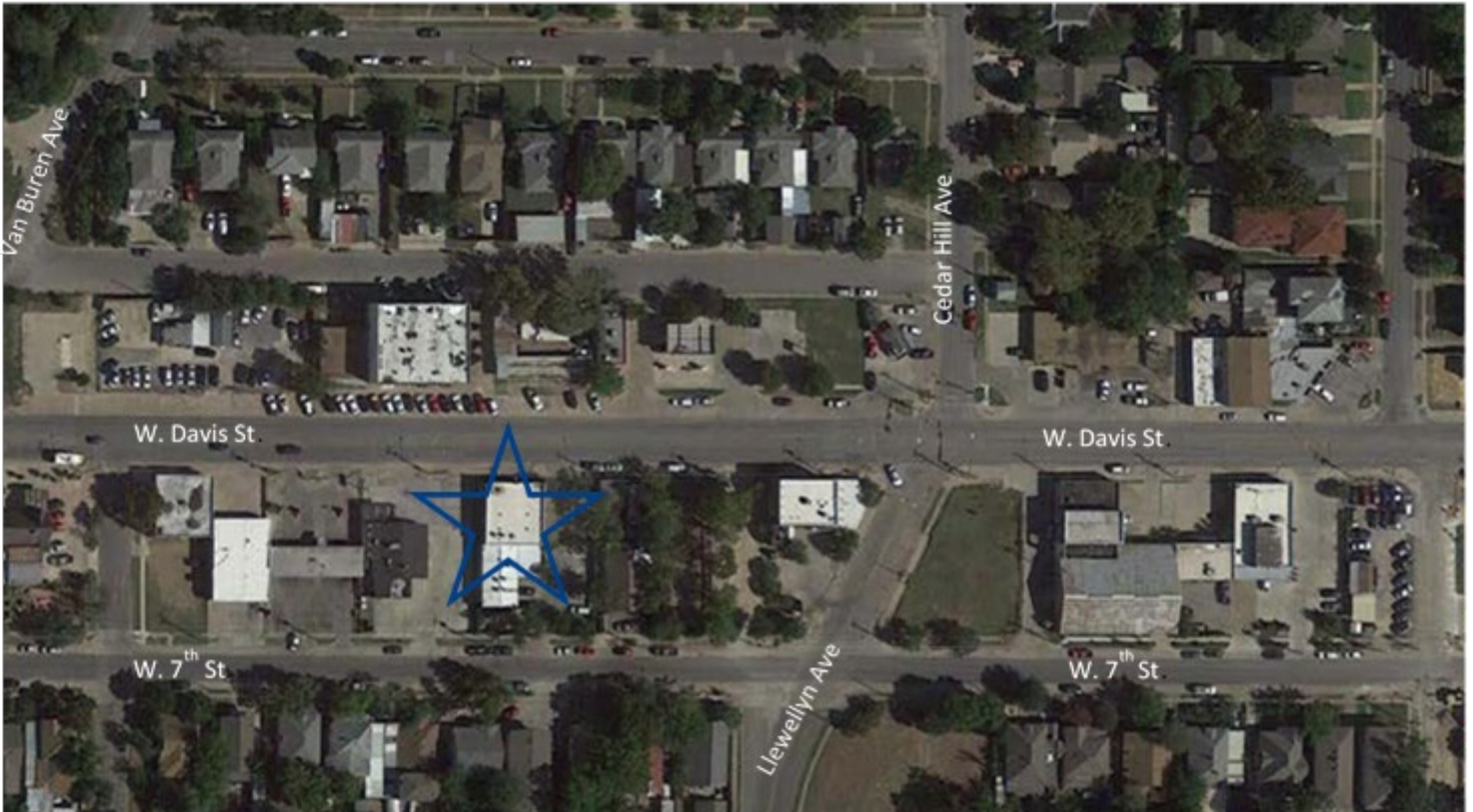
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

DATE December 6, 2019

SUBJECT

Upcoming Agenda Item #98, December 11, 2019 – Authorize a Chapter 380 economic development grant and loan agreement with P3 Holdings, LLC and/or its affiliates in an amount not to exceed \$700,000.00 in consideration of Royal Blue Grocery operations and expansion of locations in Dallas, in accordance with the City’s Public/Private Partnership Program

Location Map



Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for December 11, 2019 Council Agenda**

It is the mission of the Office of Business Diversity to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use qualified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the December 11, 2019 City Council Agenda. The total contract award amount, consisting of 44 agenda items is \$112.5M. **M/WBE is applicable to 34 of the 44 agenda items. For these items, construction and architectural and engineering items total \$71.5M with an overall M/WBE participation of \$27.3M or 38.13%, while goods and services items total \$17.2M with an overall M/WBE participation of \$1.2M or 6.92%. Goods and service items have less opportunities for M/WBE participation due to the specialized nature of the specifications, and participation on those contracts is limited to availability of M/WBE vendors.**

As a reminder, the current M/WBE goals are:

| Architecture & Engineering | Construction | Professional Services | Other Services | Goods |
|----------------------------|--------------|-----------------------|----------------|--------|
| 25.66% | 25.00% | 36.30% | 23.80% | 18.00% |

2017 Bond Program – December 11th Council Agenda

The Office of Business Diversity continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes 16 agenda items that are funded by 2017 bond funds. **We are pleased to announce that five of the 16 agenda items have 100.00% minority participation. These 16 items total \$37.6M with an overall M/WBE participation of \$19.9M or 52.95%.**

- **Street Improvements:**
 - **\$21.6M - 7 items**
 - \$9.1M M/WBE participation
 - 42.15% M/WBE participation
- **Alley Improvements:**
 - **\$7.6M - 3 items**
 - \$7.1M M/WBE participation
 - 92.64% M/WBE participation

DATE December 6, 2019
SUBJECT **December 11, 2019 Council Agenda M/WBE Participation Overview**

Highlighted Items:

Lemmon Ave. Streetscape Enhancements at Love Field

Agenda Item No. 13 Authorize an engineering services contract with Kimley-Horn and Associates, Inc. in the amount of \$2.4M to provide design and construction administration services for the Lemmon Avenue Streetscape Enhancements Project at Dallas Love Field. **This item includes participation from five M/WBE vendors resulting in \$615K participation or 25.88% M/WBE participation on a 25.66% goal.**

Construction Services - Fire Station No. 46 Replacement

Agenda Item No. 39 Authorize Supplemental Agreement No. 1 in the amount of \$5.4M to the design-build services contract with Harrison, Walker & Harper, L.P. to provide construction services for the new Fire Station No. 46 replacement facility. **This item includes participation from two M/WBE vendors resulting in \$1.6M participation or 30.07% M/WBE participation on a 25.00% goal.**

Master Agreement - Hand and Power Tools

Agenda Item No. 77 Authorize a three-year master agreement in the amount of \$6.6M for hand and power tools. **This item includes participation from one M/WBE vendor resulting in \$1.0M participation or 15.51% M/WBE participation on a 18.00% goal.**

Engineering Services for COD Water Production Facilities Strategic Plan

Agenda Item No. 90 Authorize a professional services contract in the amount of \$4.6M with HDR Engineering, Inc. to provide engineering services for the City of Dallas Water Production Facilities Strategic Plan. **This item includes participation from four M/WBE vendors resulting in \$1.4M participation or 31.36% M/WBE participation on a 25.66% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Director
Office of Business Diversity

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
- Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **2020 Community Survey**

The Office of Budget is again partnering with ETC Institute (ETC) for the biannual Community Survey, which will launch January 2, 2020. The purpose of the Community Survey is to assess resident perceptions of Dallas and understand community priorities regarding City services.

The survey and its administration are standardized to ensure high-quality survey methods and results that are statistically significant. ETC selects participating households at random, and the household member who responds is selected without bias. Mailings and follow-up phone calls give each randomly selected household more than one chance to complete the survey. Materials are mailed in English, and assistance is available for Spanish speakers to complete the survey. All survey responses remain anonymous.

Although the selected sample is reflective of the demographics of the City, certain groups (by age, race, or gender) may be over- or underrepresented in the final results, depending on who chooses to respond. However, ETC will ensure at least 100 responses are collected from each City Council district.

The survey is customized for Dallas and developed in close cooperation with City staff to ensure comparability with previous Community Surveys (conducted in 2005, 2006, 2007, 2009, 2011, 2013, 2014, 2016, and 2018) and allow for trend analysis. ETC has also partnered with 24 of the 34 cities in the U.S. with populations greater than 500,000 and provides comparisons with those jurisdictions.

ETC will administer the survey in early 2020, and we plan to brief City Council on the results in April. We will provide digital materials by December 20 for you to share with your constituents during January and February prior to the survey launch to encourage them to complete the survey if they are selected.

DATE December 6, 2019

SUBJECT **2020 Community Survey**

Please contact the Office of Budget Director, Jack Ireland, if you have questions.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report – September 2019**

The FY 2018-19 Budget Accountability Report (BAR) based on information through September 30, 2019, is attached for your review. This report combines the Financial Forecast Report (FFR), Dallas 365, and Budget Initiative Tracker into a single year-end report, which we will also provide to the Government Performance and Financial Management Committee on December 10. Please note we will reissue the end-of-year FFR with updated actuals when the Comprehensive Annual Financial Report is completed and published in early 2020.

If you have any questions, please contact Jack Ireland, Director in the Office of Budget.


M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors



SEPTEMBER 2019
**BUDGET
ACCOUNTABILITY
REPORT**

PREPARED BY THE
OFFICE OF BUDGET

1500 Marilla Street, 4FN
Dallas, TX 75201

214-670-3659
financialtransparency.dallascityhall.com

EXECUTIVE SUMMARY

Financial Forecast Report

| Operating Fund | Year-End Forecast vs. Budget | |
|--|------------------------------|----------|
| | Revenues | Expenses |
| General Fund | ✓ | ✓ |
| Aviation | ✓ | ✓ |
| Convention and Event Services | ! | ✓ |
| Municipal Radio | ✗ | ✓ |
| Sanitation Services | ✓ | ✓ |
| Storm Drainage Management | ✓ | ! |
| Sustainable Development and Construction | ✗ | ✓ |
| Dallas Water Utilities | ! | ! |
| Information Technology | ✓ | ✓ |
| Radio Services | ✓ | ✗ |
| Equipment and Fleet Management | ✓ | ✓ |
| Express Business Center | ✓ | ✗ |
| 9-1-1 System Operations | ✓ | ✗ |
| Debt Service | ✓ | ✓ |

✓ YE forecast within 5% of budget

! YE forecast within 6-10% of budget

✗ YE forecast more than 10% from budget or no forecast provided

Dallas 365

✓ 22

On Target

✗ 13

Not on Target

Budget Initiative Tracker

● 29

Complete

◐ 15

In Progress

FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through September 30, 2019, for the General Fund and other annual operating funds of the City. The Adopted Budget reflects the budget adopted by City Council on September 18, 2018, effective October 1 through September 30. The Amended Budget column reflects City Council-approved transfers between funds and programs, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-Date (YTD) Actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the Year-End (YE) Forecast, which projects anticipated revenues and expenditures as of September 30, 2019. The variance is the difference between the FY 2018-19 Amended Budget and the YE Forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

General Fund Overview

| | FY 2018-19 Adopted Budget | FY 2018-19 Amended Budget | YTD Actual | YE Forecast | Variance |
|------------------------|------------------------------|------------------------------|---------------|---------------|--------------|
| Beginning Fund Balance | \$182,017,646 | \$182,017,646 | | \$207,908,478 | \$25,890,832 |
| Revenues | 1,365,966,274 | 1,369,851,406 | 1,338,733,027 | 1,372,688,127 | 2,836,721 |
| Expenditures | 1,365,966,274 | 1,369,601,406 | 1,331,362,639 | 1,356,038,144 | (13,563,265) |
| Ending Fund Balance | \$182,017,646 | \$182,267,646 | | \$224,558,461 | \$42,290,818 |

The General Fund overview provides a summary of financial activity through September 30, 2019.

Fund Balance. The summary includes fund balance with the YE revenue and expenditure forecasts. The YE forecast beginning fund balance represents the FY 2017-18 audited unassigned ending fund balance and includes FY 2017-18 YE savings.

Revenues. Through September 30, 2019, General Fund revenues are projected to be \$2,836,000 over budget. This is primarily due to forecasted increases in sales tax collections, Safelight camera revenues, and interest revenues, offset partially by a reduction in anticipated Ambulance Services Supplemental Payment Program revenue.

Expenditures. Through September 30, 2019, General Fund expenditures are projected to be under budget by \$13,487,000. Departments are under budget primarily because of salary savings from vacant positions, Safelight and ambulance billing contract savings, and lower-than-anticipated costs associated with the school crossing guard program and the Citywide security assessment approved by City Council on May 22.

Amendments. The General Fund budget was amended on:

- November 14, 2018, by resolution #18-1641 in the amount of \$155,000 for the District 4 runoff election.
- February 13, 2019, by resolution #19-0296 in the amount of \$480,000 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery.
- April 24, 2019, by ordinance #31779 for mid-year appropriation ordinance adjustments consisting of a \$75,000 increase to Civil Service (CVS), \$80,700 increase to City Controller's Office (CCO), \$150,000 decrease to Court and Detention Services (CTS), \$100,000 decrease to Library (LIB), \$73,520 decrease to Non-Departmental, \$150,710 increase to 311 Customer Service (311), \$142,110 increase to Office of Homeless Solutions (OHS), \$125,000 decrease to Public Affairs and Outreach (PAO), \$250,000 increase to Dallas Police Department (DPD) from Contingency Reserve, and a \$500,000 increase to Park and Recreation (PKR) from Contingency Reserve.

(continued on page 4)

VARIANCE NOTES

- May 15, 2019, by resolution #19-0737 in the amount of \$1,250,000 for the citywide runoff election
- September 11, 2019, by ordinance #31308 for end-of-year appropriation ordinance adjustments consisting of a \$695,000 increase to Building Services (BSD), \$50,000 decrease to City Attorney's Office (CAO), \$15,000 decrease to City Auditor's Office (AUD), \$450,000 decrease to CTS, \$130,000 decrease to Dallas Animal Services (DAS), \$290,000 decrease to Dallas Fire-Rescue (DFR), \$1,950,000 increase to DPD, \$15,000 decrease to Housing and Neighborhood Revitalization (HOU), \$180,000 decrease to Human Resources (HR), \$700,000 decrease to LIB, \$75,000 decrease to the Office of Equity and Human Rights, \$970,000 increase to the Office of Strategic Partnerships and Governmental Affairs (OSPGA), \$80,000 decrease to PAO, \$50,000 decrease to Mayor and City Council (MCC), \$1,266,000 decrease to Non-Departmental, \$100,000 decrease to the Office of Budget (BMS), \$142,000 increase to the Office of Cultural Affairs (OCA), \$384,000 increase to PKR, \$200,000 decrease to Planning and Urban Design (PUD), \$40,000 decrease to Public Works (PBW), and a \$500,000 increase to Transportation (TRN).

Financial Forecast Report

GENERAL FUND REVENUE

| Revenue Category ¹ | FY 2018-19 Adopted Budget | FY 2018-19 Amended Budget | YTD Actual | YE Forecast | Variance |
|-------------------------------------|------------------------------|------------------------------|------------------------|------------------------|--------------------|
| Property Tax | \$727,886,279 | \$727,886,279 | \$728,310,111 | \$728,785,111 | \$898,832 |
| Sales Tax ² | 311,645,016 | 311,645,016 | 313,460,750 | 313,460,750 | 1,815,734 |
| Franchise and Other | 133,347,988 | 133,347,988 | 116,289,382 | 135,617,208 | 2,269,220 |
| Charges for Service ³ | 110,146,088 | 110,146,088 | 96,836,850 | 102,349,313 | (7,796,775) |
| Fines and Forfeitures | 34,244,958 | 34,244,958 | 27,194,056 | 35,632,761 | 1,387,803 |
| Operating Transfers In ⁴ | 24,823,767 | 27,708,899 | 24,092,615 | 24,122,899 | (3,586,000) |
| Intergovernmental | 9,563,291 | 9,563,291 | 10,190,018 | 10,190,018 | 626,727 |
| Miscellaneous ⁵ | 6,320,104 | 6,320,104 | 7,940,856 | 7,999,414 | 1,679,310 |
| Licenses and Permits | 5,670,499 | 5,670,499 | 6,563,305 | 6,665,570 | 995,071 |
| Interest ⁶ | 2,318,284 | 3,318,284 | 7,855,084 | 7,865,084 | 4,546,800 |
| Total Revenue | \$1,365,966,274 | \$1,369,851,406 | \$1,338,733,027 | \$1,372,688,127 | \$2,836,721 |

VARIANCE NOTES

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

1 Revenue Category. Beginning with the December 2018 BAR, revenue categories have been restated to match the City's Chart of Accounts.

2 Sales Tax. Sales tax revenues are forecast to be \$1,815,000 over budget due to increased collections. Over the most recent 12 months, sales tax receipts have increased by 2.6 percent. On September 30, the City received a notice from the Texas Comptroller of Public Accounts of \$5,200,000 in overpayment in local sales tax between July 2014 and July 2017. Additionally, the City had entered multi-year repayment plans with the Comptroller for \$3,800,000 in prior overpayments. To avoid reductions of monthly revenue for the next three years (when sales tax returns might be lower), the City selected a one-time repayment option in which the Comptroller deducted \$5,200,000 from the City's revenue for August 2019 and \$3,800,000 for September 2019. The City now has no outstanding payments due.

3 Charges for Service. Charges for Service are forecast to be \$7,796,000 under budget primarily as a result of a \$10,657,000 reduction in anticipated Ambulance Services Supplemental Payment Program revenues, partially offset by a \$1,167,000 reduction in contractor fees.

4 Operating Transfers In. The revenue budget for Operating Transfers In was amended on November 14, 2018, by resolution #18-1641 in the amount of \$155,000 for the District 4 runoff election; on February 13, 2019, by resolution #19-0296 in the amount of \$480,000 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery; on April 24, 2019, by ordinance #31179 in the amount of \$750,000 for the police staffing study and evening youth programs in PKR; and on May 15, 2019 by resolution #19-0737 in the amount of \$1,250,000 for the citywide runoff election. Revenue is forecast to be \$3,194,000 under budget due to deferral of inter-fund transfers.

5 Miscellaneous. Miscellaneous revenues are forecast to be \$1,679,000 over budget primarily due to facility rental fees and sale of non-taxable City surplus property.

6 Interest. Interest revenue is forecast to be \$4,546,000 over budget based on current trends and actual collections. The revenue budget for Interest was amended on September 11, 2019, by ordinance #31308 to appropriate excess revenue.

Financial Forecast Report

GENERAL FUND EXPENDITURES

| Expenditure Category | FY 2018-19 Adopted Budget | FY 2018-19 Amended Budget | YTD Actual | YE Forecast | Variance |
|---------------------------------------|------------------------------|------------------------------|-----------------|-----------------|----------------|
| Civilian Pay | \$241,344,527 | \$239,035,672 | \$222,217,144 | \$221,920,516 | (\$17,115,156) |
| Civilian Overtime | 6,660,128 | 6,678,021 | 11,398,516 | 11,400,645 | 4,722,624 |
| Civilian Pension | 35,070,258 | 34,843,847 | 32,100,034 | 31,955,540 | (2,888,307) |
| Uniform Pay | 423,709,510 | 422,155,961 | 418,483,001 | 418,434,945 | (3,721,016) |
| Uniform Overtime | 39,354,268 | 40,554,268 | 45,688,896 | 45,688,179 | 5,133,911 |
| Uniform Pension | 159,002,901 | 159,002,901 | 155,582,086 | 158,986,494 | (16,407) |
| Health Benefits | 68,816,185 | 68,780,215 | 59,269,636 | 68,768,538 | (11,677) |
| Workers Comp | 10,508,446 | 10,508,446 | 10,525,559 | 10,540,191 | 31,745 |
| Other Personnel Services | 12,666,100 | 12,002,208 | 12,003,792 | 12,405,651 | 403,443 |
| Total Personnel Services ¹ | 997,132,323 | 993,561,538 | 967,268,664 | 980,100,699 | (13,460,839) |
| Supplies ² | 77,884,269 | 78,269,736 | 76,756,767 | 80,158,435 | 1,888,699 |
| Contractual Services ³ | 366,535,382 | 370,072,640 | 332,278,853 | 367,404,978 | (2,667,664) |
| Capital Outlay ⁴ | 13,617,618 | 16,815,928 | 13,430,912 | 14,998,068 | (1,817,860) |
| Reimbursements ⁵ | (89,203,318) | (89,118,436) | (58,372,556) | (86,624,036) | 2,494,400 |
| Total Expenditures | \$1,365,966,274 | \$1,369,601,406 | \$1,331,362,639 | \$1,356,038,144 | (\$13,563,264) |

VARIANCE NOTES

1 Personnel Services. Current YE civilian pay forecast is \$17,115,000 under budget primarily due to vacancy savings that fully offset the \$4,722,000 overrun in overtime. Uniform overtime YE forecast assumes \$4,267,000 in overtime for DPD and \$866,000 for DFR, partially offset by \$3,721,000 in vacancy savings. Uniform pension YE forecast equals budget and includes the \$156,819,000 contribution required to fund the police and fire pension as enacted by the Texas Legislature through HB 3158 and additional funding for supplemental pension.

2 Supplies. Current YE forecast is \$1,888,000 over budget primarily due to greater-than-budgeted OCA gas and furniture expenses, greater-than-anticipated usage of medical-surgical supplies by DAS, unbudgeted furniture expenses in CCO, and increased costs related to repair of fire apparatus. The overage is partially offset by lower-than-anticipated electricity charges by TRN and decreased need for materials for street repair by PBW due to the lack of snow and ice events.

3 Contractual Services. Contractual Services are \$2,667,000 under budget due to reduced contractor fees associated with the Ambulance Services Supplemental Payment Program and the Safelight program and lower-than-anticipated costs associated with the school crossing guard program and the Citywide security assessment approved by City Council on May 22.

4 Capital Outlay. Current YE forecast is \$1,817,000 under budget due to the elimination of payouts by PBW and PKR to the Office of the Bond Program due to delays in Bond Program implementation. This savings is partially offset by overages due to traffic signal replacement, signal improvements and storm damage repair, replacement of five ambulances as a result of wrecks, and the purchase of vehicles/heavy equipment for CCS, CTS, and PKR. Appropriations were adjusted by \$3,698,000 for the purchase of vehicles/heavy equipment for CCS, DFR, HOU, PBW, PKR, and TRN.

VARIANCE NOTES

5 Reimbursements. General Fund reimbursements reflect contributions from various agencies, including federal and state funds, internal service fund departments, and enterprise fund departments. Current YE forecasts are \$2,494,000 under budget due to lower forecasts for TIF reimbursements to the Office of Economic Development (ECO) and lower reimbursements to OEQS, partially offset by reimbursements to HR for implementation of Workday, DPD overtime reimbursements from confiscated funds, increased reimbursements to DFR from Aviation for hours worked at Dallas Love Field, and PBW reimbursements from the Bond Program.

Financial Forecast Report

GENERAL FUND EXPENDITURES

| Expenditure by Department | FY 2018-19 Adopted Budget | FY 2018-19 Amended Budget | YTD Actual | YE Forecast | Variance |
|---|------------------------------|------------------------------|------------------------|------------------------|-----------------------|
| Building Services ¹ | \$22,729,907 | 23,425,201 | \$23,364,931 | \$23,415,335 | (\$9,866) |
| City Attorney's Office ² | 18,348,876 | 18,298,876 | 17,282,653 | 17,865,988 | (432,888) |
| City Auditor's Office ³ | 3,367,314 | 3,352,314 | 2,819,638 | 2,894,220 | (458,094) |
| City Controller's Office ⁴ | 6,768,899 | 6,917,984 | 6,973,811 | 6,675,402 | (242,582) |
| Independent Audit | 917,892 | 917,892 | 917,892 | 917,892 | 0 |
| City Manager's Office | 2,787,305 | 2,823,827 | 2,702,919 | 2,772,342 | (51,485) |
| City Secretary ⁵ | 4,350,544 | 5,755,676 | 5,289,203 | 5,468,365 | (287,311) |
| Civil Service ⁶ | 3,241,621 | 3,316,621 | 3,082,019 | 3,131,383 | (185,238) |
| Code Compliance ⁷ | 31,635,395 | 31,635,395 | 29,600,267 | 30,651,997 | (983,398) |
| Court and Detention Services ⁸ | 23,314,074 | 22,714,074 | 19,646,462 | 20,884,925 | (1,829,149) |
| Jail Contract | 8,908,016 | 8,908,016 | 8,908,016 | 8,908,016 | 0 |
| Dallas Animal Services ⁹ | 14,878,667 | 14,748,667 | 14,256,971 | 14,743,932 | (4,735) |
| Dallas Fire-Rescue ¹⁰ | 294,483,209 | 294,193,209 | 285,929,468 | 293,755,734 | (437,475) |
| Dallas Police Department ¹¹ | 486,752,691 | 488,952,541 | 488,634,334 | 487,776,799 | (1,175,742) |
| Housing and Neighborhood Revitalization ¹² | 4,213,724 | 4,198,724 | 4,184,805 | 4,198,559 | (165) |
| Human Resources ¹³ | 7,005,071 | 6,825,071 | 6,884,282 | 6,482,681 | (342,390) |
| Judiciary | 3,446,356 | 3,706,181 | 3,640,652 | 3,685,709 | (20,472) |
| Library ¹⁴ | 34,138,717 | 33,338,717 | 32,373,447 | 32,843,017 | (495,700) |
| Office of Management Services | | | | | |
| 311 Customer Service ¹⁵ | 4,495,891 | 4,713,915 | 4,110,471 | 4,696,785 | (17,130) |
| Council Agenda Office | 219,414 | 219,414 | 218,886 | 219,092 | (322) |
| Office of Equity and Human Rights ¹⁶ | 998,436 | 923,436 | 836,894 | 1,081,783 | 158,347 |
| Office of Innovation ¹⁷ | 603,668 | 603,668 | 405,352 | 412,672 | (190,996) |
| Office of Strategic Partnerships ¹⁸ | 1,053,433 | 2,023,433 | 2,009,757 | 2,010,810 | (12,623) |
| Office of Business Diversity | 894,165 | 894,165 | 820,391 | 845,235 | (48,930) |
| Office of Community Care | 5,375,877 | 5,375,877 | 5,374,179 | 5,210,203 | (165,674) |
| Office of Emergency Management | 877,113 | 877,113 | 751,683 | 855,577 | (21,536) |
| Office of Environmental Quality | 2,734,360 | 2,734,360 | 4,143,826 | 2,646,923 | (87,437) |
| Office of Homeless Solutions ¹⁹ | 11,546,393 | 11,688,503 | 11,081,591 | 11,542,396 | (146,107) |
| Public Affairs and Outreach ²⁰ | 2,098,745 | 1,893,745 | 1,596,756 | 1,687,492 | (206,253) |
| Welcoming Communities ²¹ | 623,124 | 627,529 | 642,573 | 644,753 | 17,224 |
| Mayor and City Council ²² | 4,989,530 | 4,939,530 | 4,802,244 | 4,893,061 | (46,469) |
| Non-Departmental ²³ | 92,727,295 | 91,388,065 | 83,773,346 | 89,626,756 | (1,761,309) |
| Office of Budget ²⁴ | 3,796,050 | 3,696,050 | 3,505,690 | 3,587,985 | (108,065) |
| Office of Cultural Affairs ²⁵ | 19,973,188 | 20,594,754 | 21,745,812 | 20,526,540 | (68,214) |
| Office of Economic Development | 4,972,909 | 4,972,909 | 5,189,825 | 4,966,301 | (6,608) |
| Park and Recreation ²⁶ | 98,542,371 | 99,426,371 | 98,680,839 | 99,426,371 | (0) |
| Planning and Urban Design ²⁷ | 3,171,871 | 2,971,871 | 2,715,926 | 2,705,424 | (266,447) |
| Procurement Services | 2,443,038 | 2,622,104 | 2,545,492 | 2,570,851 | (51,253) |
| Public Works ²⁸ | 75,856,653 | 75,816,653 | 70,123,185 | 72,339,913 | (3,476,740) |
| Sustainable Development ²⁹ | 2,194,525 | 2,194,525 | 2,245,370 | 2,094,494 | (100,031) |
| Transportation ³⁰ | 47,219,419 | 47,719,419 | 44,799,635 | 47,719,419 | 0 |
| Total Departments | \$1,358,695,746 | \$1,362,946,395 | \$1,328,611,494 | \$1,349,383,133 | (\$13,563,265) |
| Liability/Claim Fund Transfer | 2,751,145 | 2,751,145 | 2,751,145 | 2,751,145 | 0 |
| Contingency Reserve | 2,319,383 | 2,319,383 | 0 | 2,319,383 | 0 |
| Salary and Benefit Reserve ³¹ | 2,200,000 | 1,584,483 | 0 | 1,584,483 | 0 |
| Total Expenditures | \$1,365,966,274 | \$1,369,601,406 | \$1,331,362,639 | \$1,356,038,144 | (\$13,563,265) |

VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

1 Building Services. BSD's budget was increased by \$695,000 on September 11, 2019, by ordinance #31308 for repairs to facilities in the Arts and Central districts, City Hall, Martin Weiss Recreation Center, and Thanksgiving Square, as well as increased usage of pest control, dumpster rentals, and landscaping activities at City Hall.

2 City Attorney's Office. CAO's budget was decreased by \$50,000 on September 11, 2019, by ordinance #31308.

3 City Auditor's Office. AUD's budget was decreased by \$15,000 on September 11, 2019, by ordinance #31308. AUD is forecast to be \$458,000 under budget due to salary savings and savings from professional services.

4 City Controller's Office. CCO's budget was increased by \$80,700 on April 24, 2019, by ordinance #31179 for technology upgrades and Certified Accounts Payable Professional certification, training, and membership dues. CCO is forecast to be \$242,000 under budget due to salary savings and additional reimbursements for Workday implementation services.

5 City Secretary. The City Secretary budget was increased by \$155,000 on November 14, 2018, by resolution #18-1641 for the District 4 runoff election and by \$1,250,000 on May 15, 2019, by resolution #19-0737 for the citywide runoff election.

6 Civil Service. CVS' budget was increased by \$75,000 on April 24, 2019, by ordinance #31179 for installation of a new secure card key entry system, computer equipment for DPD and DFR testing, and updates to the Civil Service board room. CVS is forecast to be \$185,000 under budget due to salary savings.

7 Code Compliance. Savings projected in the March BAR are being used to purchase equipment for the Community Clean! initiative, approved on May 22, 2019, by resolution #19-0829.

8 Court and Detention Services. CTS' budget was decreased by \$150,000 on April 24, 2019, by ordinance #31179 and by \$450,000 on September 11, 2019, by ordinance #31308. CTS is forecast to be \$1,800,000 under budget due to salary savings and lower-than-anticipated costs for the Citywide security assessment approved by City Council on May 22.

9 Dallas Animal Services. DAS' budget was decreased by \$130,000 on September 11, 2019, by ordinance #31308.

10 Dallas Fire-Rescue. DFR's budget was decreased by \$290,000 on September 11, 2019, by ordinance #31308.

11 Dallas Police Department. DPD's budget was increased by \$250,000 on April 24, 2019, by ordinance #31179 for a uniform staffing study and by \$1,950,000 on September 11, 2019, by ordinance #31308. DPD is forecast to be \$1,175,000 under budget due to salary savings.

12 Housing and Neighborhood Revitalization. HOU's budget was decreased by \$15,000 on September 11, 2019, by ordinance #31308.

13 Human Resources. HR's budget was decreased by \$180,000 on September 11, 2019, by ordinance #31308.

14 Library. LIB's budget was decreased by \$100,000 on April 24, 2019, by ordinance #31179 and by \$700,000 on September 11, 2019, by ordinance #31308.

VARIANCE NOTES

15 311 Customer Service. 311's budget was increased by \$150,710 on April 24, 2019, by ordinance #31179 for reclassification of positions and the use of temporary employees.

16 Office of Equity and Human Rights. The Office of Equity and Human Rights (OEHR) budget was decreased by \$75,000 on September 11, 2019, by ordinance #31308. OEHR is forecast to be \$158,000 over budget due to termination pay and a contract with the Government Alliance on Race and Equity (GARE) for Citywide equity training.

17 Office of Innovation. Expenditures are forecast to be \$160,000 under budget primarily due to vacancies, offset by professional services contracts.

18 Office of Strategic Partnerships and Governmental Affairs. OSPGA's budget was decreased by \$30,000 and increased by \$1,000,000 on September 11, 2019, by ordinance #31308 to fund a contract with Dallas County for work related to the 2020 Census.

19 Office of Homeless Solutions. OHS' budget was increased by \$142,110 on April 24, 2019, by ordinance #31179 for temporary staff hired to implement the Continuum of Care.

20 Public Affairs and Outreach. PAO's budget was decreased by \$125,000 on April 24, 2019, by ordinance #31179 and by \$80,000 on September 11, 2019, by ordinance #31308. Expenditures are forecast to be \$206,000 under budget due to hiring delays for vacant positions and lower costs associated with off-site City Council meetings.

21 Welcoming Communities and Immigrant Affairs. WCIA is forecast to be \$17,000 over budget due to the promotion of the Director to Chief of Equity and Inclusion.

22 Mayor and City Council. MCC's budget was decreased by \$50,000 on September 11, 2019, by ordinance #31308.

23 Non-Departmental. The Non-Departmental budget was decreased by \$73,520 on April 24, 2019, by ordinance #31179 and by \$1,266,000 on September 11, 2019, by ordinance #31308.

24 Office of Budget. BMS' budget was decreased by \$100,000 on September 11, 2019, by ordinance #31308.

25 Office of Cultural Affairs. OCA's budget was increased by \$480,000 on February 13, 2019, by resolution #19-0296 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery, and by \$142,000 on September 11, 2019, by ordinance #31308 for an unbudgeted contractual payment to Dallas Summer Musicals at Fair Park.

26 Park and Recreation. PKR's budget was increased by \$500,000 on April 24, 2019, by ordinance #31179 to develop and expand youth programs during evenings and weekends, and by \$384,000 on September 11, 2019, by ordinance #31308 for weather-related damage to PKR facilities.

27 Planning and Urban Design. PUD's budget was decreased by \$200,000 on September 11, 2019, by ordinance #31308. Expenditures are forecast to be \$266,000 under budget due to salary savings.

28 Public Works. PBW's budget was decreased by \$40,000 on September 11, 2019, by ordinance #31308. PBW is forecast to be \$3,500,000 under budget due to salary savings and the completion of alley maintenance without the use of contractors, partially offset by upgrades to the Oak Cliff Municipal Center.

29 Sustainable Development and Construction. DEV is forecast to be \$100,000 under budget due to contract-related expenses for the historic preservation survey.

VARIANCE NOTES

30 Transportation. TRN's budget was increased by \$500,000 on September 11, 2019, by ordinance #31308 for expenses related to the strategic mobility plan approved on February 13, 2019, by resolution #19-0297.

31 Salary and Benefit Reserve. Salary and Benefit Reserve funds totaling \$616,000 were allocated to CCO (\$68,000), City Manager's Office (\$37,000), Judiciary (\$260,000), 311 (\$67,000), Procurement Services (\$179,000), and WCIA (\$4,500) for personnel-related expenditures, primarily vacation and sick termination payments, and City Council-approved increases to municipal judges' salaries.

Financial Forecast Report

ENTERPRISE FUNDS

| Department | FY 2018-19 Adopted Budget | FY 2018-19 Amended Budget | YTD Actual | YE Forecast | Variance |
|------------|------------------------------|------------------------------|------------|-------------|----------|
|------------|------------------------------|------------------------------|------------|-------------|----------|

AVIATION¹

| | | | | | |
|------------------------|--------------|--------------|-------------|-------------|---------------|
| Beginning Fund Balance | \$14,216,560 | \$14,216,560 | | \$5,570,308 | (\$8,646,252) |
| Total Revenues | 144,132,819 | 154,991,423 | 145,077,479 | 154,852,557 | (138,866) |
| Total Expenditures | 144,132,819 | 154,991,423 | 143,112,111 | 151,523,356 | (3,468,067) |
| Ending Fund Balance | \$14,216,560 | \$14,216,560 | | \$8,899,509 | (\$5,317,051) |

CONVENTION AND EVENT SERVICES²

| | | | | | |
|------------------------|--------------|--------------|-------------|--------------|--------------|
| Beginning Fund Balance | \$33,234,399 | \$33,234,399 | | \$39,186,345 | \$5,951,946 |
| Total Revenues | 108,647,915 | 110,064,831 | 108,537,070 | 116,581,398 | 6,516,567 |
| Total Expenditures | 108,647,915 | 110,064,831 | 90,189,409 | 110,064,831 | 0 |
| Ending Fund Balance | \$33,234,399 | \$33,234,399 | | \$45,702,912 | \$12,468,513 |

MUNICIPAL RADIO³

| | | | | | |
|------------------------|-------------|-------------|-----------|-------------|-------------|
| Beginning Fund Balance | \$1,205,492 | \$1,205,492 | | \$1,055,872 | (\$149,620) |
| Total Revenues | 2,178,813 | 2,178,813 | 1,872,711 | 1,872,711 | (306,102) |
| Total Expenditures | 2,076,728 | 2,076,728 | 1,928,275 | 1,992,996 | (83,732) |
| Ending Fund Balance | \$1,307,577 | \$1,307,577 | | \$935,587 | (\$371,990) |

Note: FY 2018-19 budget reflects revenue in excess of expenses.

SANITATION SERVICES⁴

| | | | | | |
|------------------------|--------------|--------------|-------------|--------------|---------------|
| Beginning Fund Balance | \$29,641,449 | \$29,641,449 | | \$24,416,494 | (\$5,224,955) |
| Total Revenues | 112,653,465 | 118,831,605 | 121,968,776 | 120,801,476 | 1,969,871 |
| Total Expenditures | 112,653,465 | 118,831,605 | 114,204,965 | 118,831,605 | 0 |
| Ending Fund Balance | \$29,641,449 | \$29,641,449 | | \$26,386,365 | (\$3,255,084) |

STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES⁵

| | | | | | |
|------------------------|-------------|-------------|------------|--------------|-------------|
| Beginning Fund Balance | \$7,928,950 | \$7,928,950 | | \$12,692,716 | \$4,763,766 |
| Total Revenues | 58,436,837 | 58,436,837 | 61,099,913 | 58,452,982 | 16,145 |
| Total Expenditures | 58,436,837 | 65,436,837 | 59,233,484 | 61,506,985 | (3,929,852) |
| Ending Fund Balance | \$7,928,950 | \$928,950 | | \$9,638,713 | \$8,709,763 |

SUSTAINABLE DEVELOPMENT AND CONSTRUCTION⁶

| | | | | | |
|------------------------|--------------|--------------|------------|--------------|-------------|
| Beginning Fund Balance | \$43,833,830 | \$43,833,830 | | \$47,568,451 | \$3,734,621 |
| Total Revenues | 33,143,848 | 33,143,848 | 37,015,571 | 38,215,494 | 5,071,646 |
| Total Expenditures | 34,571,119 | 34,571,119 | 33,904,380 | 34,506,724 | (64,395) |
| Ending Fund Balance | \$42,406,559 | \$42,406,559 | | \$51,277,221 | \$8,870,662 |

Note: FY 2018-19 budget reflects planned use of fund balance.

WATER UTILITIES⁷

| | | | | | |
|------------------------|---------------|---------------|-------------|---------------|--------------|
| Beginning Fund Balance | \$118,325,578 | \$118,325,578 | | \$145,368,915 | \$27,043,337 |
| Total Revenues | 665,005,577 | 665,005,577 | 621,166,049 | 621,362,736 | (43,642,841) |
| Total Expenditures | 665,491,395 | 665,491,395 | 584,900,723 | 629,584,634 | (35,906,761) |
| Ending Fund Balance | \$117,839,760 | \$117,839,760 | | \$137,147,016 | \$19,307,256 |

Note: FY 2018-19 budget reflects planned use of fund balance.

Financial Forecast Report

INTERNAL SERVICE FUNDS

| Department | FY 2018-19 Adopted Budget | FY 2018-19 Amended Budget | YTD Actual | YE Forecast | Variance |
|------------|------------------------------|------------------------------|------------|-------------|----------|
|------------|------------------------------|------------------------------|------------|-------------|----------|

INFORMATION TECHNOLOGY

| | | | | | |
|------------------------|--------------|--------------|------------|--------------|-------------|
| Beginning Fund Balance | \$10,887,991 | \$10,887,991 | | \$11,210,496 | \$322,505 |
| Total Revenues | 69,434,657 | 69,434,657 | 64,811,627 | 68,384,325 | (1,050,332) |
| Total Expenditures | 77,011,403 | 77,011,403 | 75,788,231 | 76,668,901 | (342,502) |
| Ending Fund Balance | \$3,311,245 | \$3,311,245 | | \$2,925,920 | (\$385,325) |

Note: FY 2018-19 budget reflects planned use of fund balance.

RADIO SERVICES⁸

| | | | | | |
|------------------------|-------------|-------------|-----------|-------------|-------------|
| Beginning Fund Balance | \$2,800,576 | \$2,800,576 | | \$3,086,522 | \$285,946 |
| Total Revenues | 5,917,772 | 5,917,772 | 5,086,417 | 5,935,537 | 17,765 |
| Total Expenditures | 8,651,413 | 8,651,413 | 7,594,237 | 7,662,870 | (988,543) |
| Ending Fund Balance | \$66,935 | \$66,935 | | \$1,359,189 | \$1,292,254 |

Note: FY 2018-19 budget reflects planned use of fund balance.

EQUIPMENT AND FLEET MANAGEMENT⁹

| | | | | | |
|------------------------|-------------|-------------|------------|-------------|-------------|
| Beginning Fund Balance | \$7,254,000 | \$7,254,000 | | \$6,862,856 | (\$391,144) |
| Total Revenues | 54,412,850 | 56,165,629 | 21,540,860 | 54,399,350 | (1,766,279) |
| Total Expenditures | 54,912,850 | 56,665,629 | 52,678,767 | 54,899,350 | (1,766,279) |
| Ending Fund Balance | \$6,754,000 | \$6,754,000 | | \$6,362,855 | (\$391,145) |

Note: FY 2018-19 budget reflects planned use of fund balance.

EXPRESS BUSINESS CENTER¹⁰

| | | | | | |
|------------------------|-------------|-------------|-----------|-------------|-----------|
| Beginning Fund Balance | \$2,682,143 | \$2,682,143 | | \$2,793,339 | \$111,196 |
| Total Revenues | 2,593,790 | 2,593,790 | 2,503,254 | 2,503,271 | (90,519) |
| Total Expenditures | 2,137,496 | 2,137,496 | 1,864,906 | 1,917,663 | (219,833) |
| Ending Fund Balance | \$3,138,437 | \$3,138,437 | | \$3,378,947 | \$240,510 |

Note: FY 2018-19 budget reflects revenue in excess of expenses.

Financial Forecast Report

OTHER FUNDS

| Department | FY 2018-19 Adopted Budget | FY 2018-19 Amended Budget | YTD Actual | YE Forecast | Variance |
|---|------------------------------|------------------------------|------------|--------------|-------------|
| 9-1-1 SYSTEM OPERATIONS¹¹ | | | | | |
| Beginning Fund Balance | \$7,852,062 | \$7,852,062 | | \$10,243,774 | \$2,391,712 |
| Total Revenues | 12,018,812 | 12,018,812 | 11,995,745 | 12,329,932 | 311,120 |
| Total Expenditures | 15,176,553 | 15,176,553 | 11,564,974 | 13,159,929 | (2,016,624) |
| Ending Fund Balance | \$4,694,321 | \$4,694,321 | | \$9,413,777 | \$4,719,456 |

Note: FY 2018-19 budget reflects planned use of fund balance.

DEBT SERVICE¹²

| | | | | | |
|------------------------|--------------|--------------|-------------|--------------|---------------|
| Beginning Fund Balance | \$32,549,163 | \$32,549,163 | | \$28,898,633 | (\$3,650,530) |
| Total Revenues | 289,189,656 | 289,189,656 | 289,427,784 | 289,927,784 | 738,128 |
| Total Expenditures | 296,200,044 | 296,200,044 | 280,201,780 | 284,645,942 | (11,554,102) |
| Ending Fund Balance | \$25,538,775 | \$25,538,775 | | \$34,180,475 | \$8,641,700 |

Note: FY 2018-19 budget reflects planned use of fund balance.

EMPLOYEE BENEFITS¹³

| | | | | | |
|------------------------|---------------|---------------|---------------|---------------|-------------|
| City Contributions | \$94,862,835 | \$94,862,835 | 92,146,546 | \$95,597,379 | \$734,544 |
| Employee Contributions | 36,126,244 | 36,126,244 | 44,232,934 | 44,232,934 | 8,106,690 |
| Retiree | 31,963,243 | 31,963,243 | 29,872,548 | 31,655,541 | (307,702) |
| Other | 0 | 0 | 414,426 | 414,426 | 414,426 |
| Total Revenues | 162,952,322 | 162,952,322 | 166,666,454 | 171,900,280 | 8,947,958 |
| Total Expenditures | \$160,083,133 | \$160,083,133 | \$155,231,418 | \$161,397,492 | \$1,314,359 |

Note: FY 2018-19 budget reflects revenue in excess of expenses. FY 2018-19 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

RISK MANAGEMENT

| | | | | | |
|-----------------------|--------------|--------------|--------------|--------------|---------------|
| Worker's Compensation | \$13,701,708 | \$13,701,708 | \$15,284,213 | \$15,284,213 | \$1,582,505 |
| Third Party Liability | 10,227,315 | 10,227,315 | 6,555,681 | 9,306,826 | (920,489) |
| Purchased Insurance | 3,029,284 | 3,029,284 | 3,096,989 | 3,096,989 | 67,705 |
| Interest and Other | 749,900 | 749,900 | 749,747 | 749,747 | (153) |
| Total Revenues | 27,708,207 | 27,708,207 | 25,686,630 | 28,437,775 | 729,568 |
| Total Expenditures | \$34,166,607 | \$34,166,607 | \$20,608,623 | \$25,474,553 | (\$8,692,054) |

Note: FY 2018-19 budget reflects planned use of fund balance. FY 2018-19 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (Worker's Compensation/Liability/Property Insurance).

VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. The YE forecast beginning fund balance represents the FY 2017-18 audited ending fund balance and any additional YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

1 Aviation. The Aviation budget was increased by \$10,859,000 on April 24, 2019, by ordinance #31179 to accrue revenues to service a fall 2019 payment on the Series 2017 Bonds and for the purchase of IT storage infrastructure, offset by \$10,859,000 in increased revenues.

2 Convention Center. The Convention Center budget was increased by \$1,417,000 on September 11, 2019, by ordinance #31308 for expenses associated with transitioning operations to management company Spectra, which are fully offset by revenues from operations. Revenues are forecast to be \$5,099,000 over budget due to higher-than-anticipated hotel occupancy taxes.

3 Municipal Radio. Revenues are forecast to be \$306,000 under budget due to decreased local ad sales. Expenses are forecast to be \$83,000 under budget due to salary savings.

4 Sanitation Services. The Sanitation Services (SAN) budget was increased by \$1,504,000 on April 24, 2019, by ordinance #31179 for increased equipment maintenance charges from aging fleet, increased landfill operating expenses associated with higher-than-normal rain in the fall, increased use of temporary help, and infrastructure repair at various SAN facilities. The budget was also increased by \$4,674,000 on September 11, 2019, by ordinance #31308 for storm-related damage and cleanup, fully offset by revenues from stronger-than-anticipated landfill cash customers and residential revenues.

5 Storm Drainage Management. The Storm Drainage Management (SDM) budget was increased by \$7,000,000 on September 11, 2019, by ordinance #31308 for the transfer of funds to the SDM Capital Construction Fund for capital projects and repairs. Expenditures are forecast to be \$3,929,000 under budget due to salary savings.

6 Sustainable Development and Construction. Revenues are forecast to be \$5,071,000 over budget due to an increase in permit activity and development review for single-family, multi-family, and schools.

7 Water Utilities. Revenues are forecast to be \$43,642,000 under budget due to wholesale customers receiving a credit to revenues as a result of the Sabine River Authority (SRA) settlement, offset by fund balance, and decreased water consumption. Expenditures are projected to be \$35,906,000 under budget primarily due to a decreased capital construction transfer to offset the consumption-related revenue reduction.

8 Radio Services. Expenditures are forecast to be \$988,000 under budget due to lower Master Lease payments and a decreased need for year-end inventory for the City's radio shop.

9 Equipment and Fleet Management. The Equipment and Fleet Management (EFM) budget was increased by \$1,250,000 on April 24, 2019, by ordinance #31179 for overtime to support SAN fleet maintenance, cost increases for automotive parts, non-emergency wrecker price agreement, and anticipated new costs associated with the use of emergency wrecker services. The budget was also increased by \$503,000 on September 11, 2019, by ordinance #31308 for overtime maintenance and increased body work for DPD vehicles. Expenditures are forecast to be \$1,766,000 under budget due to lower-than-anticipated fuel costs and a reduction in the use of outside labor for repairs.

VARIANCE NOTES

10 Express Business Center. Revenues are forecast to be \$219,000 under budget primarily due to a decrease in the usage of postage and copy center services, partially offset by a buyout of the City's Canon copiers as part of a new copier contract.

11 9-1-1 System Operations. Expenditures are forecast to be \$2,017,000 under budget due to funding computer-aided dispatch (CAD) system maintenance through alternative IT sources.

12 Debt Service. Expenditures are \$11,554,000 under budget due to delayed issuance of new debt from November 2018 to May 2019, resulting in reduced interest costs during FY 2018-19.

13 Employee Benefits. Expenditures are forecast to be \$1,314,000 over budget due to higher-than-anticipated voluntary benefit expenses, offset by employee health benefit contributions.

Financial Forecast Report

2017 GENERAL OBLIGATION BOND PROGRAM

| Proposition | Authorized by Voters | Inception-to-Date Appropriations | Inception-to-Date Expenditures | Current Encumbered | Unencumbered |
|---|------------------------|----------------------------------|--------------------------------|----------------------|----------------------|
| Street and Transportation [A] | \$533,981,000 | \$123,454,446 | \$72,460,888 | \$39,734,198 | \$11,259,361 |
| Park and Recreation Facilities [B] | 261,807,000 | 154,687,417 | 43,062,697 | 38,251,739 | 73,372,981 |
| Fair Park [C] | 50,000,000 | 27,570,000 | 4,088,843 | 14,621,003 | 8,860,153 |
| Flood Protection and Storm Drainage [D] | 48,750,000 | 18,021,854 | 1,001,616 | 3,291,140 | 13,729,098 |
| Library Facilities [E] | 15,589,000 | 14,089,000 | 1,037,340 | 11,815,381 | 1,236,279 |
| Cultural and Performing Arts Facilities [F] | 14,235,000 | 12,562,060 | 495,094 | 1,487,782 | 10,579,184 |
| Public Safety Facilities [G] | 32,081,000 | 29,511,956 | 4,296,948 | 2,594,772 | 22,620,237 |
| City Facilities [H] | 18,157,000 | 13,382,418 | 1,086,472 | 4,013,017 | 8,282,929 |
| Economic Development [I] | 55,400,000 | 19,462,200 | 1,304,463 | 11,012,200 | 7,145,537 |
| Homeless Assistance Facilities [J] | 20,000,000 | 2,000,000 | 3,200 | 15,344 | 1,981,457 |
| Total | \$1,050,000,000 | \$414,741,351 | \$128,837,560 | \$126,836,575 | \$159,067,216 |

Note: The table above reflects expenditures and encumbrances recorded in the City's financial system of record. It does not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our six strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included, if available. Several measures are new for FY 2018-19, so actual performance data is not available (N/A) for last year.













An annual target has been established for each measure. The annual target is then broken down into a year-to-date (YTD) target, which represents October 1 through the current reporting period. Each month, we will compare the YTD target with the YTD actual performance reported by the responsible department and assign a YTD status based on how well actual performance compares to the target.

For this year-end report, measures are designated "on target" (green) if actual performance is within 5 percent of the FY 2018-19 target. If actual performance is 6 percent or more from the FY 2018-19 target, the measure is designated as "not on target" (red). Variance notes are provided for each measure that is not on target.

For most measures, high values indicate positive performance, but for a few measures, the reverse is true. These measures are noted with an asterisk and include measures numbered 6, 8, 13 and 22.

 22
On Target

 13
Not On Target

| # | Measure | FY 2017-18 Actual | FY 2018-19 Target | YTD Target | YTD Actual | YTD Status |
|---|--|-------------------|-------------------|------------|------------|---|
| Public Safety | | | | | | |
| 1 | Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue) | 86.11% | 90.00% | 90.00% | 84.26% |  |
| 2 | Percentage of EMS responses within five minutes (Fire-Rescue) | N/A | 90.00% | 90.00% | 51.26% |  |
| 3 | Percentage of responses to Priority 1 calls within eight minutes (Police) | N/A | 60.00% | 60.00% | 52.07% |  |
| 4 | Percentage of 911 calls answered within 10 seconds (Police) | 94.21% | 91.00% | 91.00% | 93.22% |  |
| 5 | Homicide clearance rate (Police) | 78.35% | 60.00% | 60.00% | 84.68% |  |
| 6 | Violent crime rate (per 100,000 residents) (Police)* | N/A | 767 | 767 | 688.32 |  |
| Mobility Solutions, Infrastructure, & Sustainability | | | | | | |
| 7 | Percentage of annual bond appropriation committed (Bond Program) | N/A | 90.00% | 90.00% | 70.00% |  |
| 8 | Average response time to emergency sewer calls (in minutes) (Dallas Water Utilities)* | 58.68 | 60 | 60 | 59.58 |  |
| 9 | Percentage compliance with state and federal standards and regulations for drinking water (Dallas Water Utilities) | 100.00% | 100.00% | 100.00% | 100.00% |  |
| 10 | Number of street lane miles resurfaced (Public Works) | 208.34 | 197 | 197.00 | 211.00 |  |
| 11 | Percentage of potholes repaired within five days (Public Works) | N/A | 98.00% | 98.00% | 91.92% |  |
| 12 | Percentage of streets with a Pavement Condition Index rating of C or better (Public Works) | N/A | 77.40% | 77.40% | 77.40% |  |

DALLAS 365

| # | Measure | FY 2017-18 Actual | FY 2018-19 Target | YTD Target | YTD Actual | YTD Status |
|---|---|-------------------|-------------------|------------|------------|------------|
| Mobility Solutions (cont.) | | | | | | |
| 13 | Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation)* | 12.83 | 11 | 11 | 13.76 | ✘ |
| 14 | Residential recycling diversion rate (Sanitation) | 19.29% | 19.00% | 19.00% | 17.93% | ✘ |
| 15 | Percentage of surveyed street lights on major streets that are working (Transportation) | 94.58% | 96.00% | 96.00% | 95.00% | ✔ |
| Economic & Neighborhood Vitality | | | | | | |
| 16 | Number of jobs created or retained through written commitment (Economic Development) | N/A | 5,000 | 5,000 | 6,001 | ✔ |
| 17 | Number of Dallas Homebuyer Assistance Program (DHAP) loans provided (Housing) | N/A | 81 | 81 | 21 | ✘ |
| 18 | Total number of new housing units produced (sale and rental combined) (Housing) | 595 | 1,500 | 1,500 | 320 | ✘ |
| 19 | Percentage of single-family permits reviewed in three days (Sustainable Development) | 80.00% | 85.00% | 85.00% | 86.58% | ✔ |
| 20 | Percentage of inspections performed same day as requested (Sustainable Development) | 97.49% | 98.00% | 98.00% | 96.37% | ✔ |
| Human & Social Needs | | | | | | |
| 21 | Number of seniors served (Community Care) | 1,833 | 4,500 | 4,500 | 7,890 | ✔ |
| 22 | Number of days to resolve a homeless encampment site from date of service request to resolution (Homeless Solutions)* | 16.31 | 21 | 21 | 18.77 | ✔ |
| 23 | Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions) | N/A | 85.00% | 85.00% | 92.16% | ✔ |
| Quality of Life | | | | | | |
| 24 | Number of single-family rental properties inspected (initial inspections and reinspections) (Code Compliance) | 12,099 | 10,000 | 10,000 | 9,044 | ✘ |
| 25 | Percentage of 311 Code service requests responded to within estimated response time (Code Compliance) | 94.58% | 96.00% | 96.00% | 87.00% | ✘ |
| 26 | Percentage of food establishments inspected on schedule (Code Compliance) | N/A | 95.00% | 95.00% | 95.00% | ✔ |
| 27 | Live release rate (Animal Services) | 80.30% | 81.00% | 81.00% | 85.10% | ✔ |
| 28 | Percentage increase in field impoundments over prior fiscal year (Animal Services) | 17.32% | 18.00% | 18.00% | 16.31% | ✘ |
| 29 | Number of library visits in person, online, and for programs (Library) | 9,352,274 | 7,420,000 | 7,420,000 | 11,539,270 | ✔ |
| 30 | Number of participants in adult education courses (ELL, GED, basic education, and citizenship) (Library) | N/A | 25,000 | 25,000 | 25,004 | ✔ |
| 31 | Percentage of cultural services contracts awarded to artists or small arts organizations (budgets less than \$100,000) (Cultural Affairs) | N/A | 50.00% | 50.00% | 59.70% | ✔ |
| 32 | Percentage of residents within ½ mile of a park (Park and Recreation) | 60.00% | 63.00% | 63.00% | 69.00% | ✔ |

DALLAS 365

| # | Measure | FY 2017-18 Actual | FY 2018-19 Target | YTD Target | YTD Actual | YTD Status |
|--|--|-------------------|-------------------|------------|------------|------------|
| Government Performance & Financial Management | | | | | | |
| 33 | Percentage of 311 calls answered within 90 seconds (311) | 56.46% | 70.00% | 70.00% | 57.98% | ✘ |
| 34 | Percentage of invoices paid within 30 days (City Controller) | 95.51% | 94.00% | 94.00% | 98.54% | ✔ |
| 35 | Percentage of dollars spent with local businesses (Business Diversity) | 45.41% | 50.00% | 50.00% | 50.30% | ✔ |

VARIANCE NOTES

#1. Emergency calls for service continue to increase, while the number of fire apparatus available to respond are fixed. Recent procedural changes focused on members' safety have impacted apparatus availability and time spent on location. Additionally, response times have increased due to equipment from Stations 19 and 46 being displaced.

#2. Due to high EMS service demand/call volume and finite emergency resources. Units are often deployed from more distant fire stations to serve areas experiencing simultaneous 911 calls for EMS service.

#3. Due to lack of staff. An emphasis on recruiting, changes to Civil Service rules, and increased starting pay should lead to increased staffing and improved response times in FY 2019-20.

#7. Due to complexity in consultant negotiations, which impacted construction schedules. Staff expects an increase in construction awards by mid-FY 2019-20 and will expedite projects where feasible. Also, City Council approved additional staff in FY 2019-20 to meet the five-year implementation schedule.

#11. Due to severe weather cleanup after the June 9 storm. Maintenance staff were redirected to respond to more than 1,600 calls regarding downed trees during June and July. Routine pothole response began improving in August and reached 94% in September, but it was not high enough to bring the year-end average on target.

#13. Due to severe weather cleanup after the June 9 storm. Sanitation Services shifted focus to storm debris collection, resulting in staffing and equipment shortages. Normal bulk and brush collection resumed in August, and missed collections dropped in August and September, but not enough to bring the year-end average on target.

#14. Due to increased refuse tonnage (+7.7%) primarily generated by the June 9 storm, which increased the total volume of all waste collected and drove the recycling diversion rate down.

#17. DHAP loans are driven by developer production. If new unit production is down, so are DHAP loans.

#18. New housing unit production was slowed due to department reorganization. Thirty staff had to be hired and trained on departmental activities.

#24. Due to system conversion, which interrupted service request data retrieval. Inspectors completed nearly 5,000 inspections in the fourth quarter alone, and performance should remain high in FY 2019-20, but it was not high enough to bring the year-end average on target.

#25. Due to system conversion, which interrupted service request data retrieval. Performance has improved since January and should continue to increase in FY 2019-20, but it was not high enough to bring the year-end average on target.

VARIANCE NOTES

#28. Field impoundments for dogs exceeded the annual target at 19.7%, but this measure includes cats and wildlife, which are impounded only if injured, ill, or orphaned. For cats, this number decreased (-6.4%), and for wildlife, the increase was smaller than anticipated (13.7%). These are positive signs, indicating less disease in the local population.

#33. Attrition in agents trained to process calls has slowed, and performance improved throughout FY 2018-19, but not enough to bring the year-end average on target.

BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 44 activities included in the FY 2018-19 and FY 2019-20 biennial budget. For each initiative included in this report, you will find the initiative number, title, description, and status. At the end of each description, the responsible department is listed. In prior reports, the responsible department provided a status for the initiative and indicated whether the initiative was “complete” (blue circle), “on target” (green check mark), “caution” (yellow exclamation mark), or “canceled” (red x). For this year-end report, initiatives are marked as either “complete” (blue circle) or “in progress” (yellow half circle). While most initiatives could be completed in a single fiscal year, several will require additional time because of the scope and term of the project. We will continue to report on these initiatives in the FY 2019-20 BAR.

 **29**
Complete

 **15**
In Progress

In the Spotlight



The Dallas Police Department and Dallas Fire-Rescue exceeded their forecasts for FY 2018-19. DPD ended the fiscal year with a total sworn strength of 3,067, surpassing the planned strength of 3,050. DFR ended the fiscal year with a total uniform headcount of 1,966, compared to the original forecast of 1,942.

Budget Initiative Tracker

PUBLIC SAFETY**1 Police & Fire Uniform Pay**

INITIATIVE Increasing pay for police officers and firefighters (1) effective in October 2018 in accordance with the three-year Meet and Confer agreement, which calls for double-step pay increases of approximately 10 percent, adding a 2 percent top step, and increasing starting pay to \$51,688, and (2) effective in January 2019 in accordance with the City Council budget amendment to increase pay by three percent across the board, to a minimum of \$60,000. (Police and Fire-Rescue)

STATUS Uniform pay increases based on the Meet and Confer agreement went into effect October 2018. On December 23, 2018, City Council authorized the City Manager to enter an Amended Meet and Confer agreement for additional uniform pay increases effective in January 2019.

2 Number of Police Officers

INITIATIVE Recruiting new police officers to bring the number of sworn employees at the end of FY 2018-19 to 3,050. (Police)

STATUS DPD ended the fiscal year with a total sworn strength of 3,067, surpassing the planned strength of 3,050.

3 Number of Firefighters

INITIATIVE Recruiting new firefighters to bring the number of sworn employees at the end of FY 2018-19 to 1,942. (Fire-Rescue)

STATUS Dallas Fire-Rescue ended the fiscal year with a total uniform headcount of 1,966, compared to the original goal of 1,942.

4 Police and Fire Uniform Pension

INITIATIVE Contributing \$156.8 million, up \$6.1 million from the current year, to the Dallas Police and Fire Pension System to ensure a secure retirement for our first responders. (Police and Fire-Rescue)

STATUS The City pension contributions are being made in compliance with HB 3158 approved by the state legislature in 2017.

5 Security of City Facilities

INITIATIVE Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court and Detention Services)

STATUS City Council approved a one-year contract for \$111,850 on May 22 for a security assessment of City facilities and development of a Citywide security strategy, including recommendations for staffing and equipment enhancements. The vendor began the assessment of City facilities and operations in late August, and the Marshal's Office anticipates a report by January 2020.

6 School Crossing Guards

INITIATIVE Investing more than \$5 million in a school crossing guard program to protect Dallas students. (Court and Detention Services)

STATUS All City Management Services, Inc. (ACMS) provided crossing guard services to nearly 160 elementary schools within Dallas city limits in 2019. This included staffing 276 warranted intersections with about 387 crossing guards. The City also received about \$1 million from Dallas County from the child safety fee on car registrations.

7 P-25 Radio System

INITIATIVE Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Communication and Information Services)

STATUS The project team has completed analysis of various radio towers that may have been impacted by potential land reuse plans. Alternative plans are fully underway for 3131 Dawson St. and Hensley Field. All other sites have been verified. The new go-live date is September 2021, about nine months later than originally estimated.

8 Firefighter Safety

INITIATIVE Protecting the safety of DFR officers by replacing all self-contained breathing apparatus (SCBA) in phases and providing a second set of personal protective equipment (PPE) to allow for cleaning equipment between fires. (Fire-Rescue)

STATUS Specifications for the second set of PPEs and SCBA replacements had to be updated to include gloves and hoods. DFR anticipates submitting the master agreement award for City Council consideration in December and ordering equipment in January.

9 911 Operations Center

INITIATIVE Furthering the City's investment in the 911 emergency system with additional technology and expanded backup capacity. (Communication and Information Services)

STATUS CIS anticipates completion of the Dual Production Public Safety Answering Point (PSAP) solution for the backup site by the end of December, and the backup CAD system is targeted to be complete by February 2020.

Budget Initiative Tracker

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

10 Street Conditions

INITIATIVE Investing more than \$125 million of bonds and cash to improve the driving condition of city streets. (Public Works)

STATUS Public Works completed resurfacing, maintenance, and improvement projects on all 822 lane miles budgeted for FY 2018-19.

11 Intersection Safety

INITIATIVE Leveraging \$10 million of federal Highway Safety Improvement Program (HSIP) funds with approximately \$2 million in City funds to improve safety at high-crash locations. (Transportation)

STATUS City Council approved the first Local Project Advanced Funding Agreement (LPAFA) with TxDOT on June 26 and four additional LPAFAs on September 25 to leverage the full \$10 million.

12 Alley Access

INITIATIVE Creating a \$1.8 million cross-departmental pilot program to improve alley access for residents and utilities. (Sanitation, Water Utilities, and Public Works)

STATUS As of September 30, Public Works has completed maintenance on 90 unimproved alleys (10.3 miles), exceeding its goal of 80.

13 Bike Lanes

INITIATIVE Expanding bike lanes and improving mobility by increasing the current \$500,000 budget by \$500,000 per year for each of the next three years to achieve a \$2 million per year investment starting in FY 2020-21. (Transportation)

STATUS More than \$500,000 in projects were completed this year, including safety lighting in Deep Ellum, procurement of bike lane sweepers, restriping, and installation of a flexible barrier separating the bike lanes from vehicular traffic on Sylvan Bridge. \$456,000 was transferred to a multi-year fund on September 11, 2019, so work can be completed in FY 2019-20.

14 OneWater Consolidation

INITIATIVE Combining water, wastewater, and stormwater into one utility to provide comprehensive management of Dallas' valuable water resources. (Water Utilities)

STATUS Business functions among the water, wastewater, and stormwater programs have been combined and staff relocated accordingly. DWU has consolidated and standardized process to improve customer service and efficiency. Additionally, the department has integrated stormwater fleet and materials management into its procedures while maintaining separate revenues and assets.

15 Environmental Plan

INITIATIVE Completing an environmental plan that includes solutions to address climate change by using \$500,000 available revenue received from the previous plastic bag ordinance and fee. (Office of Environmental Quality)

STATUS OEQS is on track to produce a draft CECAP by the end of the calendar year with adoption prior to April 2020. Residents and other stakeholders can find updates on the plan at OEQS' new website, www.dallasclimateaction.com.

16 Traffic Signals

INITIATIVE Repairing traffic signals by 1) responding to traffic signal knockdowns and underground cable repairs and 2) replacing broken vehicle detectors at 40 traffic signals across the city. (Transportation)

STATUS This initiative is funded in FY 2019-20, the second year of the biennial.

17 City Facility Major Maintenance

INITIATIVE Repairing City-owned facilities through a \$7 million deferred maintenance program. (Building Services)

STATUS Of the \$6 million allocated for general City facilities, nearly \$5.8 million in projects are complete as of year-end.

The remaining \$1 million allocated for deferred maintenance is for cultural facilities. As of year-end, more than \$730,000 in projects at City-owned cultural facilities and more than \$200,000 in projects at other cultural facilities are complete.

18 Neighborhood Drainage

INITIATIVE Implementing a new stormwater program dedicated to neighborhood drainage, which will focus efforts on neighborhood outreach and preventing flooding in local streets. (Water Utilities)

STATUS DWU's FY 2019-20 budget for increased neighborhood drainage maintenance was approved, establishing 32 positions for the newly designated Neighborhood Drainage Division.

Budget Initiative Tracker

ECONOMIC & NEIGHBORHOOD VITALITY**19 Property Tax Rate**

INITIATIVE Reducing the property tax rate by 0.37¢, making FY 2018-19 the third consecutive year with a tax rate reduction. (Office of Budget)

STATUS City Council approved a 0.37¢ property tax reduction on September 18, 2018. Dallas County Tax Office distributed property tax bills and will collect revenue on behalf of the City.

20 Housing Policy

INITIATIVE Implementing the Comprehensive Housing Policy approved by City Council in May 2018 to create and preserve housing throughout the city. (Housing and Neighborhood Revitalization)

STATUS In FY 2018-19, City Council amended the Comprehensive Housing Policy (CHP) to (1) add a Land Transfer program to facilitate the sale of tax-foreclosed and City-owned lots for affordable housing and other redevelopment activities, (2) improve the application and review process for low-income housing tax credits, and (3) better align the Home Improvement and Preservation Program and Dallas Homebuyer Assistance Program with market conditions. The Housing Policy Task Force continues to meet to provide stakeholder input that informs ongoing implementation of the CHP.

21 Stabilization and Emerging Market Areas

INITIATIVE Targeting \$1 million to historically underserved areas at risk of displacement because of changing market conditions, as well as areas in need of intensive environmental enhancements, master planning, and formalized neighborhood organizations. (Housing and Neighborhood Revitalization)

STATUS On September 25, City Council approved \$200,000 for the Title Clearing and Clouded Title Prevention Pilot Program, which will help income-eligible homeowners address title issues with their property and repair their home.

An additional \$400,000 was allocated to home repair for eligible homeowners. The final \$400,000 was allocated to purchase equipment for Code Compliance's Community Clean! initiative, which will engage residents in emerging markets to reduce instances and mitigate the impacts of illegal dumping, litter, and high weeds.

22 One-Stop Permitting

INITIATIVE Offering an online one-stop shop for residents and businesses to submit construction plans to the City. (Sustainable Development and Construction)

STATUS The Electronic Plan Review System went live October 1, 2018, and is functioning for customers. The department plans to implement a second phase of the project to enhance certain software features in FY 2019-20.

23 Historic Resource Survey

INITIATIVE Devoting \$100,000 to conduct a historic resource survey with private partners. (Sustainable Development and Construction)

STATUS To take advantage of additional funding from Preservation Dallas, staff is executing a new solicitation with a revised scope. Since this project will now be awarded in FY 2019-20, the FY 2018-19 General Fund dollars have lapsed, and Sustainable Development enterprise funds will be used instead.

Budget Initiative Tracker

HUMAN & SOCIAL NEEDS**24 Homelessness Programs**

INITIATIVE Addressing homelessness holistically, including \$2.3 million for strengthening the homeless response system, providing improved supportive housing for chronically homeless seniors, leveraging innovative and collaborative “shovel-ready” projects for affordable housing units, and developing a landlord subsidized leasing program. (Office of Homeless Solutions)

STATUS City Council approved all contracts on June 26, and OHS has implemented the associated programs to strengthen the homeless response system and increase landlord participation in the landlord subsidized leasing program (track 3 of the Homeless Solutions Strategy). In addition to the leasing program, initiatives include the Dallas Connector Project, case management at The Family Place, and senior supportive housing through Catholic Charities.

25 End Panhandling Now

INITIATIVE Increasing funding for the End Panhandling Now initiative to \$415,000 and continuing public education on ways to effectively assist those in need. (Office of Community Care)

STATUS The Office of Community Care will continue to work with the Office of Homeless Solutions to improve services and referral coordination to best meet the needs of panhandling clients. In FY 2018-19, staff engaged 205 clients (out of 800 attempts), about half of which led to program referrals. The “change” ad campaign resulted in more than 25 million impressions across billboards, bus and rail ads, and streaming radio.

26 Citizenship Programs

INITIATIVE Committing \$175,000 to partner with nonprofit organizations to offer civil legal services and promote citizenship to immigrants. (Office of Welcoming Communities and Immigrant Affairs)

STATUS All contracts have been executed, and the identified nonprofits will begin offering civil legal and citizenship services in FY 2019-20.

27 Equity

INITIATIVE Creating an Office of Equity and Human Rights (OEHR) to promote equity as one of the City’s core values and focus on fair housing. (Office of Equity and Human Rights)

STATUS The Office of Equity has been created and fully staffed. Equity Core Team members received about 38 hours of professional development on advancing racial equity from the Government Alliance on Race and Equity consultants and Office of Equity staff. The Office of Equity and GARE have also provided technical assistance to team members as they conduct equity pilot projects in various areas. The Office of Equity will use information from the pilot projects to develop a Racial Equity Action Framework in FY 2019-20.

28 FreshStart Re-Entry Program

INITIATIVE Increasing funding by \$235,000 for the FreshStart re-entry program to support the transition of formerly incarcerated individuals into the community. (Office of Community Care)

STATUS In FY 2018-19, the Office of Community Care designed the FreshStart employment initiative in collaboration with HR and other City departments. OCC now offers screening and referral services, hosts hiring fairs, and coordinates with local community organizations and Workforce Solutions to match candidates with positions that fit their skills and interests. In this first year, OCC fully staffed and trained the program team and placed 25 candidates in full-time positions with nine City departments since hiring began in May.

Budget Initiative Tracker

QUALITY OF LIFE

29 Fair Park

INITIATIVE Transitioning Fair Park's daily operation from City management to Fair Park First, a nonprofit subcontracting with a private management company to expand fundraising opportunities, improve operations, and make capital improvements. (Park and Recreation)

STATUS Since the transition in January, Fair Park First (FPF) has hosted 472 events, for a total of 1,029 event days and an estimated attendance of 619,498 visitors.

30 Dangerous Animals

INITIATIVE Allocating \$410,000 to mobilize a team in Dallas Animal Services dedicated to dealing with aggressive and dangerous animals and preemptively reducing bites. (Dallas Animal Services)

STATUS As of year-end, Dallas Animal Services (DAS) reduced the number of loose and loose-owned dog bites by 10% (63 bites) from FY 2017-18 and brought in a record-breaking 20,341 dogs from the field (a 20% increase from last year).

31 Neighborhood Code Representatives

INITIATIVE Adding \$650,000 for seven Neighborhood Code Representatives (NCR), further improving outreach efforts and providing more liaisons to address community issues. (Code Compliance)

STATUS All seven NCR positions have been filled, and staff have started working in neighborhoods to engage and educate residents and address various issues they face.

32 Library RFID

INITIATIVE Implementing a \$2 million Radio Frequency Identification (RFID) system throughout our library system to improve security and better manage our materials and assets. (Library)

STATUS City Council approved a five-year turnkey acquisition and service price agreement on June 26 for the purchase of an RFID system. Library and the awarded vendor, mk Solutions, are implementing RFID at all locations.

33 Aquatic Facilities

INITIATIVE Expediting the opening of three aquatic facilities for summer 2019. (Park & Recreation)

STATUS The Lake Highlands North, Kidd Springs, and Tietze aquatic facilities opened for the 2019 summer season with total attendance of 86,174.

34 Park and ISD Partnerships

INITIATIVE Partnering with school districts to offer more green spaces and parks. (Park and Recreation)

STATUS The Trust for Public Land released its official report on the percentage of residents within a 1/2-mile (10-minute walk) of a park or green space in May. As a result of the DISD and RISD partnerships, the percentage increased to 69%, exceeding the anticipated target of 63%.

35 WellMed Senior Programs

INITIATIVE Investing in programs for all ages by partnering with the nonprofit WellMed Charitable Foundation to open a new health and wellness center for residents age 60 and older. (Park and Recreation)

STATUS The WellMed Charitable Foundation Senior Activity Center at Redbird Square opened in December 2018. Since then, it has logged 77,267 check-ins, offered 2,758 senior programs, recorded 11,308 program hours, and issued 3,199 memberships.

36 Cultural Plan

INITIATIVE Adopting the Dallas Cultural Plan 2018. (Office of Cultural Affairs)

STATUS City Council unanimously adopted the Dallas Cultural Plan 2018 and an updated Cultural Policy on November 28, 2018. Implementation of key initiatives began immediately after adoption.

Budget Initiative Tracker

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

37 Off-Site City Council Meetings

INITIATIVE Expanding opportunities for residents and Council to engage by hosting mobile City Council meetings. (Mayor and City Council)

STATUS The third off-site meeting took place August 14 at Lake Highlands North Recreation Center. City Council voted to eliminate funding for off-site meetings in FY 2019-20.

38 Council District Offices

INITIATIVE Expanding opportunities for residents and Council to engage by expanding the district office program. (Mayor and City Council)

STATUS The District 10 community office opened April 12 at the Northeast Service Center. City Council now has six district offices, representing seven districts.

39 Census 2020

INITIATIVE Encouraging participation in Census 2020, including \$75,000 for the Mayor's Complete Count Committee. (Office of Strategic Partnerships and Government Affairs)

STATUS OSPGA presented the Census 2020 Strategic Plan to City Council on Sept. 18. On Sept. 25, City Council approved an interlocal agreement with Dallas County and \$1 million in City funding to procure professional services to support regional outreach efforts.

40 Office of Innovation

INITIATIVE Establishing an Office of Innovation, which will lead City staff in efforts to improve service, increase efficiency, and be more responsive to community input. (Office of Innovation)

STATUS The Office of Innovation hired the City's first Data Scientist and Service Design Strategist. The former will spearhead better analysis and use of City data, while the latter will apply design thinking and an equity lens to City programs.

41 ADA Compliance

INITIATIVE Investing \$200,000 to develop an Americans with Disabilities Act (ADA) transition plan that enhances the City's ADA compliance and addresses accessibility issues in City facilities. (Office of Equity and Human Rights)

STATUS City Council approved a contract with Kimley-Horn on September 25 to develop an ADA self-evaluation and transition plan. The first facility review is scheduled for November.

42 Availability & Disparity (A&D) Study

INITIATIVE Conducting a minority business study to inform decision makers on how the City can better support small and local businesses. (Office of Business Diversity)

STATUS Phase 1 of the A&D study was completed July 31. Phase 2 of the study, including benchmark comparisons, availability analysis, a workforce study, and additional public engagement meetings, began August 1. The study is on target to be completed within nine months (June 2020).

43 Compensation Study

INITIATIVE Complete a comprehensive study of the City's position classification and compensation systems. (Human Resources)

STATUS Public Sector Personnel Consultants kicked off the Classification and Compensation Study in early October, and it will take eight to 12 months to complete (October 2020).

44 Workday HR/Payroll System

INITIATIVE Implementing a new human resource and payroll system and evaluating an additional module for uniformed employee scheduling. (Communication and Information Services)

STATUS The system is tentatively scheduled to go live in spring 2020.



Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Community Police Oversight Board Meeting – Dec. 10, 2019**

The Community Police Oversight Board (CPOB) will hold its regular monthly meeting on Tuesday, December 10, 2019 at City Hall Council Chambers (6EN) at 5:30 p.m. The meeting is open to the public and will be recorded with minutes posted online [here](#). Staff will have sign-up forms onsite at the meeting for those wishing to speak before the Board.

The CPOB meeting agenda includes public comments, adoption of a 2020 meeting schedule, review of prior requested items, an update from the subcommittee to develop rules of procedure, and a monthly activity report. The agenda also includes consideration of an item directing the Office of Community Police Oversight to initiate an independent investigation into the Diamond Ross incident, per a request at the November 12th CPOB meeting.

As of Tuesday, October 1, the Office of Community Police Oversight was opened and available for residents to speak to staff in person and file a complaint. You can also reach the Office of the Community Oversight by calling 214-670-3882 or via email at OCPO@dallascityhall.com.

As noted earlier this week, on Wednesday, December 11, City staff and community panelists will conduct interviews with candidates under consideration for the Office of Community Police Oversight Monitor position.

Following the interviews, the Mayor, City Council and Community Police Oversight Board members are invited to a reception that will be held at 5:30 p.m. in the City Manager's Conference Room (4EN) to meet the candidates. Profiles for each of the candidates will be provided to you prior to the reception.

Candidates were selected from a pool of more than 80 applicants from across the country and narrowed down through review with the Community Police Oversight Board Chairman, and the City Manager.

Panelists were selected to represent various community organizations by the Chairman of the Community Police Oversight Board from individual names he provided and suggestions he requested from staff.

DATE December 6, 2019
SUBJECT **Community Police Oversight Board Meeting – Dec. 10, 2019**

Please do not hesitate to reach out should you have any questions or concerns.



Jon Fortune
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Water Utilities Billing System Outage**

The Dallas Water Utilities (DWU) billing system has been experiencing technical difficulties since Wednesday, December 4, 2019. Progress has been made toward system restoration, and business process validation will occur Saturday, December 7, 2019. It is anticipated the system will be available to customers on Sunday, December 8, 2019.

Customer payments cannot be made online or by telephone during this time. Informational messages instructing customers on alternative payment methods were posted as a public alert on the City of Dallas website homepage, as a blog post on <http://www.dallascitynews.net>, on DWU's webpage, and on DWU's customer service telephone system. The message informs customers they may make payments in-person at the lobby at Dallas City Hall, 1500 Marilla, 2DS or at any Fidelity Express pay station location.

DWU will not perform water disconnection activities while the system is offline to allow affected customers enough time to make their payments and/ or make payment arrangements. Once the system is available to customers, all communication channels will be updated with the appropriate information.

If additional information is needed please contact Terry Lowery, Director of Dallas Water Utilities, at 214-670-3188.



Majed Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Items to considered by the Housing and Homelessness Solutions Committee on December 10, 2019 – Department of Housing and Neighborhood Revitalization**

The following Housing and Neighborhood Revitalization Department items will be briefed to the Housing and Homeless Solutions Committee on December 10, 2019 and considered by City Council on the December 11, 2019 City Council agenda.

Sale of Land Transfer Lots, Release of Liens, and Development Funding

Three separate items will authorize the sale of up to a total 63 Land Transfer lots, release of liens, and development funding to Confia Homes, L.L.C.; Dallas Area Habitat for Humanity; and Grand Central Texas Development Corporation dba Texas Community Builders; respectively.

- Authorize the (1) sale of up to 19 Land Transfer lots identified as Cedar Crest Land cluster and as shown in Exhibit A, to Confia Homes, L.L.C and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution of all necessary documents, pursuant to the City's Land Transfer Program and Section 34.051 of the Texas Property Tax Code; (2) release of lien for all non-tax City liens, notices, or orders that were filed on up to 19 Land Transfer lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and (3) execution of a development agreement with Developer for the construction of up to 19 single-family homes on the Land Transfer lots – Estimated Revenue: General Fund \$22,129.20
- Authorize the (1) sale of up to 33 Land Transfer lots identified as Ideal clusters No. 2 and No. 3, and the Joppa Land cluster, as shown in Exhibit A, to Dallas Area Habitat for Humanity, Inc. and/or its affiliates (Developer), subject to restrictive covenants, a right of reverter, and execution of all necessary documents, pursuant to the City's Land Transfer Program and Sections 272.001(g) and 34.051 of the Texas Property Tax Code; (2) release of lien for all non-tax City liens, notices, or orders that were filed on up to 33 Land Transfer lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and (3) execution of a development agreement with Developer for the construction of up to 33 single-family homes on the Land Transfer lots - Estimated Revenue: General Fund \$33,444.33
- Authorize the (1) sale of up to 11 Land Transfer identified as Jeffries-Myers cluster 2 as shown in Exhibit A, to Grand Central Texas Development Corporation dba Texas Community Builders (Developer), subject to restrictive covenants, a right of

DATE December 6, 2019

SUBJECT **Upcoming Agenda Items – December 11, 2019 - Department of Housing and Neighborhood Revitalization**

reverter, and execution of all necessary documents pursuant to the City's Land Transfer Program, Section 34.051 of the Texas Tax Property Code, and Section 272.001 of the Texas Local Government Code; (2) release of all non-tax City liens, notices, or orders that were filed on the 11 Land Transfer lots prior or subsequent to the deeds transferring the lots to the City of Dallas; and (3) execution of a conditional grant agreement with Developer and/or its affiliates in an amount not to exceed \$741,730.00 - Not to exceed \$741,730.00 - Financing: ECO (I) Fund (2017 Bond Funds)

Amend the Comprehensive Housing Policy to add a Community Land Trust Program

- Authorize an amendment to the City of Dallas Comprehensive Housing Policy, previously approved on May 9, 2018, by Resolution No. 18-0704, as amended, to add a Community Land Trust Program for the operation of community land trusts, the purpose of which is to develop and preserve long-term affordable housing through an alternative to traditional homeownership with less barriers but some built in equity restrictions pursuant to state guidelines - Financing: No cost consideration to the City

Amend the Comprehensive Housing Policy related to the Housing Policy Task Force, Range of Incomes to be Served, Mixed Income Housing Development Bonus, Accessory Dwelling Units, and Appendices

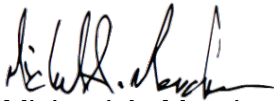
- Authorize an amendment to the City of Dallas Comprehensive Housing Policy (CHP), previously approved on May 9, 2018, by Resolution No. 18-0704, as amended, to (1) delete Section 8 of Resolution No. 18-0704 relating to the housing policy task force, add new provisions for a housing policy task force to the CHP, and delegate authority to the City Manager to amend the composition and structure of the housing policy task force outlined in Appendix 1; (2) amend the range of income bands to be served from 30% to 120% of the area median income (AMI) to include housing for people at 0% to 120% of the AMI; (3) update the language to comply with the mixed income housing development bonus previously approved by city council on March 27, 2019; (4) update the language related to accessory dwelling units to comply with provisions approved by city council on June 27, 2018; (5) remove Exhibit A - the City CHDO Application from the Community Housing Development Organization (CHDO) Policy, Procedure, and Standards appendix; and (6) remove the Owner-Occupied Housing Rehabilitation/Reconstruction Program General Contractor/Homebuilder Application appendix - Financing: No cost consideration to the City

DATE December 6, 2019

SUBJECT **Upcoming Agenda Items – December 11, 2019 - Department of Housing and Neighborhood Revitalization**

The committee briefing materials and the Council agenda materials are available here:
<https://cityofdallas.legistar.com/Calendar.aspx>

For additional details, please contact David Noguera, Director of Housing and Neighborhood Revitalization, at david.noguera@dallascityhall.com or 214-670-3619.



Michael A. Mendoza

Chief of Economic Development and Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Infrastructure Management Program (IMP) and Infrastructure Data**

FY 2020-2024 Infrastructure Management Program

The FY 2020-2024 Infrastructure Management Program (IMP), totaling \$286.7 million is a plan of all the street, sidewalk, and alley maintenance projects, outside of any bond programs, that will be completed by Public Works over the next five years. The FY 2020-2024 IMP also includes a new Bridge Maintenance Program and highlights the Transportation Department's Pavement Markings Program. Please note that only FY 2020 is funded and calibrated to the FY 2020 Adopted Budget. FY 2021-2024 funds are subject to future budget approvals by the City Council.

| Five-Year IMP Program Budgets | | | | | | |
|--------------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|
| Program | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
| Streets | \$52.6M | \$50.5M | \$50.5M | \$50.5M | \$50.5M | \$254.6M |
| Bridge Repair | \$1.0M | \$1.0M | \$1.0M | \$1.0M | \$1.0M | \$5.0M |
| Sidewalks | \$2.3M | \$2.2M | \$2.2M | \$2.2M | \$2.2M | \$11.1M |
| Alleys | \$1.6M | \$3.6M | \$3.6M | \$3.6M | \$3.6M | \$16.0M |
| Total | \$57.5M | \$57.3M | \$57.3M | \$57.3M | \$57.3M | \$286.7M |

In addition to the project listings for each of the programs, the IMP also includes data on program budgets, pavement condition index (PCI) ratings, and different funding scenarios for maintaining or increasing PCIs.

This week, the Department of Public Works delivered (2) hard copies of the FY 2020-2024 Infrastructure Management Program to your respective offices and an electronic copy will be posted on the Public Works website at the following link: <https://dallascityhall.com/departments/public-works/Pages/default.aspx>.

Pavement Condition Index (PCI) Ratings

Each of the IMP documents contain high-level data on the City's PCI ratings. PCI ratings are assigned to each segment of the City's streets and range from "0," or a failed street, to "100," or a brand-new street. As several City Council Members have requested this information by district, Public Works has sent this data to each City Council Members' office.

Needs Inventory

In addition to the PCI data, Public Works has been recently asked by several City Council offices about projects on the Needs Inventory. Projects on the Needs Inventory are those projects that cannot be addressed within the annual maintenance budgets and have to be considered for a future bond program. The Needs Inventory has projects such as street resurfacing or reconstruction, alley reconstruction, or sidewalk construction.

DATE December 6, 2019
SUBJECT Infrastructure Management Program (IMP) and Infrastructure Data

Again, the IMP document and other infrastructure data will be posted on the Public Works webpage. In addition to the IMP, PCI ratings, and the Needs Inventory, the Public Works webpage has valuable historical data and maps referencing projects managed by other departments such as Dallas Water Utilities and Transportation. Should you have any questions, please let me know.



Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **New Procurement Opportunities**

The Office of Procurement Services (OPS) would like to inform the City Council of the following contract opportunities that we advertised this week in the *Dallas Morning News*. These opportunities are also on Bonfire, the City's electronic bid portal: <https://dallascityhall.bonfirehub.com/login>. (Free registration is required to view the opportunity in full.) In addition, citywide opportunities for the first quarter are listed on the OPS website: <https://dallascityhall.com/departments/procurement/pages/default.aspx>.

| Solicitation No. | Solicitation Name |
|------------------|--|
| 1. BX20-00012271 | Debt Underwriting Services |
| 2. CIZ1881 | Vickery Meadow Library – Furniture |
| 3. CIZ1882 | Lawson Rd. Lift Station In-Line Flow Storage Basin |
| 4. CIZ1883 | Appraisal Services – DWU – Dallas Floodway/Dallas Floodway Extension |

Once an opportunity/ solicitation is advertised, it is considered an open procurement until the City Council awards the contract. Please be advised that Section 12A-15.8(g) of the Code of Ethics prohibits communication between councilmembers and bidders or proposers on open procurements.

Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

M. Elizabeth Reich
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Salesforce CRM Planned System Outage**

On Sunday, December 8th, 2019, Salesforce CRM, the City's software used to process and route service requests, will be unavailable from approximately 10 am to 12 am due to a planned system upgrade. Salesforce CRM as well as its associated *OurDallas* mobile app and the City's online web portal for service requests must be taken offline to allow for the installation of the new Code Case Management System (CCMS) – Field Services module.

Once installed, CCMS will provide Code Compliance with a comprehensive case management system, allowing Code Compliance to more efficiently:

- provide residents with additional service request details and increased transparency
- track inspections and attempted inspections
- manage liens related to Nuisance Abatement
- utilize City resources

During the scheduled outage, residents will not be able to access the *OurDallas* mobile app or web portal to submit or check the status of service requests, however residents will still be able to call 311 to submit a service request and all priority service requests will be dispatched. Alerts will be placed on the *OurDallas* mobile app and the City's service request website notifying users of the scheduled outage. Access to Salesforce CRM, *OurDallas* mobile app, and the City's service request website will be restored after all required system testing is complete, which is expected to be completed by midnight.

If you have any questions or need additional information, please contact Laila Alequresh, Chief Innovation Officer, or John Johnson, Director 311 Customer Service.

A handwritten signature in blue ink that reads "John Johnson".

FOR Laila Alequresh
Chief Innovation Officer

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billieae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors
Public Affairs and Outreach

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Members of the City Council

SUBJECT **Termination of Small Business Loan Funds**

On Wednesday, December 11, 2019, the City Council will be asked to call a public hearing to authorize a substantial amendment to the FY 2019-20 Action Plan for the City of Dallas Community Development Block Grant (CDBG) Business Revolving Loan Program to terminate the program. The purpose of this memo is to describe the reasoning for terminating the program and next steps, which would include rolling over unexpended balances, and authorizing actions to wind down the existing portfolio.

HISTORY

Since 1989, the City has used a portion of its CDBG funds to operate a revolving loan program for small businesses (the "CDBG Loan Fund"). In 2010, the City also authorized \$1,000,000 of funding from the Public/Private Partnership Program to make small business loans (the "PPP Loan Fund"). Both loan funds were managed by the Southern Dallas Development Corporation (SDDC) until its merger with PeopleFund in 2015. PeopleFund has managed the two loan funds in recent years.

Prior to 2015, SDDC closed 202 loans totaling more than \$20 Million. Since 2016, PeopleFund has not closed any loans from the PPP Loan Fund and has only closed five loans from the CDBG Loan Fund. To address this lack of production, the most recent contract renewal with PeopleFund included a requirement to close a minimum of five new loans each year. Unfortunately, PeopleFund was unable to close any loans last year from either program. PeopleFund has also struggled to retain experienced community development officers to manage the City's loan programs.

Given the high overhead costs of the programs, coupled with the lack of loan production, staff determined that the program was no longer sustainable and opted not to renew the contract with PeopleFund. A short-term extension has been negotiated to allow time to transition to the existing loan portfolio without impacting borrowers.

EXISTING LOANS AND ACCOUNT BALANCES

There was a cash balance in the CDBG Loan Fund bank account of \$897,239.76 as of October 31, 2019. Additionally, there was a cash balance of \$916,766.41 in the PPP Loan Fund bank account as of October 31, 2019.

There are 13 active loans with a total balance of approximately \$1 Million. All of the loans mature in the next eight years. Six of the loans involve only CDBG or PPP funding, and can be easily transferred back to the city for management through maturity. The

DATE December 6, 2019
 SUBJECT **Termination of Small Business Loan Funds**

remaining seven loans are syndicated, meaning that they are funded by a combination of CDBG and/or PPP, plus non-city funding from PeopleFund. A snapshot of the loan portfolio as of November 30, 2019 is included below:

| | CDBG Balance | PPP Balance | PeopleFund Balance | Total |
|---------------------|---------------------|--------------------|---------------------------|-------------------|
| OAC Construction | 52,787.08 | | | 52,787.08 |
| Yorktown Spanish | 59,707.01 | | | 59,707.01 |
| Cohost LLC | 81,277.84 | | | 81,277.84 |
| Enrique Castillo | 19,936.83 | 39,985.83 | 39,947.85 | 99,870.51 |
| Coverall Management | 26,963.58 | 58,404.98 | 114,237.10 | 199,605.66 |
| Terrence G. Maiden | | 14,046.35 | | 14,046.35 |
| On-Target (2) | 34,859.51 | 36,352.62 | 48,468.54 | 119,680.67 |
| Evans Engraving | 6,084.70 | | | 6,084.70 |
| Stanley E. Francis | 4,459.30 | | 7,032.99 | 11,492.29 |
| ALTO | 57,661.27 | | | 57,661.27 |
| Rene Alvarez | 111,889.66 | | 112,040.22 | 223,929.88 |
| Alemu Temesgen | | 13,394.84 | 13,398.58 | 26,793.42 |
| Rina Investments | 4,620.14 | 13,860.52 | 13,665.09 | 32,145.75 |
| | 460,246.92 | 176,045.14 | 348,790.37 | 985,082.43 |

NEXT STEPS

Federal regulations and the City’s Citizen Participation Plan require a public hearing to authorize a substantial amendment to the HUD FY19-20 Action Plan and require that a public hearing be held with not less than a 30-day public review and comment period to allow for public comments and input with respect to any substantial amendment. The public hearing will be authorized at the December 11 council meeting and held at the January 22, 2020 meeting.

At the January 22 meeting, council will also be asked to authorize the following actions to wind down the program:

1. PeopleFund will assign all loan documents to the City of Dallas and return the cash balance of the CDBG and PPP Loan Fund bank accounts.
2. The cash balance in the CDBG Loan Fund bank account will be returned to the U.S. Department of Housing and Urban Development (HUD) as program income.
3. The cash balance in the PPP Loan Fund balance will be used as follows:
 - a. \$460,246.92 will be used by repay HUD the CDBG balance of the loan portfolio as shown in the chart above.

DATE December 6, 2019
SUBJECT **Termination of Small Business Loan Funds**

- b. \$348,790.37 will be used by buy PeopleFund's portion of the syndicated loans as shown in the chart above.
 - c. The remainder of approximately \$100,000 will be deposited into the City's Public Private Partnership Fund account.
- 4. From the date of the assignment through maturity of the final loan, the loan portfolio will be managed by the Office of Economic Development.
 - 5. By converting the entire loan portfolio to the PPP Loan Fund, future payments will not have to be split between the City, HUD, and PeopleFund. Rather, all future payments will be deposited into the City's Public Private Partnership Fund account.

After final adoption of the City of Dallas Economic Development Strategic Plan, staff will develop new small business programming for consideration by the Economic Development committee. Potential funding for new programming could include the funds deposited into the City's Public Private Partnership Fund account as described above. Additionally, on May 22, 2019 by Resolution No. 19-0803, the City Council set aside \$2.5 Million in 2017 general obligation bond funding to support small business in southern Dallas. Those funds have not been awarded to any third-party and could be available to support new programming.

Should you have any questions, please contact Courtney Pogue, Director of the Office of Economic Development, at Courtney.pogue@dallascityhall.com or at (214) 670-1685.



Michael A. Mendoza
Chief of Economic Development & Neighborhood Services

- c:
- | | |
|---|---|
| T.C. Broadnax, City Manager | Joey Zapata, Assistant City Manager |
| Chris Caso, City Attorney (Interim) | Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer |
| Mark Swann, City Auditor | M. Elizabeth Reich, Chief Financial Officer |
| Biliera Johnson, City Secretary | Laila Alequresh, Chief Innovation Officer |
| Preston Robinson, Administrative Judge | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion |
| Kimberly Bizzor Tolbert, Chief of Staff to the City Manager | Directors and Assistant Directors |
| Majed A. Al-Ghafry, Assistant City Manager | |
| Jon Fortune, Assistant City Manager | |

Memorandum



CITY OF DALLAS

DATE December 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of November 25, 2019 – November 29 2019 by the Criminal Investigation Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Major Michael Igo, at (214) 670-4811 and/or by email at michael.igo@dallascityhall.com should you need further information.

A handwritten signature in cursive script that reads "Jon Fortune".

Jon Fortune
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

| DISTRICT | NAME OF BUSINESS | STREET ADDRESS | TYPE OF LICENSE | DATE OF APPLICATION | STATUS (RENEWAL/NEW) | APPLICANT NAME |
|----------|------------------|-----------------------|-----------------|---------------------|----------------------|-----------------|
| D4 | MJ'S | 3939 S. POLK ST. #300 | AC | 11/25/2019 | NEW | MELISSA JOHNSON |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week
 DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time
 DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only
 LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00
 BH - Billiard Hall - Billiards Are Played
 SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult
 Adult Theater / Escort Agency / Nude Model Studio
 AC - Amusement Center