

Memorandum



Date October 18, 2019

To Mayor & Members of the City Council

Subject Dallas-Fort Worth International Airport Board Appointments (Positions 4, 6, & 9)

The Dallas-Fort Worth Regional Airport Board, later renamed the Dallas-Fort Worth International Airport Board, was created by contract and agreement between the City of Dallas and the City of Fort Worth. The City Council of the City of Dallas is authorized to appoint seven (7) members to the DALLAS-FORT WORTH INTERNATIONAL AIRPORT BOARD (DFW Board): Position Nos. 1, 4, 5, 6, 9, 10 and 11. Terms for the following three (3) of the seven (7) positions expire Friday, January 31, 2020:

- Position 04 Venkatakrisnan (Raj) Narayanan
- Position 06 Eddie W. Reeves
- Position 09 Madeleine Johnson

On November 16, 2011, the City Council adopted Resolution No. 11-3106 outlining the DFW Board appointment process. In order to stay within the guidelines of this resolution, note the following:

- Beginning today, Friday, October 18, 2019, Councilmembers may nominate individuals to fill Positions Nos. 04, 06 and 09 for 2-year terms.
 - A Councilmember may submit no more than three (3) nominees per place for a grand total of 9 nominees per councilmember.
 - The nomination memo for each nominee must be accompanied by a NeoGov application – biography/resume optional.
 - The deadline to submit the nomination to the City Secretary's Office is **Monday, November 4, 2019**, no later than 5:00 p.m.
 - If no nomination including a NeoGov application is submitted by this due date, the nomination will be considered incomplete and the individual disqualified from consideration.
 - Electronic Bookmarked Notebooks containing information on DFW Board Nominees will be delivered to the full City Council Tuesday, November 12, 2019.
- The Transportation and Infrastructure Committee will interview the DFW Board nominees on **Monday, November 18, 2019**, and select the top three (3) finalists to recommend for appointment.
 - City Council is invited to attend/participate.
 - City Secretary informs the City Council of the top three (3) recommended finalists.
 - The three (3) recommended finalists are not guaranteed appointment as the City Council may consider other nominees, but only if they were interviewed.

- City Council appoints three (3) nominees on **Wednesday, December 11, 2019**.
 - Alternate Appointment date is Wednesday, January 8, 2020.
 - Only nominees interviewed may be considered for appointment.
 - Following appointments, the City Secretary assigns position numbers to appointees (Position Nos. 4, 6, & 9).
 - If no action taken, current members will remain in “holdover” status.

Attached is an appointment timeline and Resolution No. 11-3106. Please contact me if you have questions. You may also contact City Secretary Bilierae Johnson directly.



Lee M. Kleinman
City Councilmember, District 11
Chair, Transportation and Infrastructure Committee

Attachments

c: Bilierae Johnson, City Secretary
T.C. Broadnax, City Manager
Tammy Palomino, Assistant City Attorney
Jesus J. Salazar, First Assistant City Secretary

2020 APPOINTMENT TIMELINE
Dallas/Fort Worth International Airport Board (DFW)
Position Nos. 4, 6, & 9
Terms: February 1, 2020 to January 31, 2022

<p>October 18, 2019 (Friday)</p>	<ul style="list-style-type: none"> • Chair of the Transportation and Infrastructure Committee (TRNI) sends memo to City Council requesting nominees via submission of a nominating memo and NeoGov Application <ul style="list-style-type: none"> • Resume/biography optional • Maximum 3 (re)nominees from each Councilmember, per position • Positions to be filled: 4, 6, and 9 (all 2-year terms) • Deadline for nominations to be submitted to City Secretary's Office is Monday, November 4, 2019, no later than 5:00 p.m.
<p>October 25, 2019 November 1, 2019 (Fridays)</p>	<ul style="list-style-type: none"> • City Secretary sends status updates on nominations received with reminder of the Friday, November 4, 2019, 5:00 p.m. deadline to submit nominations with NeoGov applications to the City Secretary's Office
<p>November 4, 2019 (Monday)</p>	<ul style="list-style-type: none"> • Deadline for City Council nominations to be submitted no later than 5:00 p.m. <ul style="list-style-type: none"> • If NeoGov application for a particular nominee is not received by this deadline date/time, the nomination will be considered incomplete and the nominee will not be considered for review
<p>November 12, 2019 (Tuesday)</p>	<ul style="list-style-type: none"> • Electronic Bookmarked Notebooks of DFW Board nominees delivered to all City Councilmembers <p style="text-align: center;">[Hardcopy notebooks available upon request]</p>
<p>November 18, 2019 (Monday)</p>	<ul style="list-style-type: none"> • TRNI meets to interview DFW Board nominees <ul style="list-style-type: none"> • Full City Council invited to attend/participate • Three (3) finalists selected to recommend to City Council <ul style="list-style-type: none"> • City Secretary informs City Council of the recommendation(s) • The 3 recommended finalists are not guaranteed appointment as the city council may consider other nominees, but only if they were interviewed.
<p>December 11, 2019 (Wednesday)</p>	<ul style="list-style-type: none"> • City Council (re)appoints three (3) members <ul style="list-style-type: none"> • Only nominees interviewed may be considered for (re)appointment • After (re)appointments, City Secretary assigns position numbers to appointees (Position Nos. 4, 6, & 9) • Alternate appointment date January 8, 2020
<p>February 1, 2018 (Monday)</p>	<ul style="list-style-type: none"> • Term begins for (re)appointees <p style="text-align: center;">Current members remain in holdover status if no action taken</p>

November 16, 2011

WHEREAS, the Cities of Dallas and Fort Worth by Contract and Agreement dated April 15, 1968 (the "Contract"), provided for the construction and operation of Dallas-Fort Worth Regional Airport, subsequently renamed the Dallas-Fort Worth International Airport (the "Airport"), and continued, confirmed and established the Airport Board as its operating Board of Directors (the "Board"); and

WHEREAS, pursuant to City Council Resolution No. 76-1888, the duly elected Mayor of the City of Dallas is automatically appointed to fill Place 10; and

WHEREAS, the Dallas City Council is authorized to appoint six members to the Board (Place Nos. 1, 4, 5, 6, 9 and 11), with the terms for Places 1, 5 and 11 expiring on January 31st of odd-numbered years; and the terms for Places 4, 6 and 9 expire on January 31st of even-numbered years; and

WHEREAS, the City Council has determined that it is desirable to delineate the nomination, selection and appointment process for those members; **NOW, THEREFORE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That, for each set of Board members to be appointed for terms to commence on February 1 of a particular year, by 5 pm on the third Friday in the preceding November each Councilmember and the Mayor may submit to the City Secretary's Office a memo with the names, supplemented by the 5 pm deadline with the biographical information or resume, of up to three individuals to be nominated for appointment or re-appointment to the D/FW International Airport Board; if a biography or resume is not received for a particular nominee by the 5 pm deadline on the third Friday in the preceding November, the nomination will be considered incomplete and the nominee will not be considered for review.

SECTION 2. That the Transportation and Environment Council Committee (TEC) shall select from the complete nominations submitted by Councilmembers and the Mayor six individuals to interview and by December 1 shall direct the City Secretary's Office to conduct background checks on the six selected individuals.

SECTION 3. That prior to the first Council agenda meeting in January the TEC shall interview the six individuals (to the extent they have been cleared by the City Secretary's Office) and shall select three of those individuals to recommend to the City Council for appointment to the Board.

11-3106

SECTION 4. That upon selection of individuals to serve on the Board, the City Secretary's Office shall assign to each of those individuals one of the then-open Board places.

SECTION 5. That this resolution shall take effect immediately from and after its passage in accordance with the Charter of the City of Dallas, and it is accordingly so resolved.

APPROVED BY
CITY COUNCIL

NOV 16 2011

David L. Lewis
Acting City Secretary

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Executive Leadership Team Appointments and Organizational Changes**

Organizational Changes

The Office of Historic Preservation has been developed as a stand-alone office to emphasize and elevate the importance of services related to current and potential historic districts and structures. The Office will maintain existing historic districts, coordinate the establishment of new historic districts, develop innovative programs to strengthen citywide preservation, and partner with City Departments and local communities to maximize preservation benefits and resources. The Office will report directly to Michael Mendoza, Chief of Economic Development and neighborhood services.

To better align resilience efforts related to the environment and equity, the Office of Resilience and the Office of Environmental Quality and Sustainability will be reassigned to Liz Cedillo-Pereira, Chief of Equity and Inclusion.

In an effort to further develop and evolve innovative strategies related to customer service, 311 Customer Service will be reassigned from Nadia Chandler Hardy, Assistant City Manager to Laila Alequresh, Chief Innovation Officer.

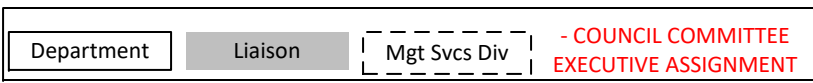
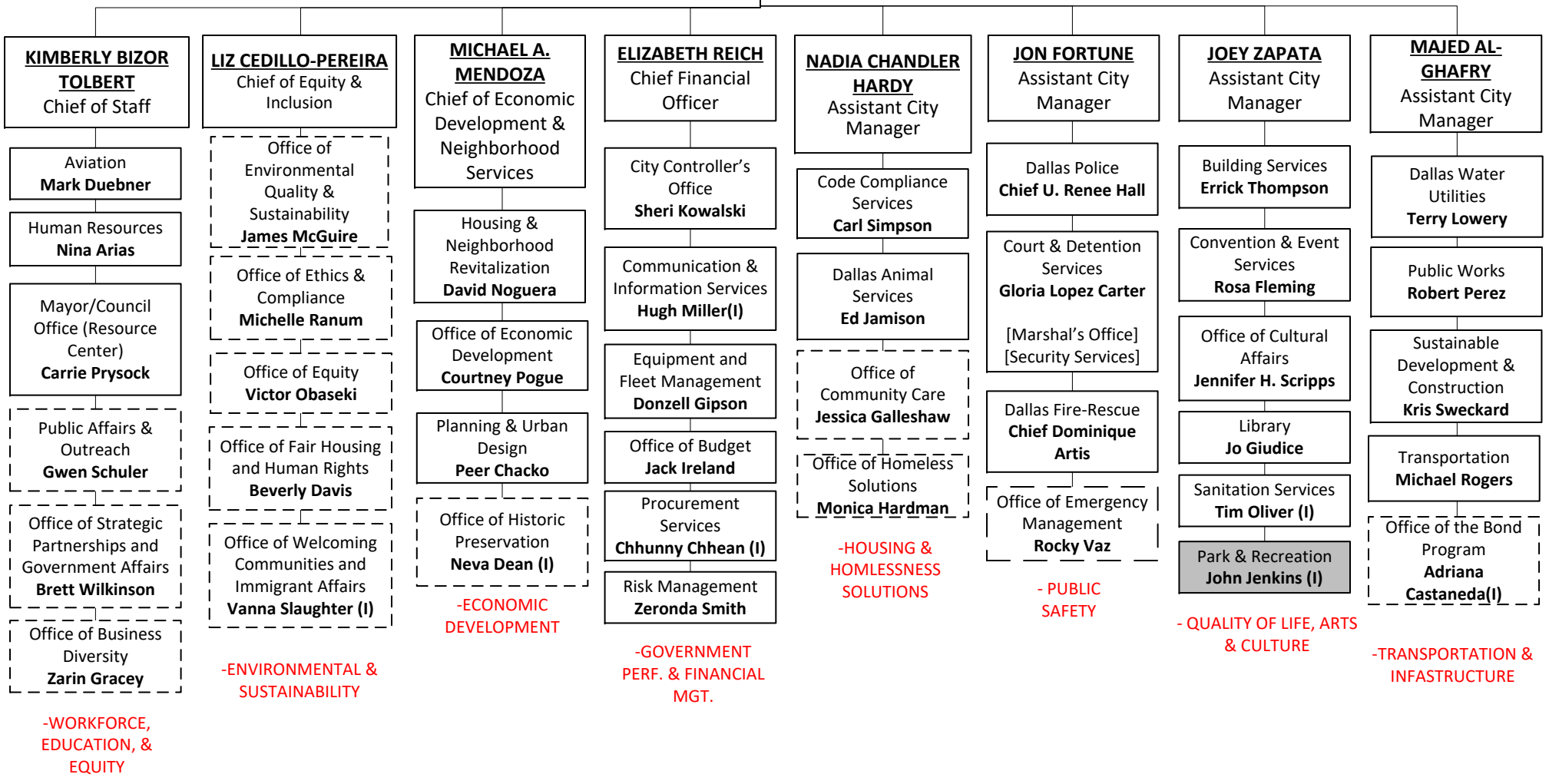
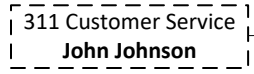
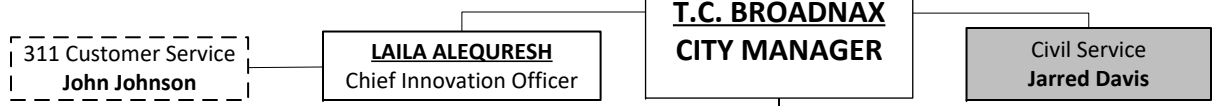
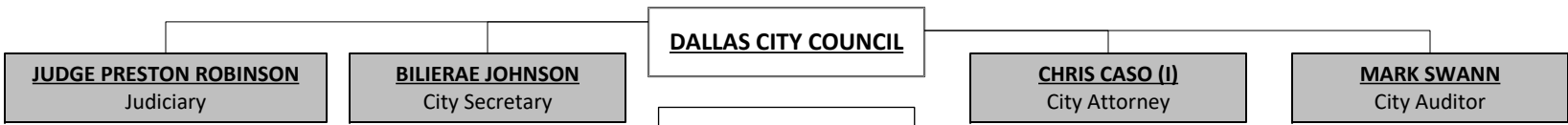
For your convenience, I have attached an updated organizational chart. Please join me in supporting the Executive Leadership Team in their respective roles and contact me should you have any questions or concerns.

A handwritten signature in black ink, appearing to read 'T.C. Broadnax', written over a circular stamp or seal.

T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billieae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
Liz Cedillo-Pereira, Chief of Equity and Inclusion
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Directors and Assistant Directors



Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Executive Leadership City Council Committee Assignments**

The City Manager’s Office is committed to ensuring the success of each City Council Member and support the critical and unique needs of your respective City Council Committees. Executive team members are assigned to 1- 2 committees to serve as executive support. The overall role of the executive assigned to each City Council Committee is to (1) provide information and resources as needed to support the work of the committee; (2) serve as a communication link between the City Council and staff departments, as appropriate; (3) promote committee work progress and assist the Chair with strategic goals and priorities as set forth by City Council, and (4) to ensure action items are recorded and prioritized to the City Manager’s Office, as necessary.

The following table provides the list of executives assigned to support the various City Council Committees for FY 2019-2021:

Committee	Chairperson	Primary ACM/Chief	Secondary ACM/Chief
Economic Development	Atkins	Michael Mendoza	
Environment and Sustainability	Narvaez	Liz Cedillo-Pereira	Majed Al-Ghafry
Government Performance and Financial Management	Gates	Elizabeth Reich	Laila Alequresh
Housing and Homeless Solutions	West	Nadia Chandler Hardy	Michael Mendoza
Public Safety	McGough	Jon Fortune	
Quality of Life, Arts, and Culture	Arnold	Joey Zapata	Nadia Chandler Hardy
Transportation and Infrastructure	Kleinman	Majed Al-Ghafry	
Workforce, Education, and Equity	Thomas	Kimberly Bizor Tolbert	Liz Cedillo-Pereira

DATE October 18, 2019

SUBJECT **Executive Leadership Council Committee Assignments**

Please do not hesitate to reach out to your Executive Leadership Team member directly as needed.



T.C. Broadnax
City Manager

- c:
- | | |
|--|---|
| Chris Caso, City Attorney (Interim) | Joey Zapata, Assistant City Manager |
| Mark Swann, City Auditor | Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer |
| Billierae Johnson, City Secretary | Michael Mendoza, Chief of Economic Development and Neighborhood Services |
| Preston Robinson, Administrative Judge | M. Elizabeth Reich, Chief Financial Officer |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Laila Aleqresh, Chief Innovation Officer |
| Majed A. Al-Ghafry, Assistant City Manager | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion |
| Jon Fortune, Assistant City Manager | Directors and Assistant Directors |

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **October 23, 2019 City Council FINAL Agenda - Additions/Revisions/Deletions**

On October 11, 2019, a DRAFT City Council Agenda for October 23, 2019 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red.

Additions:

56. 19-1607 Authorize an amendment to the 2019 City Calendar to **(1)** revise the start time of the City Council agenda meetings on November 13, 2019 and December 11, 2019 from 2:00 p.m. to 3:00 p.m.; and **(2)** include the addition of new committee names and times - Financing: No cost consideration to the City

57. 19-1581 Authorize **(1)** Supplemental Agreement No. 1 to the Cooperation Agreement between the City of Dallas and Texas Central Rail Holdings, LLC, (Texas Central) regarding design by the United States Army Corps of Engineers (USACE) for a Lamar Levee Floodwall Extension as required by regulatory permitting; **(2)** the receipt and deposit of funds from Texas Central to the Dallas High Speed Rail Fund in an amount not to exceed the cost the USACE provides for the design of the Lamar Levee Floodwall, if, and, when: **(a)** the USACE provides the cost of design of the Lamar Levee Floodwall and **(b)** Texas Central requests the City to submit a request for the USACE to move forward with the design of the Lamar Levee Floodwall; **(3)** the establishment of appropriations in the Dallas High Speed Rail Fund in a pass-through amount not to exceed the cost for the design of the Lamar Levee Floodwall provided by the USACE, as such cost may be amended by USACE and funded by Texas Central; and **(4)** the disbursement of funds to the USACE in accordance with the Project Cooperation Agreement between the City of Dallas and the USACE in an amount not to exceed the cost provided by the USACE for the Lamar Levee Floodwall design as may be amended - Financing: No cost consideration to the City (see Fiscal Information)

DATE October 18, 2019

SUBJECT **October 23, 2019 City Council FINAL Agenda - Additions/Revisions/Deletions**

58. 19-1298 Authorize the fourth of four twelve-month renewal options to and amendment of the grant agreement with the World Affairs Council of Dallas/Fort Worth for economic development and protocol services for the period October 1, 2019 through September 30, 2020 - Not to exceed \$220,000.00 - Financing: Public/Private Partnership Fund (\$170,000.00) and General Fund (\$50,000.00)
59. 19-1630 An ordinance amending Chapter 41, "Smoking," of the Dallas City Code by amending Section 41-1, 41-11, and 41-12 to **(1)** raise the legal age for the distribution, possession, purchase, consumption, and receipt of cigarettes, and tobacco products from 18 to 21 in accordance with state law; and **(2)** provide a penalty not to exceed \$200.00 - Financing: No cost consideration to the City

Revisions:

28. 19-1520 Authorize a third amendment to Resolution No. 19-0385, previously approved on February 27, 2019, as amended, with Palladium Redbird, Ltd. for a mixed-income multifamily residential development to be located at the intersection of ~~West Camp Wisdom Road and~~ [7202](#) South Westmoreland Road site of the former Red Bird Mall/Southwest Center Mall to **(1)** clarify that the loan shall be a nonrecourse loan; and **(2)** limit the City's remedies to foreclosure only - Financing: No cost consideration to the City
53. 19-1296 Authorize **(1)** a professional services contract with Freese and Nichols, Inc. for the Floodplain Program Management Assistance Contract No. 2 and the White Rock Lake Dredging Feasibility Study; ~~and~~ **(2)** the establishment of appropriations in an amount not to exceed \$99,300.00 in the White Rock Lake Beautification Fund; **(3)** [the acceptance of a grant from the Federal Emergency Management Agency through the State of Texas Commission on Environmental Quality \(TCEQ\) for the High Hazard Potential Dams Rehabilitation Grant \(Grant No. EMW-2019-GR-00011, CFDA No. 97.041\) in the amount of \\$176,345.00 to complete a Spillway Capacity Analysis, Breach Analysis, and Potential Failure Mode Analysis for White Rock Dam within an estimated 12 months of the execution of a grant agreement with TCEQ;](#) **(4)** [the establishment of appropriations in an amount not to exceed \\$176,345.00 in the FY20 High Hazard Potential Dams Rehabilitation Grant Fund;](#) **(5)** [the receipt and deposit of funds in an amount not to exceed \\$176,345.00 in the FY20 High Hazard Potential Dams Rehabilitation Grant Fund;](#) **(6)** [a required local match in the amount of \\$94,955.00 from the Water Construction Fund;](#) and **(7)** [the execution of the grant agreement with TCEQ and all terms, conditions, and documents required by the agreement](#) - Not to exceed \$1,236,400.00 - Financing: Storm Drainage Management Capital

DATE October 18, 2019

SUBJECT **October 23, 2019 City Council FINAL Agenda - Additions/Revisions/Deletions**

Construction Fund (\$450,000.00), Water Construction Fund (~~\$476,300.00~~ \$299,955.00), Park and Recreation Facilities (B) Funds (\$210,800.00), FY20 High Hazard Potential Dams Rehabilitation Grant Fund (\$176,345.00), and White Rock Lake Beautification Fund (\$99,300.00)

55. 19-1101 Authorize adoption of the 2020 City Calendar - Financing: No cost consideration to the City

Deletions: The following item has been removed from the agenda.

56. 19-1521 Authorize **(1)** a development agreement with Cabana Development, LLC (“Developer”) and/or its affiliates in an amount not to exceed \$15,500,000.00, payable from future Design District TIF District Funds, in consideration of the Cabana Hotel Redevelopment Project on property currently addressed at 899 North Stemmons Freeway in Tax Increment Financing Reinvestment Zone Number Eight (Design District TIF District); and **(2)** an increase in appropriations in an amount not to exceed \$15,500,000.00 in the Design District TIF District Fund - Not to exceed \$15,500,000.00 - Financing: Design District TIF District Fund (subject to current and future appropriations from tax increments)

Thank you for your attention to these modifications to the FINAL Agenda. If you have any questions, please contact Kimberly Bizer Tolbert, Chief of Staff at 214-670-3302.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Elizabeth Reich, Chief Financial Officer

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **“Nowitzki Way” Street Naming Ceremony, October 30, 2019**

On Wednesday, October 30, the City of Dallas will commemorate the renaming of Olive Street to Nowitzki Way. The City is partnering with the Dallas Mavericks organization and the Dirk Nowitzki Foundation to honor Mr. Nowitzki in a special ceremony and sign unveiling at 12:00 p.m. near American Airlines Center (2500 Victory Avenue). The special ceremony will be open to the public but persons accessing secure areas will be required to have designated credentials. The special ceremony will be followed by a private reception at Hero Restaurant on Victory Plaza at American Airlines Center for invited guests only.

Leadership from the Dallas Mavericks will be included in the program and area elected officials will be invited. An electronic invitation was distributed this past week, as well as a public announcement for social media share.

A City Council van will be available at the L1 green garage entrance for Councilmembers, departing at 10:45 a.m. Your event access credentials will be provided to you at that time.

Please confirm your attendance by Friday, October 25th to Carrie Rogers, Director of the Mayor and City Council Office.

Feel free to contact me with any questions or concerns via email at k.bizortolbert@dallascityhall.com or by phone at 214-670-3302.



Kimberly Tolbert
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – October 17, 2019**

Updated Items

[Encampment Resolution Schedule – October 15, 2019 & October 22, 2019](#)

The Office of Homeless Solutions (OHS) scheduled the following sites for homeless encampment resolution:

October 15, 2019	October 22, 2019
<ul style="list-style-type: none">• 1800 South Boulevard (District 7)• 1640 North Hampton Road (District 6)• 1912 Fort Worth Avenue (District 6)• 802 South Good Latimer Expressway (District 2)• 1500 North Field Avenue (District 6)• 276 North Walton Walker Boulevard North Bound (District 2)	<ul style="list-style-type: none">• 1584 North Hampton Road (District 6)• 2136 Miguel Martinez Way (District 14)• North Stemmons Freeway SB & Inwood Road, 75247 (District 6)• Ross Avenue & North Central Expressway (District 14)• 2735 North Hampton Road (District 6)• 2102 North Field Street (District 14)

The OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, and Monica Hardman, Director of the Office of Homeless Solutions.

[#MyDallas Citizenship Volunteers](#)

On Monday, October 7, 2019, the Mayor and City Council recorded a PSA inviting the public to volunteer for the #MyDallas Citizenship workshop, hosted by the Office of Welcoming Communities and Immigrant Affairs (WCIA). Volunteers may call WCIA at 214-671-5087 to sign up and volunteer trainings are being held at Catholic Charities of Dallas, 1421 W. Mockingbird Ln. on the following dates:

- Thurs. Oct. 17th 6 – 8:00 p.m.
- Sat. Oct. 19th 10 a.m. – 12 p.m.
- Thurs. Oct. 24th 6 – 8:00 p.m.
- Sat. Oct. 26th 10 a.m. – 12 p.m.

The citizenship workshop will be held on Saturday, November 9, 2019 at 9:00 a.m. at the J. Erik Jonsson Central Library. Should you have any questions or concerns, please contact Liz Cedillo-Pereira, Chief of Equity and Inclusion.

DATE October 18, 2019
SUBJECT **Taking Care of Business – October 17, 2019**

[Diversity Month Celebration Events](#)

Diversity Month continues at the City of Dallas with several events scheduled for this week. On Thursday, October 17: *TED Talks and Cultural Performances* is scheduled for 12:00 p.m. in the main lobby and includes an “Effective Communications” TED talk followed by cultural performances by the South Oak Cliff High School choir and the Bandan Koro Drum and Dance Ensemble. On Friday, October 18, there will be a *Disabilities Awareness Lunch and Learn* for all city employees at 11:30 a.m. in the main lobby. Representatives from the Deaf Action Center and the Lighthouse for the Blind will talk about their services and support including job training and employment for those who are disabled. The goal of the event is to bring general awareness on how City employees can remove barriers and be more welcoming to those they work with and serve who are disabled. Should you have any questions or concerns, please contact Vanessa Gray, Inclusion, Culture & Engagement Manager.

[Domestic Violence Awareness Month Events](#)

On Tuesday, October 22, there will be a Lunch and Learn for all employees in the main lobby at 12:00 p.m. to discuss the recognition and awareness of teen violence and bullying. The event will include a joint discussion between Human Resources and experts in the field. On Thursday, October 24, all employees are encouraged to wear purple to stand in solidarity with survivors of domestic violence. Should you have any questions or concerns, please contact Vanessa Gray, Diversity, Inclusion, Culture, and Engagement Manager.

New Items

[Food Innovation Challenge Launch](#)

The Office of Innovation, in partnership with the Communities Foundation of Texas, is seeking idea submissions for the “Food Idea Innovation Challenge”, a survey to increase access to local, nutritious, and affordable food options to the residents of Dallas. Residents can submit ideas and solutions on how the City can work towards solving food inequities in their communities. Deadline for submission is November 21, 2019 and residents can submit online [here](#) or by written submission at WIC Centers, libraries, and recreation centers throughout the city. Once ideas have been submitted, residents will be able to vote on their favorite idea to be piloted by City staff and stakeholders. Should you have any questions or concerns, please contact Laila Aleqresh, Chief Innovation Officer.

[Appointment of Interim Historic Preservation Officer](#)

Neva Dean, the Assistant Director for the Department of Sustainable Development and Construction has been appointed to serve as the Interim Historic Preservation Officer until the position is filled. The Historic Preservation Program will maintain existing historic districts, coordinate the establishment of new historic districts, develop innovative programs to strengthen citywide preservation, and partner with City departments and local communities to maximize preservation benefits and resources. Should you have any questions or concerns, please contact Michael Mendoza, Chief of Economic Development and Neighborhood Services.

[“Undesign the Redline” Exhibit Opening](#)

The Office of Equity and the Office of Fair Housing and Human Rights will host the City of Dallas “Undesign the Redline” exhibit opening on Thursday, October 24, 2019 from 6- 8:00 p.m., in the main lobby of City Hall. The exhibit is a national traveling interactive experience that explores the history of redlining and housing inequity and provides an educational platform for formulating solutions for greater housing equity today. The exhibit was created by Designing the We, a for-

DATE October 18, 2019
SUBJECT **Taking Care of Business – October 17, 2019**

benefit design studio based in New York. In addition to food and fellowship, the exhibit opening program will include performance activities and exhibit tours. The exhibit is scheduled to be in the main lobby from October 24 – December 31, 2019. The Office of Equity plans to continue working with the local community advisory board in 2020 to develop policy ideas and to ensure that the exhibit makes a sustainable and equitable impact in Dallas. Should you have any questions or concerns, please contact Victor Obaseki, Chief Equity Officer.

[Dallas Public Charge Webinar](#)

On Tuesday, October 15, WCIA, together with the United Way of Metropolitan Dallas, and the Dallas Coalition for Hunger Solutions participated in a webinar to explain changes to the public charge rule, which is a Trump Administration effort designed to significantly increase the barriers to entry for immigrants to achieve citizen status based on their usage of various public benefits programs. On Friday, October 11, prior to the webinar, organizers and speakers learned that Federal Judges in three states issued temporary injunctions against the public charge rule taking effect on October 15. The webinar attracted over ninety participants including social service providers and active members of the Dallas Coalition for Hunger Solutions. Speakers included Dr. Tom Wong, the founding director of the U.S. Immigration Policy Center at the University of California San Diego, and Anne Dunkelberg, who directs health care policy for the Center for Public Policy Priorities. Liz Cedillo Pereira, Chief of the Office of Equity and Inclusion moderated the webinar. Given the immense response to the webinar and the great interest to know what the public charge rule **is** and **is not**, organizers will continue extensive communication with all stakeholders to monitor the chilling effect the rule change has had on low income residents. Misunderstandings about the rule change are rampant, thus continued educational forums are direly needed. Should you have any questions or concerns, please contact Liz Cedillo-Pereira, Chief of Equity and Inclusion.

[bigBANG! Conference](#)

The Office of Resilience will serve as partner and associate producer for the 2019 bigBANG! Conference on October 30 through November 1, 2019. This year's theme will explore a critical topic to the future of Dallas: Building Inclusive Economies. During the October 31 sessions, the Office of Resilience will share the work the City is doing to improve the systems and institutions that affect every Dallas resident and the great work it has accomplished to that end in the last several years. Attendees will have the opportunity to gain insight and knowledge on how public-private partnerships can help progress the goals of Resilient Dallas Plan. Attached for your convenience is the press release announcing the partnership. Information regarding the conference can be found [here](#). Staff have been provided a limited number of complimentary tickets. If you are interested in attending, please contact Carrie Rogers, Director of Mayor and City Council. Should you have any questions or concerns regarding the event, please contact Nadia Chandler Hardy, Assistant City Manager/Chief Resilience Officer.

[Equity Indicators Report](#)

On October 28, 2019, the Office of Equity along with Communities Foundation of Texas, Mayor Johnson, and staff will launch the Equity Indicators Report. Chief Cedillo-Pereira is meeting with Councilmembers to provide information before the launch. The draft report can be found [here](#). Should you have any questions or concerns, please contact Liz Cedillo-Pereira, Chief of Equity and Inclusion.

DATE October 18, 2019
SUBJECT **Taking Care of Business – October 17, 2019**

[City Hall Electrical Upgrade](#)

Staff continues to work with Schneider Electric Buildings Americas, Inc. (Contractor) in preparation for the proposed power interruption at City Hall from November 28 through December 1, 2019 for the removal and replacement of the Main Distribution Panel (MDP). On Sunday, October 27, 2019, a complete power interruption has been scheduled from 6:00 a.m. to 6:00 p.m. to allow for maintenance and repair activities to be performed on all critical disconnect switches in order to ensure they function properly in the future prior to the November power interruption. Critical Infrastructure, including 911 (Dallas Police Department), Dallas Fire & Rescue, Dallas 311, Office of Emergency Management, Dallas Love Field, and Communication & Information Services backup systems will operate as normal with generator power. City Hall, in general, will have no power available for daily operations and will be operating on emergency lighting. Should you have any questions or concerns, please contact Adriana Castaneda, Director of the Office of Bond Program.

[Bachman Transfer Station Repairs and Restrictions Update](#)

Repairs to the building infrastructure at the Bachman Transfer Station, located at 9500 Harry Hines Boulevard, began as planned on September 30th. These repairs are on schedule with the previously communicated timeline with an anticipated completion by the end of October. Due to the nature of the work on the interior portion of the facility, restrictions were put in place that limited the use of the facility to City collection vehicles only. Commercial and residential customers have been directed to use alternative disposal options to include the Northeast and Southwest transfer stations, available on Wednesdays and Saturdays, and McCommas Bluff Landfill. Following the completion of the repairs, these restrictions will be lifted and normal operations at the facility will resume. Commercial and residential customers will be notified of the return to normal transfer station operations via flyers, social media and our Sanitation Services website. Should you have any questions or concerns, please contact Joey Zapata, Assistant City Manager or Tim Oliver, Interim Director of Sanitation Services.

[Media Inquiries](#)

As of October 15, 2019, the City has received media requests from various news outlets regarding the following topics:

- Citizen's Police Oversight Board (CPOB)
- Indigenous People Day
- MCC Visitor sign-in logs
- Dockless Scooters
- Homeless Encampment on Private Property
- HUD OIG Audit
- DFR Trains DISD Teachers to Stop Traumatic Bleeding
- Firefighters Extinguish Fire in East Dallas Apartment Complex

DATE October 18, 2019
SUBJECT **Taking Care of Business – October 17, 2019**

Please see the attached document compiling information provided to the media outlets for the October 7 – October 14, 2019 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

DATE October 18, 2019
SUBJECT **Taking Care of Business – October 17, 2019**

**Public Affairs & Outreach
Media Requests
October 7 – October 14**

Date: October 8, 2019
Topic: Dockless Scooters
Summary of Statement: Wheels labs was granted a permit on Sept. 12, 2019 and they currently deploy 2,500 scooters in the city. They followed the current Dockless Vehicle Ordinance.
Department: Transportation
Media Entity: Dan Singer, Reporter, Dallas Morning News

Date: October 8, 2019
Topic: Indigenous People's Day
Summary of Statement: Council voted to observe the second Monday in October as Indigenous People's Day
Department: Mayor and City Council
Media Entity: WBAP

Date: October 8, 2019
Topic: Senior services contract with Mountain View College
Summary of Statement: The program will serve 50 clients for FY20 with the goal of providing job placement support. The program is targeted to start in early November.
Department: Office of Community Care
Media Entity: NBC 5

Date: October 9, 2019
Topic: Dangerous dog ordinances
Summary of Statement: The City of Dallas' Dangerous Dog ordinance uses can be found [here](#). DAS responded directly.
Department: Dallas Animal Services
Media Entity: CBS 11

Date: October 9-10. 2019
Topic: Homeless encampment on private property
Summary of Statement: Code typically handles cleanup of homeless encampments on private property, since the instance on the 2000 block of Shortal is an extreme circumstance OHS will be helping with the haz-mat portion of the cleanup.
Department: Code, Office of Homeless Solutions
Media Entity: NBC 5

Date: October 11, 2019
Topic: HUD OIG Audit, 2018 & 2019
Summary of Statement: The city is expected to resolve all issues with the May 2018 HUD OIG audit by April 2020. The city is awaiting on a 2019 HUD OIG audit response from HUD Ft. Worth Office.
Department: Housing & Neighborhood Revitalization

DATE October 18, 2019
SUBJECT Taking Care of Business – October 17, 2019

Media Entity: Lori Brown, Reporter, FOX 4

Date: October 11, 2019

Topic: Traffic signal flashing

Summary of Statement: Less than 1% of our traffic signal system is affected by severe weather. All signals will be up by the end of the weekend.

Department: Transportation

Media Entity: Cynthia Cano Ugarte, Reporter, Univision

Dallas Fire-Rescue Department Media Requests: October 7 - 13, 2019.

Tuesday, October 8th and Thursday, October 10th: Sent the following information to all the local media outlets –

Dallas Fire-Rescue and DISD Join Forces to Stop the Bleed

What: Dallas Fire-Rescue and DISD partnering for ‘Stop the Bleed’ training

When: Friday, October 11th, at 8:00 a.m., 10:00 a.m., 12:30 p.m. and 2:30 p.m. (totaling 160 teachers)

Where: DFR Training and Maintenance Facility – Building A (5000 Dolphin Road, Dallas, TX 75223)

Details: In an effort to facilitate compliance with House Bill 496, which was signed into law, on June 15, 2019, by Governor Greg Abbott, Dallas Fire-Rescue (DFR) is partnering with the Dallas Independent School District (DISD) to train all its teachers on how to control bleeding from traumatic injuries. The idea for training came, in part, during a July trip to the National Homeland Security Conference, in Phoenix, Arizona, by DFR Fire Chief, Dominique Artis, and members of his Command Staff. During the conference, they attended a presentation which touched on different aspects of active shooter responses; leaving them wondering what could be done for victims during the time it takes us to reach them. Unbeknownst to them at the time, DISD, as a result of the recently signed House Bill, was in the process of determining how it was going to have all its teachers trained to stop traumatic bleeding. Through a chance connection, the two sides would eventually come to find they were the answers to each other’s needs.

Media: The 10:00 a.m. session has been designated as the one during which you can get b-roll. **DFR Battalion Chief, Gil Pena, as well as officials from DISD will be available to give sound at the training session.**

The following links are for subsequent news coverage:

CBS 11: https://dfw.cbslocal.com/video/4187033-disd-staffers-learning-essentials-at-stop-the-bleed-event/amp/?_twitter_impression=true

Fox 4 News: <https://www.fox4news.com/news/dallas-isd-teachers-learn-to-stop-the-bleed-in-school-mass-shooting-training>

Saturday, October 12th: Univision 23 (Juana Palmieri) - Can you please provide us with information in regard to the fire at 13030 Audelia Rd (Estancia Apartments)?

City Response - At 2:23 a.m. Dallas Fire-Rescue responded to a 911 call for a structure fire at the Estancia Apartments, located at 13030 Audelia Road, in East Dallas.

When firefighters arrived at the location, they observed smoke coming from a two-story apartment building. Attack teams deployed handlines and made their way inside of a first floor unit where

DATE October 18, 2019

SUBJECT **Taking Care of Business – October 17, 2019**

they found fire in the ceiling space. Out of precaution, Command requested a second-alarm response, but firefighters were able to cut the fire off and declare it extinguished in about an hour. There was a total of 8 apartments (one of which was vacant) in the building. Though there were only three directly impacted by the fire, all 8 suffered from varying degrees of smoke and/or water damage. The American Red Cross was called to the scene to assist an undisclosed number of displaced residents. Fire investigators determined that the cause of the fire was accidental in nature and originated in the ceiling/floor space between the first and second floors as the most probable result of an unspecified electrical short. There were no injuries reported as a result of this fire.



CITY OF DALLAS

PUBLIC AFFAIRS AND OUTREACH

FOR IMMEDIATE RELEASE

October 14, 2019

FOR MORE INFORMATION CONTACT:pao@dallascityhall.com

Dallas to host social innovation conference

Dallas —The City of Dallas through its Office of Resilience will serve as partner and associate producer for the 2019 [bigBANG!](#) conference. This year's theme will explore a critical topic to the future of Dallas: building inclusive economies. The Office of Resilience will share the work the City is doing to improve the systems and institutions that affect every Dallas resident and the great work it has accomplished to that end in the last several years.

During the October 31 Day 1 sessions, attendees will have the opportunity to gain insight and knowledge on how public-private partnerships can help progress the goals of Resilient Dallas Plan, funded by the Rockefeller Foundation and adopted by the Dallas City Council in August 2018.

Now in its 10th year, bigBANG! is Dallas' longest-running event for social innovation. It is focused on driving deeper conversations and innovative solutions for positive change in our city.

This year's conference centers on exploring the institutions and systems we work and live within and how they shape the possibilities for our lives. Interested attendees can register at <http://www.bigbangtx.com>. Tickets range from \$145 to \$295.

bigBANG! 2019 event details:

October 30: VIP Reception
Polsinelli 5:30 – 7:30 p.m.

October 31: bigBANG! 2019 Day 1 Conference
Paul Quinn College
8:00 a.m. – 5:00 p.m.

November 1: bigBANG! 2019 Day 2 Conference
Federal Reserve Bank of Dallas
10:00 a.m. – 2:00 p.m.

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **City Auditor Recommendations Implementation Update**

The City Controller's Office assists departments in implementing audit recommendations made by the Office of the City Auditor in its audit reports. On annual basis, we estimate the number of audit recommendations implemented out of the total audit recommendations due by September 30 of the fiscal year. We report the results as a percentage implemented.

I am pleased to share with you that as of today, we estimate that approximately 84 percent of the open audit recommendations due to be implemented by September 30, 2019 have been successfully implemented. This estimated implementation rate of 84 percent is an improvement over last year's actual implementation rate of 73 percent. This is also a significant improvement over the 41 percent average implementation rate for the years 2011-2018 reported to the City Council on June 22, 2018.

Implementing audit recommendations is a top priority. I am pleased with the progress the City Controller's Office and our departments have made this year, but we still have more work to do. We will continue to strengthen our management responses to audit recommendations and will keep you informed of our progress.

Thank you for your support of our efforts. Additional thanks to City Auditor Mark Swann for his leadership and collaboration on improvements to City programs and processes. Please let me know if you have any questions or need further information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, Interim City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Sales Tax Receipts**

The August 2019 sales tax receipts from the State Comptroller's Office are \$21,317,027. This is less than we had budgeted for the month. As you will recall, on October 4, I notified you of a \$5.2 million over-payment in local sales tax. The State withheld this amount from our August 2019 distribution to recoup what had been overpaid to the City of Dallas in July 2014 through July 2017 when an out-of-state-retailer had erred by reporting sales tax to the City of Dallas rather than its customers' ship-to address.

Even though the State recouped the overpayment of \$5.2 million, the August 2019 receipts are only \$3.2 million less than our budget for August 2019.

- | | |
|----------------------|--------------|
| • August 2018 actual | \$23,995,432 |
| • August 2019 budget | \$24,486,284 |
| • August 2019 actual | \$21,317,027 |

Over the most recent 12 months, sales tax receipts have increased by 3.7 percent. After 11 months of actual receipts for FY 2018-19, we expect to exceed our annual budget by \$4.2 million. The September 2019 revenue will be received in November and we will provide the final report to you at that time.

M. Elizabeth Reich
Chief Financial Officer

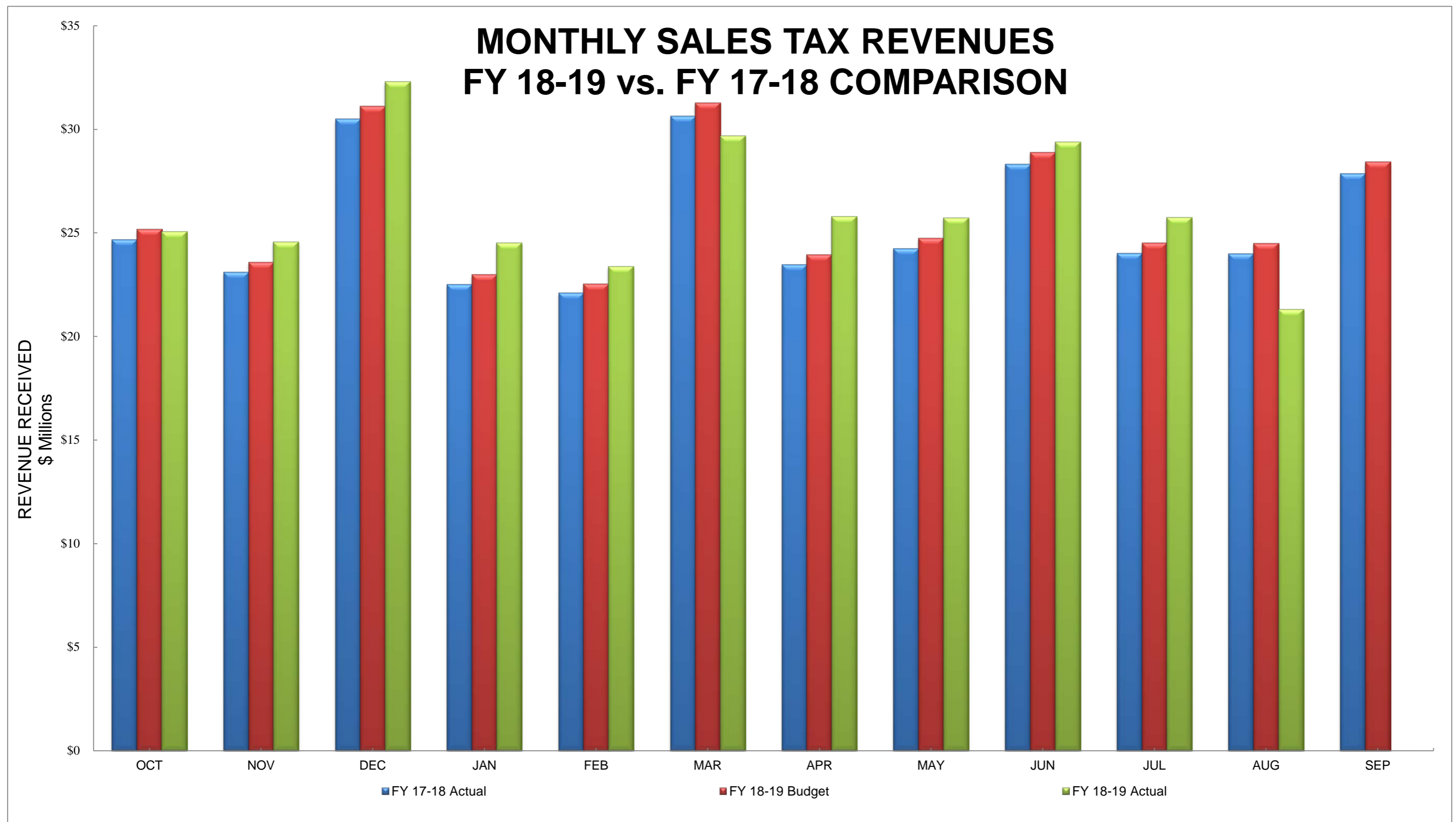
cc: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

SALES TAX

as of August 2019

	ACTUAL FY 2017-18	BUDGET FY 2018-19	ACTUAL FY 2018-19	YTD VARIANCE FY 18-19		YTD VARIANCE FY 18-19	
				ACT. VS. FY 17-18 DOLLARS	ACT. PERCENT	ACTUAL VS. BUDGET DOLLARS	PERCENT
OCT	\$24,658,939	\$25,163,364	\$25,049,631	\$390,692	1.6%	(\$113,733)	-0.5%
NOV	23,107,433	23,580,119	\$24,571,164	\$1,463,732	6.3%	\$991,045	4.2%
DEC	30,495,919	31,119,745	\$32,289,498	\$1,793,580	5.9%	\$1,169,754	3.8%
JAN	22,512,572	22,973,091	\$24,523,254	\$2,010,682	8.9%	\$1,550,163	6.7%
FEB	22,085,841	22,537,630	\$23,361,412	\$1,275,570	5.8%	\$823,781	3.7%
MAR	30,639,226	31,265,984	\$29,690,536	(\$948,690)	-3.1%	(\$1,575,448)	-5.0%
APR	23,469,135	23,949,221	\$25,775,135	\$2,306,000	9.8%	\$1,825,914	7.6%
MAY	24,246,315	24,742,298	\$25,722,682	\$1,476,367	6.1%	\$980,383	4.0%
JUN	28,316,678	28,895,925	\$29,391,839	\$1,075,161	3.8%	\$495,914	1.7%
JUL	24,018,891	24,510,222	\$25,745,004	\$1,726,113	7.2%	\$1,234,782	5.0%
AUG	23,995,432	24,486,284	\$21,317,027	(\$2,678,405)	-11.2%	(\$3,169,257)	-12.9%
SEP	27,851,403	28,421,132					
TOTAL	\$305,397,783	\$311,645,016	\$287,437,182	\$9,890,802	3.6%	\$4,213,298	1.5%



Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Items #12-14, October 23, 2019 – Grand Prairie Boundary Adjustments**

The City of Grand Prairie approached City of Dallas staff in 2018 about a possible boundary adjustment to move the Mountain Creek Lake Park into the Grand Prairie city limits. The park is part of the Grand Prairie Parks System and is owned and maintained by Grand Prairie. The park is located within Dallas' city limits. The Dallas Police Department and Code Compliance currently respond to service requests and criminal activity within the park. Moving the park into the Grand Prairie city limits will allow Grand Prairie Police and Code Compliance Departments to answer calls within the park.

A boundary adjustment is authorized by the Texas Local Government Code Section 43.015 Authority of Adjacent Municipalities to Change Boundaries by Agreement. The statute allows adjacent municipalities to make mutually agreeable changes in their boundaries of areas that are less than 1,000 feet in width.

A boundary adjustment requires two Council actions. The first is the authorization for the City Manager to execute a boundary adjustment agreement. Staff briefed the Mobility Solutions, Infrastructure, and Sustainability Committee on September 24, 2018. The Committee instructed staff to present the first step of the boundary adjustment to the City Council. On June 12, 2019, the City Council took the first step and authorized the City Manager to enter into three boundary adjustment agreements with the City of Grand Prairie. Due to the width of the Mountain Creek Lake Park, three boundary adjustments are required to meet the 1,000 feet requirement.

The second step in the boundary adjustment process is for City Council to approve the agreements for the boundary adjustment. The City of Grand Prairie approved the agreements on September 11, 2019. Staff placed the three boundary adjustments on the October 23, 2019, City Council agenda to complete the adoption of the adjustments.

If you have any questions or concerns, please contact Kris Sweckard at 214-671-9293.

Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #15, October 23, 2019 – Irving Boundary Adjustment**

In August 2017, GRBK Edgwood, LLC submitted a request for a boundary adjustment of approximately 1.322 acres between the cities of Dallas and Irving. The initial request was made due to a design change in the Irving portion of a single-family development. During the following two years, staff discussed options with the City of Irving and the developer to find a mutually agreed upon boundary adjustment that would provide efficient development and delivery of services to the development. The boundary adjustment with the City of Irving includes exchanging approximately 2.0 acres currently in Dallas for approximately 3.7 acres currently in Irving's city limits.

A boundary adjustment is authorized by the Texas Local Government Code Section 43.015 Authority of Adjacent Municipalities to Change Boundaries by Agreement. The statute allows adjacent municipalities to make mutually agreeable changes in their boundaries of areas that are less than 1,000 feet in width.

A boundary adjustment requires two City Council actions. The first is the authorization for the City Manager to execute a boundary adjustment agreement. Staff briefed the Mobility Solutions, Infrastructure, and Sustainability Committee on April 8, 2019. The Committee instructed staff to present the first step of the boundary adjustment to the City Council. On April 10, 2019, the City Council took the first step and authorized the City Manager to enter into a boundary adjustment agreement with the City of Irving.

The second step in the boundary adjustment process is for City Council to approve the agreement for the boundary adjustment. The City of Irving approved the agreement on September 5, 2019. Staff placed the boundary adjustment on the October 23, 2019, City Council agenda to complete the adoption of the adjustment.

If you have any questions or concerns, please contact Kris Sweckard at 214-671-9293.

Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #23, October 23, 2019 – Senior Dental Program**

The following Office of Community Care (OCC) item will be considered by City Council on the October 23, 2019 Agenda:

Authorize a one-year interlocal agreement with Texas A&M University College of Dentistry to administer the Clinical Dental Care Services Program, to provide dental health services to low-to-moderate income seniors 60 and older residing in the city of Dallas for the period of January 1, 2020 – September 30, 2020 – Not to exceed \$370,000.00 – Financing: General Fund

The Senior Affairs Commission advocates for senior dental care as low-income seniors and seniors on fixed income are often unable to afford private dental care, but Medicare does not typically cover dental care services for seniors. Providers of dental services to low-income seniors state that they frequently encounter patients who have not been seen by a dentist in over 20 years, resulting in severe dental disease. The Senior Dental Program is likely the only option for many Dallas residents and the County does not provide these services.

The lack of proper dental care can lead to other health issues and advancing age puts senior residents at risk for oral health conditions. In addition to dental health, dental care appointments provide an opportunity to identify signs of other health issues in patients such as high blood pressure, diabetes and heart disease. In cases like these, the Clinical Dental Care Services Program provider, Texas A&M College of Dentistry (TAMCOD), is able to refer patients for low-cost medical services near the dental clinics.

TAMCOD's mission is to improve the oral health of Texans and shape the future of dentistry by (1) Developing exemplary clinicians, educators, and scientists; (2) Caring for the needs of a diverse community, and; (3) Serving as a leader in health professions education, and seeking innovations in science, education, and health care delivery. Through the Clinical Dental Services Program with the City of Dallas, TAMCOD will primarily provide the dental services for seniors at their North Dallas Shared Ministries (NDSM) located at 2875 Merrell Road, Dallas Texas 75229 and Agape Clinic (Agape) located at 4104 Junius Street, Dallas, Texas 75246. Beginning in 2020, TAMCOD will begin providing dental services at a new location, South Dallas Dental Clinic (South Dallas) at Hatcher Station Village, 4542 Scyene Road, Dallas, Texas 75210. This will increase the capacity to serve more seniors with the three locations geographically distributed for seniors to access clinical dental services. NDSM is convenient and accessible for patients from northwest Dallas including Love Field, Stemmons Corridor, and West Dallas communities. Agape is convenient and accessible for patients from East Dallas, and the South Dallas location will be convenient and accessible for patients from the South Dallas, Fair Park, Pleasant Grove and East Oak Cliff communities. These locations are accessible by public transit including buses and light rail stations. They will provide basic dental health services, including exams, cleanings, fluoride treatment, sealants, fillings, extractions, root canals, treatment for infections, oral health education and partial and full dentures to seniors aged 60 and older residing within the City of Dallas.

DATE October 18, 2019

SUBJECT **Upcoming Agenda Item #23, October 23, 2019 – Senior Dental Program**

TAMCOD anticipates providing 3,000 patient visits with 6,000 dental procedures to 1,700 patients, attributable to the City's funding.

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Nadia Chandler Hardy
Assistant City Manager and Chief Resilience Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Bilierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #24, October 23, 2019 –Senior Services Ombudsman Program**

The following Office of Community Care (OCC) item will be considered by City Council on the October 23, 2019 Agenda:

Authorize a one-year service contract, with two one-year renewal options, for the Senior Services Ombudsman Program, by providing nursing home ombudsman, which includes receiving, investigating and resolving complaints and assisting in obtaining goods or services for seniors residing in nursing homes and assisted living facilities within the city of Dallas for the period of October 1, 2019 through September 30, 2020 – Senior Citizens of Greater Dallas, Inc., sole source - Not to exceed \$116,868.00 – Financing: General Fund

Ombudsman services help to improve the quality of life and care for the vulnerable elderly residing in long-term care facilities, and to promote those residents' health, safety, welfare and rights. This is accomplished through the advocacy efforts of volunteer and paid certified ombudsmen who respond to long-term care residents' complaints, concerns and requests for assistance. More than 50% of the residents of these facilities have some type of dementia and the majority residents have a variety of medical conditions and disabilities. This is exacerbated by the fact that most of these residents never have visitors, and therefore desperately need someone to serve as their voice and advocate for their quality of care and quality of life.

The State Long-Term Care Ombudsman Program is mandated by the state and federal law to advocate for the quality of life and care for residents in nursing and assisted living facilities. In accordance with those laws, the State Ombudsman is authorized to designate local ombudsman entities to provide long-term care ombudsman services in distinct service areas of the state. Since 1981, the State Ombudsman has designated Senior Citizens of Greater Dallas, Inc. dba The Senior Source, as the local ombudsman entity for Dallas County. This designation means that The Senior Source is the sole agency with authority to provide long-term care ombudsman service in Dallas County's nursing homes and assisted living facilities.

Senior Citizens of Greater Dallas, Inc. has served older adults in the Dallas area for 58 years. The mission of Senior Citizens of Greater Dallas is to enhance the overall quality of life and empower all older adults in greater Dallas to thrive. Nursing home and assisted living monitoring by certified ombudsmen include observation, research and investigation of concerns. The Senior Services Ombudsman Program is also a resource for residents and families searching for a long-term care facility. The Program provides training to

DATE October 18, 2019
SUBJECT **Agenda Item #24, October 23, 2019 –Senior Services Ombudsman Program**

nursing home and assisted living staff, as well as resident and family councils, on residents' rights, the role of the ombudsman, abuse and neglect, and reducing restraint use.

For FY20, the Program has the following targets:

<u>Performance Measures</u>	<u>Goal</u>
Number of nursing home and assisted living visits by certified staff and volunteer ombudsmen	765
Number of unduplicated nursing home and assisted living residents visited	4,000
Complaints received, investigated and resolved	900
Provide ombudsman information to CDBG nursing homes and assisted living facilities	500
Consultations to nursing home and assisted living administrators	510
Attend inspections and fair hearings	34
Assist low-income residents in obtaining needed goods or services	300
Provide educational in-services for nursing home and assisted living staff	2

Outcomes Targets

- 1) Improve the quality of life and care for residents by resolving seventy-percent (70%) of complaints received by or on behalf of nursing home and assisted living residents.
- 2) Resolve at least eighty-five percent (85%) of those resolved complaints within ninety (90) days.
- 3) Enhance the quality of life for residents who need goods and services through a donation program for clothing and other needed supplies.

In past years, the Senior Services Ombudsman Program was funded with Community Development Block Grants (CDBG) Funds. City Council voted on June 12, 2019, to move all Senior Services programs to the General Fund, beginning FY 2019-2020.

DATE October 18, 2019

SUBJECT **Agenda Item #24, October 23, 2019 –Senior Services Ombudsman Program**

Should you have any questions or concerns, please contact myself or Jessica Galleshaw,
Director of Office of Community Care.



Nadia Chandler Hardy

Assistant City Manager and Chief Resilience Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #25, October 23, 2019 – Overcoming Barriers to Work Program**

The following Office of Community Care (OCC) item will be considered by City Council on the October 23, 2019 Agenda:

Authorize three one-year service contracts, with two one-year renewal options, for the Overcoming Barriers to Work Program – (1) Open Arms, Inc. dba Bryan's House (\$36,698.00). (2) International Rescue Committee (\$76,833.00) and (3) The Salvation Army (\$40,337.00) most advantageous proposers of eight - Not to exceed \$153,868.00 – Financing: 2019-20 Community Development Block Grant

The Overcoming Barriers to Work Program was designed to address barriers that keep residents from obtaining and/or maintaining employment. These barriers include, but are not limited to, lack of transportation, childcare services, language, mental health resources and lack of wrap-around services. The program seeks to connect participants of job training and career development programs and job seeking programs to supportive services that will help them overcome these types of barriers and ensure they are able to obtain and maintain employment. Services will be provided in Community Development Block Grant-eligible (CDBG) neighborhoods and targeting CDBG-eligible clients. Programming may be offered in neighborhoods that are not CDBG-eligible; however, all participating clients must meet the CDBG-eligibility requirements.

The Office of Community Care worked with the Office of Economic Development to develop the specifications for the Overcoming Barriers to Work Request for Proposals. Together, the staff from both departments identified specific program components and requirements to ensure that the City funds would support impactful programs that partner with training and job search support service providers that specifically seek to place clients in jobs with growth potential and/or that offer a livable wage.

A total of 8 vendors submitted proposals:

- Citizens Development Center dba Achieve
- Community Council of Greater Dallas
- Eaglin Team Administrative Solutions
- International Rescue Committee
- Open Arms, Inc. dba Bryan's House
- Southern Dallas, Link, Inc.
- The Salvation Army
- Zeena Ventures, LLC

DATE October 18, 2019

SUBJECT **Agenda Item #25, October 23, 2019 – Overcoming Barriers to Work Program**

The three vendors that were chosen for this program will address the following barriers:

- Childcare
- Language/Wrap-around services
- Wrap-around services/Transportation

These vendors have current programs that address these barriers and will work to:

1. **Open Arms, Inc. dba Bryan's House** will address the childcare barrier. Through their Single Working Mothers Program, they support low-income, racially and ethnically diverse single mothers by providing specialized childcare for their special needs children at no cost. Bryan's House serves families living in poverty, most headed by single mothers, and they will include children with special health needs or whose mothers are HIV-positive. Women who live in poverty and have children with special health needs must work in order to support their families. However, they cannot work unless they have access to high quality childcare to ensure their children are cared for and that they don't fall further behind developmentally due to their medical or developmental challenges.
2. **International Rescue Committee** will address the language and wrap-around services barriers. Through the Digital Literacy Skills for Work project, they support individuals participating in job training/career development programs. The project helps individuals with barriers to employment gain the foundational digital literacy skills they need to succeed in job training and career development programs that lead to either a first job or a higher skill, higher paying wage job. This project will target Limited English Proficient (LEP) low/moderate income individuals who reside in the City of Dallas. They will also receive wrap-around services that will include a Career Pathways Specialist who will provide a plan tailored to the individual's specialized need.
3. **The Salvation Army, Inc.** will address the transportation barrier as well as provide wrap-around services. Through their Carr P. Collins Social Service Center, The Salvation Army provides comprehensive programs and services to individuals and families overcoming homelessness, addiction, and poverty. They provide prevention and recovery programs that are designed to assist those in varying stages of crisis by providing low barrier access to food, shelter, and supportive services to help end their crisis and begin a path to recovery. The vast majority of the clients served in these programs have significant barriers to employment, including extensive criminal backgrounds, large employment history gaps, and transportation issues. To address these barriers The Salvation Army provides one-on-one coaching and classroom job readiness services to assist clients with the development of skills needed to obtain and maintain employment, and/or advance in the workforce.

Also, they provide transportation assistance (bus pass) and linkage to additional supportive services offered on and off site.

Funding for the Overcoming Barriers to Work Program is provided through the City of Dallas Community Development Block Grant (CDBG).

DATE October 18, 2019

SUBJECT **Agenda Item #25, October 23, 2019 – Overcoming Barriers to Work Program**

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Nadia Chandler Hardy

Assistant City Manager and Chief Resilience Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #46, October 23, 2019 – Federal Legislative Consultant Contract**

On October 23, 2019 the Dallas City Council will consider an agenda item authorizing a professional services contract with CapitalEdge Strategies, LLC to provide federal legislative services to the City. CapitalEdge Strategies, LLC, led by Ralph Garboushian, operates a Washington, D.C. office, which monitors and influences federal action affecting the City of Dallas, working with the Texas Congressional delegation and the Executive Branch to advance the City's interests and priorities.

Under the contract, the firm is in communication with City staff regularly by telephone, through visits to Dallas, written reports, bulletins and memoranda. Briefings on federal issues are presented to Council members during meetings of the National League of Cities, as well as at any other time requested by the City. Information necessary to understanding the effect and impact of federal legislation and regulations is provided regularly to City Councilmembers and staff. Additionally, timely information about government grant programs, frequently based on personal contact with federal program managers, is also sent directly to the appropriate City staff to facilitate City fund development opportunities.

Recently, the firm has worked on a variety of federal issues important to the City of Dallas, including funding for core local government programs, reauthorization of federal surface transportation programs, flood protection, and protecting local authority. Some of the firm's recent specific activities include:

- Working with the House Appropriations Committee and the House Transportation and Infrastructure Committee to secure a 21 percent increase (\$22.2 million) to \$126.6 million in FY 2018 in Surface Transportation Block Grant funding for the Metroplex and a subsequent 5.7 percent (\$7.3 million) increase in FY 2019 to \$133.9 million;
- Increasing funding for several core local government grant programs, including Community Development Block Grants, HOME, public safety grants, and the Urban Area Security Initiative;
- Turning back the Administration's proposal to eliminate the Transit Capital Investment Grants Program and securing an increase in funding for the program;
- Keeping pressure on the Federal Transit Administration to move the DART Blue and Red Line Platform Extension Project on schedule, resulting in FTA awarding the project \$60 million;

DATE October 18, 2019
SUBJECT **Upcoming Agenda Item: Federal Legislative Consultant Contract**

- Keeping pressure on the Federal Railroad Administration to move the Texas Central high-speed rail project moving through the environmental and safety review process;
- Stopping Senate legislation (S 3157) that would have preempted local authority to regulate public rights-of-way;
- Securing House Energy and Commerce Committee approval of legislation, sponsored by Representative Veasey, to reauthorize the Energy Efficiency and Conservation Block Grant (\$12-\$14 million per year if authorized and funded); and
- Securing appointment of Mayor Johnson to a U.S. Conference of Mayors leadership position as Vice Chair for Transit, which will put him front and center on reauthorization of federal surface transportation programs.

In the year ahead, the firm will continue to work on challenges and pursue opportunities for the City. Specifically, they will continue to work to protect core local government grant programs within the federal budget. In addition, the 116th Congress has begun work on the reauthorization of federal highway and transit programs, which expire at the end of Fiscal Year 2020, and the firm will continue to work hard to maintain and increase sub-allocation of federal highway funds to the metroplex, maintain and grow the Transportation Alternatives Program, and preserve a robust federal transit program.

If you have any questions regarding the consideration of this contract, please contact me or Brett Wilkinson, Managing Director of the Office of Strategic Partnerships and Government Affairs, at (214) 670-5797.



Kimberly Bizer Tolbert
Chief of Staff

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item # 58, October 23, 2019 – Authorize the fourth of four twelve-month renewal options to an amendment of the grant agreement with the World Affairs Council of Dallas/ Fort Worth.**

On October 23, Council will consider an amendment to and renewal of the grant agreement between the City and the World Affairs Council of Dallas/Fort Worth for protocol services for the period October 1, 2019 through September 30, 2020. The grant amount will be in an amount not to exceed \$220,000.

Since February 2003, the World Affairs Council of Dallas/Fort Worth has received annual grants from the City to fund protocol services. Specific responsibilities during the amendment term will include:

- Work with the Mayor to develop a strategic international engagement plan with the diplomatic corps, and other global organizations and international stakeholders.
- Assist in promoting the global identity for Dallas. This includes scheduling opportunities for the Mayor to deliver an international message and convening Consular Corps Summits.
- Support the Office of Economic Development with certain international economic development conferences and events, including the International Economic Development Council annual conference to be held in Dallas in 2020, and SelectUSA and any associated local SelectDallas events to be held in 2020. This includes maintaining office space in the Office of Economic Development's office space on the fifth floor of City Hall.
- Leverage relationships with Dallas businesses, regional and foreign partners to heighten awareness of Dallas as a global destination. Specific items may include hosting emerging and established global leaders to experience Dallas, partnering with the State Department and foreign governments to bring cultural and business events to the region, and providing international learning opportunities for students and teachers.

DATE October 18, 2019

SUBJECT **Upcoming Agenda Item # 58, October 23, 2019 – Authorize the fourth of four twelve-month renewal options to an amendment of the grant agreement with the World Affairs Council of Dallas/ Fort Worth.**

- Manage the Sister Cities International (SCI) Program.
- Provide protocol and logistical support for international delegations visiting Dallas, including serving as the point of contact for diplomatic matters with the Consular Corps, the Office of the Texas Secretary of State, and the U.S. Department of State.
- Develop fundraising initiatives to support activities as described in previous tasks above.

If you have questions about the renewal, please contact me at (214) 670-3390.



Michael A. Mendoza
Chief of Economic Development & Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #PH2, October 23, 2019 – Fill Permit 19-01 for 8201 Bonnie View Road DLH Parcel 86**

The purpose of this memo is to share information regarding the environmental impact and the public acquisition report for fill permits. Fill Permit 19-01, located at 8201 Bonnie View Road, involves the reclamation of 5.9 acres of the current 15.3 acres of floodplain on this property near Floyd Branch and Newton Creek. A neighborhood meeting was held at the Tommie M Allen Recreation Center on September 26, 2019, with four citizens from the area attending. There has been no objection to this permit.

An environmental impact study was performed for this fill permit. Since there is no impact to wetlands or waters of the United States, permitting under Section 404 of the Clean Water Act is not required. The discharge of dredged or fill materials into waters of the United States associated with this project is authorized by Nationwide Permit 39 for Commercial and Institutional Developments, per a determination by the Regulatory Division of the Department of the Army Corps of Engineers, Fort Worth District.

Park and Recreation and the Department of Sustainable Development and Construction reviewed the application for public acquisition. Neither department objected to the proposed fill permits.

This application meets the engineering requirements outlined in the Dallas Development Code, Section 51A-5.105(h), floodplain regulations. As such, it is recommended that the City Council approve the fill permit application. Alternatively, the City Council may resolve to acquire the property under the laws of eminent domain and may then deny the application.

Please contact Sarah Standifer, Assistant Director in Dallas Water Utilities, if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry'.

Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #PH3, October 23, 2019 – Fill Permit 18-08 for 8605 Ferguson Road Villas at Ash Creek**

The purpose of this memo is to share information regarding the environmental impact and the public acquisition report for fill permits. Fill Permit 18-08, located at 8605 Ferguson Road, involves the reclamation of 0.31 acres of the current 1.85 acres of floodplain on this property near South Fork of Ash Creek. A neighborhood meeting was held at the Harry Stone Recreation Center on September 30, 2019, and eighteen citizens from the area attended. There has been no objection to this permit.

An environmental impact study is not required for this fill permit. Since there is no impact to wetlands or waters of the United States, permitting under Section 404 of the Clean Water Act is not required.

Park and Recreation and the Department of Sustainable Development and Construction reviewed the application for public acquisition. Neither department objected to the proposed fill permits.

This application meets the engineering requirements outlined in the Dallas Development Code, Section 51A-5.105(h), floodplain regulations. As such, it is recommended that the City Council approve the fill permit application. Alternatively, the City Council may resolve to acquire the property under the laws of eminent domain and may then deny the application.

Please contact Sarah Standifer, Assistant Director for Dallas Water Utilities, if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry'.

Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Items 29, 30, 31, 32, 33, 34, 35, and 36 – October 23, 2019 – Authorization of Housing Opportunities for Persons with AIDS (HOPWA) Grant Program Contracts for OHS**

The following Office of Homeless Solutions (OHS) items will be considered by City Council on the October 23, 2019 Agenda. Approval of these eight items will authorize contracts for the FY2020 fiscal year in the amount of \$3,766,369.00 under the Housing Opportunities for Persons with AIDS (HOPWA) Grant Program.

- 29** Authorize a loan agreement with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas as the borrower, and Supportive Housing, Inc. and Hillcrest House Partnership, Ltd. as the owners, for a secured, zero percent interest, forgivable loan to provide for non-substantial rehabilitation of properties located at 731 North Ewing Street, 720 North Lancaster Avenue, 717 Comal Street, and 834 North Marsalis Avenue, which provide permanent housing for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$300,000.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 30** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Health Services of North Texas, Inc. to provide scattered site housing assistance for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$616,734.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 31** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Legacy Counseling Center, Inc. to provide housing information services and resource identification for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$159,935.00 - Financing: 2017-18 Housing Opportunities for Persons with AIDS Grant Funds (\$14,386.00), 2018-19 Housing Opportunities for Persons with AIDS Grant Funds (\$25,460.00), and 2019-20 Housing Opportunities for Persons with AIDS Grant Funds (\$120,089.00)
- 32** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Legacy Counseling Center, Inc. to provide facility based housing assistance and supportive services for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$210,000.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Fund

DATE October 11, 2019

SUBJECT **Upcoming Agenda Items 29, 30, 31, 32, 33, 34, 35, and 36 – October 23, 2019 –
Authorization of Housing Opportunities for Persons with AIDS (HOPWA) Grant
Program Contracts for OHS**

- 33** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Legacy Counseling Center, Inc. to provide master leasing including supportive services and emergency vouchers for homeless persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$564,200.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 34** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with My Second Chance, Inc. to provide facility based housing assistance including supportive services for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$179,000.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 35** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Open Arms Inc. dba Bryan's House to provide child care services for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$100,000.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 36** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas to provide facility based housing assistance and master leasing with supportive services for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$1,636,500.00 - Financing: 2017-18 Housing Opportunities for Persons with AIDS Grant Funds (\$80,379.00), 2018-19 Housing Opportunities for Persons with AIDS Grant Funds (\$404,037.00), and 2019-20 Housing Opportunities for Persons with AIDS Grant Funds (\$1,152,084.00)

Background:

On June 12, 2019, City Council adopted the FY 2019-20 HUD Consolidated Plan Budget for the U.S. Department of Housing and Urban Development ("HUD") Grant Funds, by Resolution No. 19-0886. The FY 2019-20 HUD Consolidated Plan Budget includes the Housing Opportunities for Persons with AIDS ("HOPWA") Grant Funds, which are available beginning October 1, 2019, contingent upon HUD's approval of the City's Five-Year Consolidated Plan and FY 2019-20 Action Plan (which is based on the approved Consolidated Plan Budget submitted on August 15, 2019), and execution of grant agreements with HUD.

HOPWA Grant Funds are to assist grantees in meeting the housing needs of low-income persons with HIV/AIDS and HIV-related illness and their families. Because HOPWA Grant Funds may be expended for eligible purposes over three years from the date of the award, remaining funds from FY 2017-18 and FY 2018-19 are also being used to fund this year's contracts.

The City of Dallas has applied for and received HOPWA funds since 1993 to support eligible activities within the Dallas Eligible Metropolitan Statistical Area ("Dallas EMSA"), which includes the counties of Dallas, Collin, Denton, Ellis, Hunt, Kaufman, and Rockwall.

DATE October 11, 2019

SUBJECT **Upcoming Agenda Items 29, 30, 31, 32, 33, 34, 35, and 36 – October 23, 2019 – Authorization of Housing Opportunities for Persons with AIDS (HOPWA) Grant Program Contracts for OHS**

On June 20, 2019, the City of Dallas Office of Procurement Services issued and solicited and received Requests for Proposals (#BRZ19-00010793) for the HOPWA program. The non-profit agencies identified below submitted proposals to provide housing and services for low-income persons living with HIV/AIDS, and were recommended for funding as follows:

Service Category	Vendor	Amount	Clients Served	Housing Units	
				Current	New
Emergency/Tenant Based Rental Assistance (rural/suburban counties)	Health Services of North Texas, Inc.	\$616,734.00	85	85	0
Facility Based Housing	PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas (ASD)	\$1,636,500.00	152	125	10
	Legacy Counseling Center, Inc. (Facility)	\$210,000.00	26	7	0
	Legacy Counseling Center, Inc. (Master Leasing/Emergency Hotel/Motel Vouchers)	\$564,200.00	65	45	6
	My Second Chance, Inc. (Facility)	\$179,000.00	18	5	0
Housing Placement & Other Supportive Services	Open Arms, Inc. dba Bryan's House (Childcare)	\$100,000.00	25	na	na
Housing Facilities Rehab/Repair/Acquisition	PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas (ASD)	\$300,000.00	142	125	0
Housing Information Services	Legacy Counseling Center, Inc.	\$159,935.00	175	na	na
Total		\$3,766,369.00	546	267	16

* Facility Based Housing units at ASD's four properties (125 units) would also receive one-time funding for minor rehabilitation/repair activities at those properties.

Attached is a copy of the briefing presented to the Citizen Homelessness Commission (CHC) on October 10, 2019, which provides more information regarding the procurement process, proposals, and award recommendations.

All HOPWA projects use the local Homeless Management Information System ("HMIS") to collect client-level data for service coordination and reporting/evaluation purposes. Agency staff must input client-level data into the local HMIS with applicable written consent. Agencies must also submit monthly financial reports (including supporting documentation) and performance reports (including demographic data, outputs, and outcomes). These reports are compiled at year end into the City's annual report to HUD.

CHC Feedback:

Staff briefed the Citizen Homelessness Commission (CHC) on October 10, 2019. After extensive discussion, CHC expressed a desire to receive additional information for due diligence purposes. However, there was a mutual understanding the HOPWA funding is part of the City's standard contract execution process for its federal funding allocation. Any delay in executing the contracts would have a significant impact on service delivery. CHC recommended that Coordinating & Strategic Planning subcommittee led by Commissioner Crews be assigned to conduct further discussion with OHS staff concerning the process, funding, and services provided.

DATE October 18, 2019

SUBJECT **Upcoming Agenda Items 29, 30, 31, 32, 33, 34, 35, and 36 – October 23, 2019 –
Authorization of Housing Opportunities for Persons with AIDS (HOPWA) Grant
Program Contracts for OHS**

Fiscal Impact:

This item will result in the encumbrance and expenditure of HOPWA grant funds in the amount of \$3,766,369.00 to provide housing and services for persons living with HIV/AIDS.

Should you have any questions or concerns, please contact myself or Monica Hardman, Director, Office of Homeless Solutions.



Nadia Chandler Hardy

Assistant City Manager and Chief Resilience Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for October 23, 2019 Council Agenda**

It is the mission of the Office of Business Diversity to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use qualified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the October 23, 2019 City Council Agenda. The total contract award amount, consisting of 28 agenda items is \$40.3M. **M/WBE is applicable to 16 of the 28 agenda items. For these items, construction and architectural and engineering items total \$8.9M with an overall M/WBE participation of \$2.9M or 32.87%, while goods and services items total \$24.8M with an overall M/WBE participation of \$2.2M or 8.78%. Goods and service items have a less opportunities for M/WBE participation due to the specialized nature of the specifications and participation on those contracts is limited to availability of M/WBE vendors.**

As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.66%	25.00%	36.30%	23.80%	18.00%

2017 Bond Program – October 23rd Council Agenda

The Office of Business Diversity continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes two agenda items that are funded by 2017 bond funds. **We are pleased to announce that one of the two agenda items has 100.00% minority participation. These two items total \$881K with an overall M/WBE participation of \$392K or 44.48%.**

Highlighted Items

Design and Construction Administration Services

Agenda Item No. 6 Authorize an engineering services contract in the amount of \$3.4M with HNTB Corporation to provide design and construction administration services for the Rehabilitation of Taxiway C Project at Dallas Love Field. **This item includes participation from six M/WBE vendors resulting in \$979K participation or 29.10% M/WBE participation on a 25.66% goal.**

DATE October 18, 2019
SUBJECT **October 23, 2019 Council Agenda M/WBE Participation Overview**

Grounds Maintenance of TXDot Properties

Agenda Item No. 37 Authorize a three-year service price agreement in the amount of \$18.0M for grounds maintenance services of Texas Department of Transportation properties within the corporate boundaries of the City of Dallas for The Department of Public Works. **This item includes participation from two M/WBE vendors resulting in \$2.0M participation or 11.00% M/WBE participation on a 23.80% goal.**

Engineering Design of Floodplain Program Management Assistance

Agenda Item No. 53 Authorize a professional services contract in the amount of \$1.2M with Freese and Nichols, Inc. for the engineering design of Floodplain Program Management Assistance Contract No. 2 and the White Rock Lake Dredging Feasibility Study. **This item includes participation from four M/WBE vendors resulting in \$317K participation or 25.66% M/WBE participation on a 25.66% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Director
Office of Business Diversity

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Members of the Dallas City Council

SUBJECT **Omni Dallas Hotel – Quarterly Update**

Convention and Event Services (CES) provides oversight for the Omni Hotel Dallas (Omni) management agreement and coordinates the Dallas Convention Center Hotel Development Corporation board meeting agenda. In an effort to provide communication about Omni operations, CES will provide a quarterly update to the City Council. The update will include a forecasted financial outlook, along with an overview of any major systems, operations or process changes.

FY 2019 Forecasted Financial Outlook

The performance of the Omni remains strong and competitive. **Table-1** below provides a forecasted year-end (YE) outlook of 2019 based on finalized September financials. **Table-2** illustrates the Earnings Before Interest, Taxes, Depreciation & Amortization (EBITDA) historical performance comparison to the contract-approved bond budget, annually approved Omni operating budget and YE actuals.

The ~(\$7.8m) revenue variance to the 2019 approved budget reflects a decrease in occupancy due to room inventory loss resulting from the 2019 planned and approved guest and meeting room renovation. All indications show that 2020 will return to higher occupancy and revenue levels than the hotel has produced in all years prior to 2019.

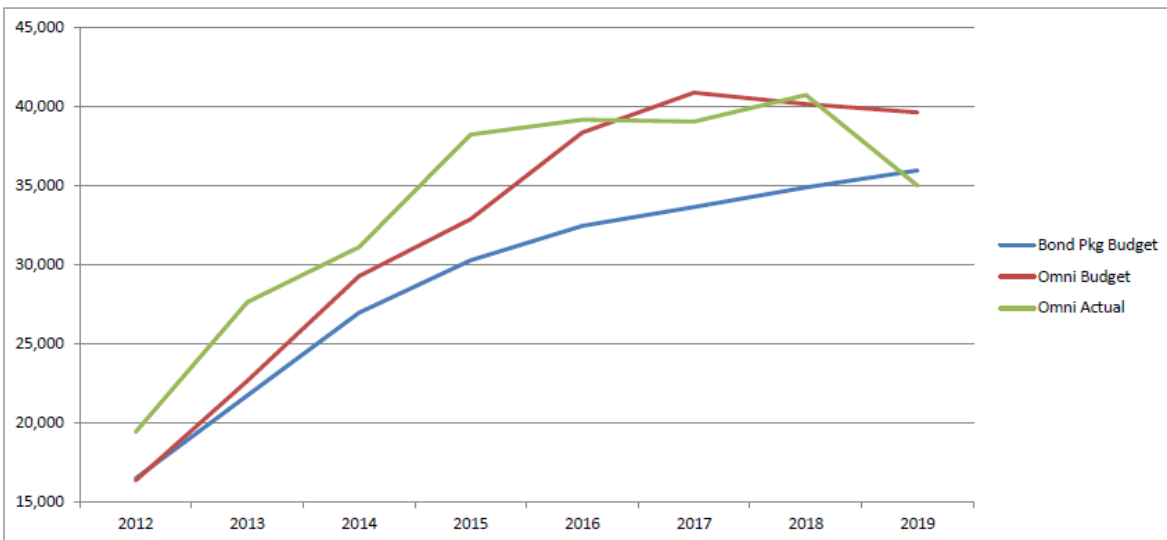
TABLE – 1: 2019 YE Forecast	YE 2018* (Actuals)	Approved 2019 Budget	YE 2019 (Forecast)	2019 Budget to Forecast Variance
Occupancy Rate	78.9%	74.2%	69.2%	5%
Average Daily Rate	197.48	204.62	205.40	.78
Gross Operating Profit (GOP)**	42,496	41,487	36,850	(4,637)
GOP Margin	35.9%	36.7%	35%	1.7%
Earnings Before Interest, Taxes, Depreciation & Amortization (EBITDA)**	40,738	39,629	35,100	(4,529)
EBITDA Margin	34.5%	35%	33%	2%
Total Annualized Revenues**	118,234	113,198	105,400	(7,798)

*2018 was a record year for the hotel in occupancy, revenues and EBITDA, so comparisons to 2019 will be skewed due to the renovation

** (000)

TABLE-2: EBITDA Historical Performance

EBITDA*	2012	2013	2014	2015	2016	2017	2018	2019
Bond Pkg Budget	16,452	21,708	26,946	30,273	32,454	33,644	34,881	35,958
Omni Budget	16,324	22,642	29,263	32,879	38,368	40,884	40,164	39,629
Omni Actual	19,393	27,622	31,108	38,237	39,176	39,051	40,738	34,991**



*(000)

**Projected EBITDA through year-end

Guest and Meeting Room Renovations

Following 8 years of high occupancy and high meeting space volume, the Omni made the business decision to renovate its guest and meeting rooms to remain competitive. The 6-month planned renovation to guest rooms began in June, taking 3 guest room floors out of inventory at a time. The approved budgeted cost for these renovations is ~\$17m and will result in an entire room inventory refresh by mid-December. Guest room upgrades include soft finish replacements of bedding, partial furniture replacement/repair, carpet, televisions and wallpaper. To-date 642 of the 1,001-room inventory have been completed. An additional 106 guest rooms are currently being renovated and 253 are awaiting scheduling. Meeting room renovations also began in June and are all complete, with the exception of breakout rooms on the 5th floor, with a scheduled October 26th completion date. Meeting rooms received new carpet and wall vinyl.

Restaurants

The Omni continues to track the profitability of its Restaurants-On-Lamar concepts. For the remainder of 2019, Biergarten and Coal Vines are operating on a month-to-month lease for performance tracking. These restaurants are expected to be out of service for re-conceptualization in July and August of 2020. Black Ship Little Katana and Café Herrera's continue to perform well. The Owners Box will have new projectors and televisions to replace currently failing ones. The Pegasus Lobby bar addition continues to show increases in revenues.

Parking System

A new parking system was installed at the Omni parking garages in July. The Flash Park system is user-friendly with touch screen applications for guests. Payment options include: pay-by-phone, credit card on entry or exit and auto billing to guest rooms. Toll tag recognition is available

DATE October 18, 2019
SUBJECT **Omni Dallas Hotel – Quarterly Update**

at selected gates for easy and speed of exit/entry. Since the system has been in place, the hotel is seeing an increase of captured revenue.

We will continue to provide quarterly updates and welcome feedback from the City Council regarding the Omni Dallas Hotel. Please let me know if you require any additional updates or have any further questions.



Joey Zapata
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

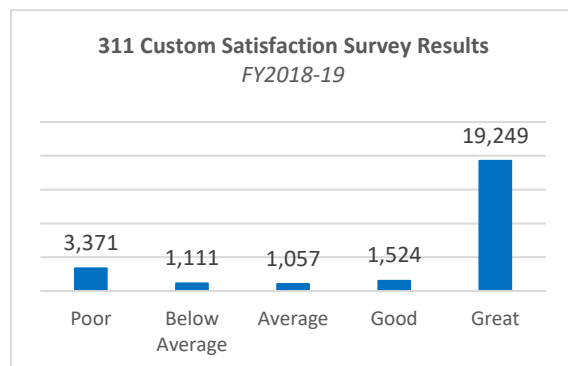
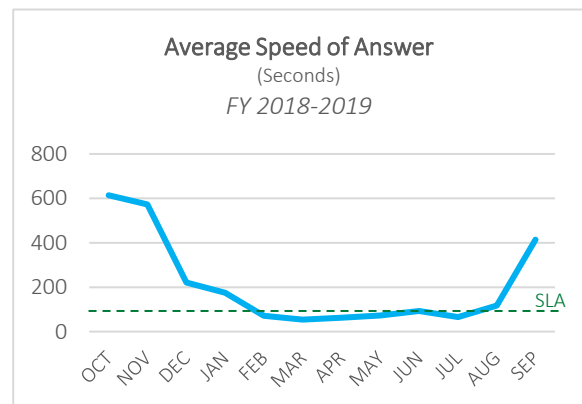
TO Honorable Mayor and Members of the City Council

SUBJECT **311 Customer Service Year-End Performance Update**

The following information and metrics are being provided in support of 311 Customer Service's commitment to continual improvement and transparency in operations.

311 Customer Service (311) had a total annual call volume of 1.1+ million phone calls during FY2018-19 and ended the fiscal year with an average speed of answer of 3:04, representing a 00:06 improvement over the previous fiscal year. 311 requests for City services (40%, 387,447) and Dallas Water Utilities (35%, 338,713) calls account for 75% of all calls received, with the remainder relating to Court and Detention Services (13%, 127,000), Dallas Police Department Auto Pound (9%, 81,878), and Dallas Animal Services (3%, 19,314).

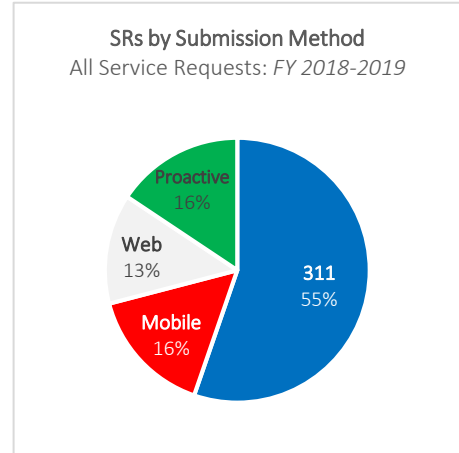
311 improved its overall Service Level Agreement (SLA) performance for all calls handled by approximately 11%, when compared to FY17-18's performance. Increased attrition and below-market pay have led to higher-than-average turnover rates, which have posed a problem for 311 to recruit and retain talent for its call and dispatch center positions. Staff from Civil Service, 311, and the City Manager's Office have developed a plan to address recruiting and testing challenges for new hires, and the Department of Human Resources is assisting 311 with reviewing its current pay structure for assigned positions. Stabilization of staffing will provide 311 with the staffing needed to continue its improvement toward continuous SLA achievement.



As an additional quality assurance metric, 311 administers a post-call customer satisfaction survey. The two question survey gauges callers' satisfaction related to resolving the issue for the call, and the attitude and professionalism of the agent providing assistance. As seen on the chart to the left, of the 26,312 callers who took the survey during the most recent fiscal year, 79% or 20,773 rated their experience as "good" or "great."

DATE October 18, 2019
SUBJECT **311 Customer Service Year-End Performance Update**

Over the course of FY2018-19, 508,862 Service Requests (SR) were created and routed through the City's Salesforce CRM System. As detailed in the chart titled "SR by Submission Method," the majority, or 55% (278,774), of all SRs originated from 311 Customer Service Agents, followed by proactive SRs entered by City staff, resident submissions via OurDallas mobile app, and submissions via the City's web portal. New for FY2019-20 and in cooperation with Public Affairs and Outreach, 311 will begin a public awareness campaign, focused on spotlighting the capabilities of the *OurDallas* mobile app, as well as utilizing the City's YouTube channel to bring awareness to the top 5 SR types and how the City receives, processes, and addresses such.



During FY2019-20, 311 will continue to focus its efforts on continual improvement related to service delivery (increased SLA achievement, improved average speed of answer, etc.), expanding its bilingual staff, and promoting efficiency in the operation of its call and dispatch centers. A combination of management tools, such as, quality assurance monitoring, benchmark comparisons, improved IVR technology, and implementation of industry best practices will be used to assist 311 in developing its strategic plans to deliver *Service First Excellence* as it relates to operation of its call and dispatch centers.

Should you have any questions, please contact myself, or John Johnson, Director 311 Customer Service

Nadia Chandler Hardy
Assistant City Manager and Chief Resilience Officer

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
- Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **DAS FY19 Dashboard**

On October 1, 2019, Dallas Animal Services (DAS) celebrated its two-year anniversary of becoming its own stand-alone department and concluded another successful and results-driven fiscal year. DAS has worked hard to improve public safety by increasing dog field intake from 16,985 in FY18, to 20,341 in FY19, while simultaneously improving its live release rate for dogs and cats from 79.7% in FY18, to 86.4% in FY19. A 2019 budget enhancement for the establishment of a special “Aggressive Dog” team helped decrease loose/loose-owned dog bites 10% from the previous year (620 in FY18 to 558 in FY19). Bites of this type are down 26% from FY16 (752 in FY16).

DAS has focused on the City Manager’s directive of “See Something, Do Something” by initiating 21,243 “Proactive Service Requests” (calls initiated from DAS Officers) in FY19. This approach increased total Service Requests to 61,906 but resulted in a 15% decrease of “External Resident Initiated Service Requests” since FY16. City Council’s adoption of data driving ordinances regarding animal hold periods, along with DAS’ commitment and processes to reunite lost pets with their owner has resulted in a 36% “Dog Return to Owner Rate,” which is an increase of 281% since FY16.

Also in FY19 Dallas hosted [the National Best Friends Conference](#), received [Better Cities for Pets](#) Certification, was highlighted in a [New York Times story](#) on the rapidly dropping euthanasia rates, and served as the [NBC5 Hub for Clear the Shelters](#). On top of being invited to sit on numerous national animal welfare committees, DAS’ efforts will be honored on November 14, 2019 during the [Petco Foundation “Lifesaving Impact Awards”](#) after winning the competitive [Petco Innovation Showdown](#) this April.

In FY20, DAS will continue to focus on public safety, customer service, and responsible live release. With additional “In-House Dispatchers” to reduce response times for priority calls, services will be provided 24 hour 7 days a week to the community. With intake over 39,000 dogs and cats last fiscal year, DAS is developing life-saving programs to include a search for a second location for a pet adoption center with the goal of ending euthanasia as a considered option when there is a lack of space.

DATE October 18, 2019
SUBJECT **DAS FY19 Dashboard**

Should you have any questions or concerns, please contact myself or Ed Jamison, Director of Dallas Animal Services.



Nadia Chandler Hardy
Assistant City Manager and Chief Resilience Officer
[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

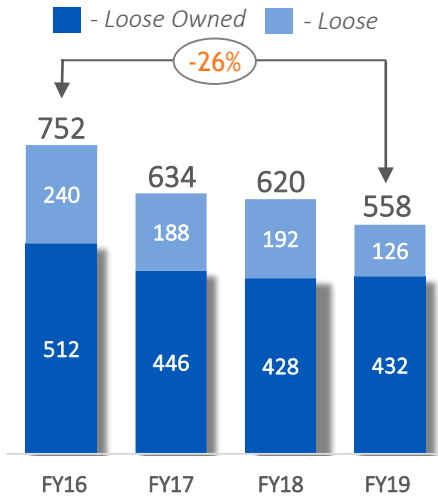
FY19 - Dallas Animal Services Performance Dashboard



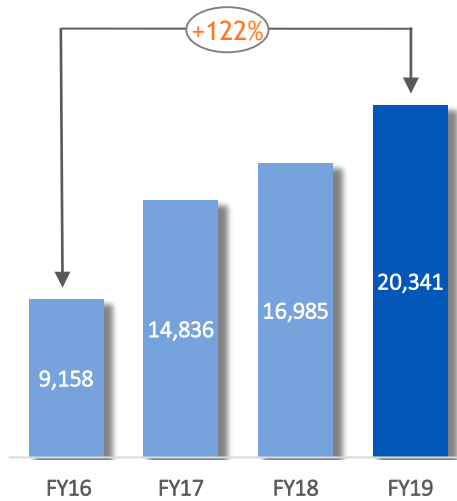
DAS' FY19 Dashboard - As of 10/9/19

*Live Release Rate calculation includes Died in Care and Missing numbers.

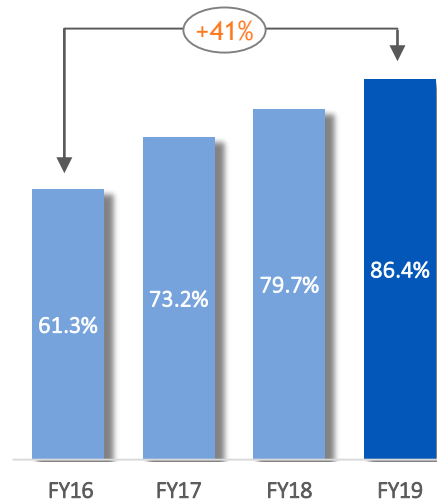
Loose and Loose Owned Dog Bites



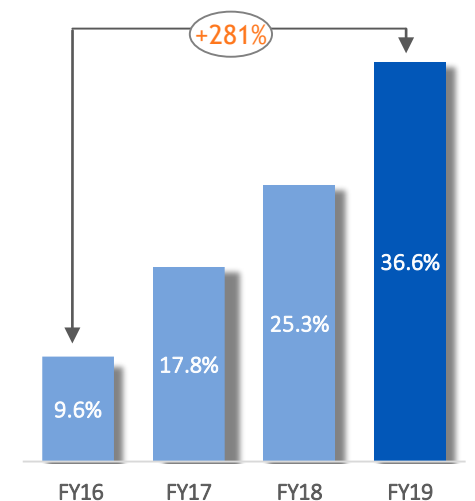
Field Dog Intake



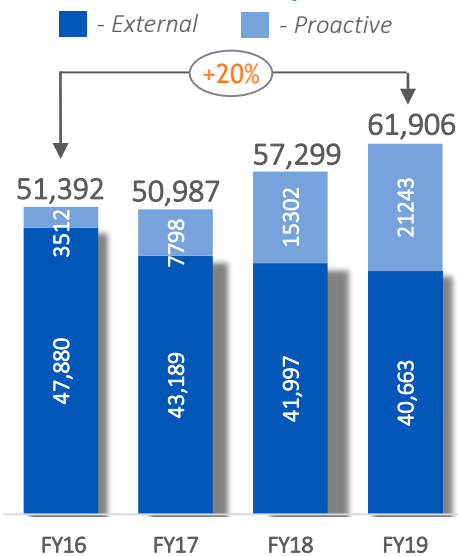
Live Release Rate (Dogs & Cats)*



Dog Return to Owner Success Rate



External & Proactive Service Requests



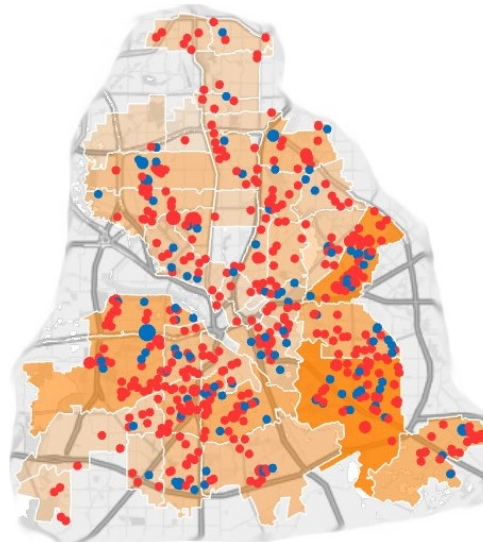
Dogs Deemed Aggressive in FY19

32

Dogs Deemed Dangerous in FY19

56

Loose & Loose Owned Dog Bite Heat Map



Key:
Darker colors = Zip codes with a greater number of reported bites

Dots show loose dog bite locations

Red Dots = OWNED Dogs

Blue Dots = UNOWNED Dogs

Loose & Loose Owned Dog Bites by District

Council District	Loose Dog Bite Count:	% of Total
Council District 1	42	8%
Council District 2	36	7%
Council District 3	32	6%
Council District 4	60	11%
Council District 5	56	10%
Council District 6	57	10%
Council District 7	60	11%
Council District 8	63	11%
Council District 9	35	6%
Council District 10	28	5%
Council District 11	17	3%
Council District 12	12	2%
Council District 13	35	6%
Council District 14	19	3%

Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of October 7, 2019 – October 11, 2019 by the Criminal Investigation Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Major Michael Igo, at (214) 670-4811 and/or by email at michael.igo@dallascityhall.com should you need further information.

A handwritten signature in cursive script that reads "Jon Fortune".

Jon Fortune
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D10	LP ENTERTAINMENT	9205 SKILLMAN RD #120	AC	10/9/2019	RENEWAL	LAM PHAM
D6	THE MENS CLUB OF DALLAS	2340 W. NORTHWEST HWY	SOB	10/10/2019	RENEWAL	DAVID FAIRCHILD

License Definitions:

- DH - Class "A" -Dance Hall - Dancing Permitted 3 Days Or More A Week
- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week
- DH - Class "C"Dance Hall - Dancing Scheduled One Day At A Time
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00
- BH - Billiard Hall - Billiards Are Played
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio
- AC - Amusement Center