

Memorandum



CITY OF DALLAS

DATE June 29, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – June 26, 2018**

Staffing Announcement

I am pleased to announce the appointment of **Rosa Flemming** as Interim Director for Convention and Event Services, effective immediately. I have attached a copy of the formal memorandum announcing her appointment. Additional organizational changes to align resources and further deliver Service First will be forthcoming as I work with your respective staff to schedule meetings to discuss these changes with you over the next week.

Update Items

[Encampment Resolution Schedule - June 26 & July 3, 2018](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution on Tuesday, June 26, 2018 and July 3, 2018:

June 26, 2018 – Complete as of 4:00 pm	July 3, 2018
<ul style="list-style-type: none">• 4900 E R L Thornton Freeway (District 2)• 600 S Peak Street (District 2)• 500 S Haskell Avenue (District 2)• 500 S Hill Street (District 2)• Chestnut Street at I-30 Interstate (District 2)• 2929 Hickory Street (District 7)• 2900 Woodall Rogers Freeway (District 14)• 2100 Woodall Rogers Freeway (District 14)• 600 3rd Street (District 7)• 700 Fletcher Street (District 2) Additional Cleanups: <ul style="list-style-type: none">• 1401 E R L Thornton Freeway (District 2)• 2009 Seegar Street (District 2)	<ul style="list-style-type: none">• I-35 Interstate at Royal Lane (District 6)• I-35 Interstate at Walnut Hill Lane (District 6)• I-35 Interstate at Manana Drive (District 6)• I-35 Interstate at Empire Central Drive (District 6)• I-35 Interstate at Mockingbird Lane (District 6)• John W. Carpenter Freeway at Mockingbird Lane (District 6)• I-35 Interstate at Stemmons Freeway (District 6)

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Chief of Community Services and Monica Hardman, Managing Director of Office of Homeless Solutions.

New Items

[June 20 Budget Briefing Follow-up](#)

During the Council briefing on the budget on June 20, Council Member Griggs asked for the budget impact of providing a 5 percent across-the-board raise for police and fire. As a rule of thumb, each 1 percent pay increase would require between approximately \$5.7 million and \$6 million.

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This is a fully loaded number, starting with our current assumption for FY 2019 (the planned year of the biennial budget). We considered payroll and the associated benefits, as well as the cost of each overtime hour and the cost of sick and vacation leave payouts. This rule of thumb does not consider each individual members' current step nor last promotional/hire date. Each step has specified contractual thresholds. With more in-depth review, this number could increase. Should you have any questions, please contact Elizabeth Reich, Chief Financial Officer.

Homeownership Event

June is Homeownership Month! In recognition, the City of Dallas Housing and Neighborhood Revitalization Department will host an event open to the public on Thursday, June 28th from 9:30 am to 4:30 pm in the Auditorium located at City Hall, 1500 Marilla Street, L1FN. Opening remarks will be provided by Councilmember Tennell Atkins, Chair of the Economic Development & Housing Committee.

Schedule of Events

Prospective Homebuyer Session	9:30 a.m. - 11:00 a.m.
Networking	11:00 a.m. - 12:00 p.m. (light refreshments will be provided)
Realtor Session	1:30 p.m. - 3:00 p.m.
Lender Session	3:00 p.m. - 4:30 p.m.

Individual Sessions provide an overview of the Dallas Homebuyer Assistance Program (DHAP) from the viewpoint of prospective homebuyers, realtors and lenders. Sessions will include topics such as income eligibility, source documentation, property requirements, funding, homebuyer underwriting, loan terms, and the closing process. Don't miss out on an opportunity to learn about the DHAP process and requirements!

The Networking Session is an opportunity for prospective homebuyers that have not selected a Realtor or Lender to potentially meet a Realtor or Lender to guide them through the homebuying process.

August Budget Town Hall Planning

Following last Wednesday's briefing on the Budget Town Hall process, Mayor and City Council Staff met with all involved staff to ensure the planning of a streamlined process. It is requested that all Town Halls be reserved and scheduled by July 10, and a full schedule will be made available by July 17. Advanced scheduling will ensure posting, promotion, and day-of resources are properly accounted for. Should you have any questions or concerns, please contact Carrie Prysock, Managing Director of Mayor and City Council Office.

MCC Staff Recess Professional Development

To further their commitment to professional development and growth, the Mayor and City Council staff will optimize the Recess Break to engage in a series of trainings. In addition to a full-day retreat on July 12, entitled "Fellowship – Professionalism – Empowerment," staff will attend trainings on the new 311 system, the Salesforce constituent management platform, and ethics. Should you have any questions or concerns, please contact Carrie Prysock, Managing Director of Mayor and City Council Office.

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[Media Inquiries](#)

As of June 25th, the City has received media requests from various news outlets regarding the following topics:

- Deceased Dog at White Rock Lake
- Dog Attacks in Oak Cliff
- Crowne Plaza Shooting (DPD)
- Unconscious Passenger Assistance (DFR)

Please see the attached document compiling information provided to the media outlets for the week of June 19th - June 25th for your reference and in the event you are contacted by the press. Should you have any questions or concerns, please contact Kimberly Bizzor Tolbert, Chief of Staff.

Look Ahead

[City Council Briefings](#)

August 1, 2018

- Bond Program Update
- Homeless Solutions Proposed Strategy
- Resilient Dallas Strategy and Equity Indicators

August 14, 2018

- City Managers Recommended Budget for FY 18-19 and FY 19-20 Biennial Budget
- Truth in Taxation
- FY 18-19 and FY 19-20 Budget for Public Safety Strategic Priority

[Dallas Five 2nd Anniversary Remembrance](#)

On July 6, 2018 from 10:30 am-11:00 am, Dallas Police Department (DPD) will hold a department observance for the fallen officers of July 7, 2016. This event will be hosted by the City and DPD Command Staff at DPD Headquarters Main Entrance, 1400 S. Lamar Street, Dallas, Texas 75215. For your convenience, I have attached a list of additional events honoring our fallen officers and the flyers associated with the events with further information. Should you have any questions or concerns, please contact Dallas Police Chief Hall.

[Senior Listening Sessions](#)

Senior Affairs staff is currently working with Senior Affairs Commissioners to plan and implement Round 2 of senior listening sessions. Commissioners are identifying dates, locations and speakers and partners for the events in their respective districts, with staff supporting their efforts and assisting with logistics as needed. Efforts are being made to focus on 2-4 districts each month in order to individualize the sessions to the community's needs. In response to feedback from City Council and from previous listening sessions, Office of Community Care staff is working to ensure that sessions are offered at varied times, at accessible community locations, and that each session agenda focuses primarily on hearing from the community.

Staff will also include information about available community services, which was one of the items most frequently requested. Additionally, staff will offer some of the sessions fully in Spanish to reduce language-based participation barriers. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Chief of Community Services or Jessica Galleshaw, Managing Director of the Office of Community Care, or your Senior Affairs Commissioner.

Schedule of Confirmed Listening Sessions:

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Date	Council District	Location	Status
June 28, 2018 10:00-11:30 am	9	Harry Stone Recreation Center 2403 Millmar Drive Dallas, TX 75228	Confirmed
August 7, 2018 10:30-12:00 pm	14	Lakewood Branch Library 6121 Worth Street Dallas, TX 75214	Confirmed

Homeless Solutions Strategy Public Outreach Meetings

The Office of Homeless Solutions (OHS) will be launching its Public Outreach efforts to engage City of Dallas residents, business, and stakeholders related to the proposed Homeless Solutions Strategy Plan. Pending approval from City Council in August 2018, OHS proposes a comprehensive four-track strategy to address homelessness in the City of Dallas:

- **Track I: Increase Shelter Capacity** - Expand capacity of existing providers through contracted pay-to-stay shelter beds.
- **Track II: Temporary Homeless Centers** - Provide shelter and support services for up to 90 days in the 4 quadrants of the city simultaneously.
- **Track III: Master Lease/Landlord Incentive Programs** - Provide security deposits, rent, utilities, and incentives to tenants as well as incentives and risk mitigation services to participating landlords.
- **Track IV: New Developments** - Leverage the \$20M Proposition J (Homeless Assistance Facilities) of the 2017 Dallas Bond Program to develop new and innovative permanent, supportive, and transitional housing facilities for the homeless.

These four tracks concurrently meet the immediate need by providing habitable living environments for the unsheltered while developing the infrastructure for sustainability by increasing the supply of affordable housing. The first round of public outreach meetings will be conducted from July 9, 2018 through July 31, 2018 with a second phase scheduled in August. For your convenience, I have attached the public outreach meeting schedule. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Chief of Community Services or Monica Hardman, Managing Director for additional information.



T. C. Broadnax
 City Manager

c:

Attachment

Larry Casto, City Attorney
 Craig D. Kinton, City Auditor
 Bilierae Johnson, City Secretary
 Daniel F. Solis, Administrative Judge
 Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
 Majed A. Al-Ghafry, Assistant City Manager
 Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
 M. Elizabeth Reich, Chief Financial Officer
 Nadia Chandler Hardy, Chief of Community Services
 Raquel Favela, Chief of Economic Development & Neighborhood Services
 Theresa O'Donnell, Chief of Resilience
 Directors and Assistant Directors



City of Dallas
Public Affairs & Outreach
Media Requests
June 19 - 25

June 18; Mike Pool, WFAA: Has the City of Dallas had contact with anyone about opening up a shelter or shelters for families involved in the Zero Tolerance at the border? Is the City of Dallas will to shelter children if needed?

City Response: The City of Dallas has contacted the County and offered shelter planning and coordination assistance as may be necessary.

June 19; Ken Kalthoff, NBC 5; Hello Dallas PIO: I have obtained the attached information from a public records request which shows a substantial decline in traffic citations written by Dallas Police. We plan to report on this today. I assume this citation decline is likely to result in a similar decline in municipal court revenue the past 5 years. I will attempt to find information on my own to confirm this from past briefings and budget documents online. But people in Municipal Court must be able to confirm this very rapidly? Can you help??

City Response: Yes, a decrease in citations written will result in a decrease in revenue from the municipal court.

June 20; Austin York, KRLD 1080AM; Hearing from a group that found a dead pitt bull puppy on the shores of white rock lake. When they called Dallas Animal Services...they were told that you guys have been having a problem with dog fighting in the area.

Anything to this? Have you guys seen an increase in dog deaths due to fighting? Thanks for the help. Also...were the dogs that attacked the 57 year old man in Oak Cliff euthanized? Is the victim still in the hospital?

City Response: DAS has no record of a call in that area last Wednesday. Additionally, DAS does not work dog fighting cases; because they are felony crimes, DPD or the SPCA would be the agency responsible. I do not have any new information relating to the victim at this time.

June 20; Samantha Gross, Dallas Morning News; Jack Highberger, NBC 5: I just wanted to check in and see if you could confirm that the three dogs responsible for the Oak Cliff attack on Saturday were indeed euthanized.

City Response: Two dogs were euthanized. One dog was killed by the victim.

Miguelangel Pinero Alvarez, Univision; This is a new case that I am working on. This empty home is located at 2922 Highwood Dr. 75228. The right side neighbor (2926) told me they have been robbed two times through this abandoned house. Also, they frequently see strange people around animal too. I want to know:

1.-Is that home officially abandoned according to your data?

2.-Has they been inspected by the City?



City of Dallas

3.-Is any penalty connected to this house? Any sanction?

City Response: Please see the answers to your questions below. Also, an empty or abandoned home is not a code violation. However, the property still needs to be maintained up to the standards of the Dallas City Code, and cannot be open and vacant, meaning it cannot have broken or missing doors or windows that would allow free access. The reported robberies and “strange people” should be reported to the Dallas Police Department by calling 911. Animal concerns should be submitted to 311 and directed to Dallas Animal Services.

1.-Is that home officially abandoned according to your data? The City does not have an official designation for an abandoned house. There have been no open and vacant service requests received from residents or created by City staff during the last two years for this property. Code Compliance has had contact with the property owner regarding violations on the property (see 2 and 3 below).

2.-Has they been inspected by the City? Yes. Most recently, in Oct - Dec 2017, Code Compliance worked cases for high weeds, litter and obstructions at the property. Notices of Violation were issued for all three violations. Upon re-inspection, the high weeds and obstructions had been abated by the property owner. The litter remained on the property, so a citation was issued. The case was referred to the Code Compliance Nuisance Abatement division to perform a heavy clean on the property. When the crew went to the property on December 26, 2017, the property was occupied, so a warrant was needed to remove the litter. The warrant was signed by a judge and the property was cleaned by the City on January 18, 2018.

3.-Is any penalty connected to this house? Any sanction? The property owner went to court and plead not guilty to the litter citation. The defendant was found guilty and paid fines/fees totaling \$200. For the work performed by Nuisance Abatement to clean the property, an invoice was sent to the property owner and a lien placed on the property for \$652.14. That amount accrues interest and the current lien payoff amount is \$670.19.

Also, no service requests have been received during the five months since the heavy clean was conducted.

Dallas Police Media:

June 18; Fox 4, NBC 5, WFAA, CBS 11, DMN; inquiries relating to a shooting at Crowne Plaza

Response: On June 17, 2018, at about 8:43 p.m. Officers responded to 1015 Elm Street regarding gunshots being fired. Preliminary investigation revealed there was a private event at the pool at location. During the private event, a water balloon fight began. An unknown suspect was struck by a water balloon and became angry and discharged rounds at the location. No Persons were injured. There were four firearms taken into protective custody by officers. There were also individuals detained, however they were field released. This incident is documented on case number 131336-2018 and remains under investigation. This is all the information available.

June 22; Fox 4, NBC 5, WFAA, CBS 11, DMN; inquiries relating to a burglary in the 500 block of East 5th Street



City of Dallas

Response: On June 22, 2018, at approximately 4:20 p.m., officers responded to a call for police regarding a burglary of a residence at the 500 block of East 5th Street. When officers arrived they spoke to the victim who stated that unknown suspects entered the residence and took property without consent. Crime Scene investigators responded to the scene and processed the scene. This is an active investigation and is reported on case numbers 135389-2018 and 135444-2018.



City of Dallas

Dallas Fire-Rescue Department

Media Requests: June 18, 2018 – June 24, 2018.

June 19, 2018: WFAA 8 (Monica Hernandez) – Hey! I saw the Facebook post on firefighter Kenny Homer, who was able to stabilize a woman who went unconscious on a flight to Cozumel last month. Any chance he'd be up for talking with us?

City Response: Set up an interview with Kenneth Homer on Friday, June 22nd, at Fire Station 18. The story is expected to air, during the 10 o'clock news case, no earlier than Monday, June 25th.

Background: On Thursday, May 31st, while flying to Cozumel, Firefighter/Paramedic, Kenneth Homer, rendered aide to a passenger who fell unconscious following a medical emergency about 30 minutes into the flight. He was able to properly assess and treat the patient, despite the circumstances. He brought her back to consciousness and monitored her for the remainder of the approximate 2 ½ hour flight before turning her over to medics upon arrival at their destination.

That very day, a citizen aboard the flight, informed the department of Officer Homer's actions in an email. That email resulted in DFR issuing Officer Homer a Certificate of Appreciation; which was posted on Facebook. It was that Facebook posting (link below) that resulted in the request from WFAA.

Facebook link:

https://m.facebook.com/story.php?story_fbid=1850027588353755&id=340809029275626

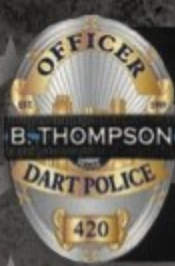


City of Dallas

Date and Time	Event	Location	Host
Friday, 7/6 at 10:30am – 11am	DPD – Department Observance	DPD Headquarters Main Entrance 1400 S. Lamar Street Dallas, Texas 75215	Hosted by City of Dallas/DPD Command Staff
Saturday, 7/7 at 8am-12pm	Dallas 5k & 1Mile Run/Walk at Trinity Groves Register at www.runfortheblue.com	Trinity Groves 3011 Gulden Lane Dallas, Texas 75212	National Latino Law Enforcement Officer (NLLEO) Association
Saturday, 7/7 at 8am -12pm	CrossFit Heat & Dallas Police Association Competition www.dpa.org	1412 Griffin Street, Dallas, Texas 75215	Dallas Police Association (DPA)
Saturday, 7/7 at 9am – 2pm	Officer Down Foundation – Motorcycle Bike Ride from Dallas City Hall Plaza to Studio Movie Grill Northwest Hwy. www.odfevents.org	Dallas City Hall 1500 Marilla Street Dallas, Texas 75201 Motorcycle Bike Ride from Dallas City Hall Plaza to Studio Movie Grill Northwest Hwy.	Officer Down Foundation
Saturday, 7/7 at 7pm-12am Candlelight Memorial at 8:45am	Dallas Five Ceremony – 2 nd Anniversary Remembrance www.brotherhooddallastx.org	Ferris Wheelers Backyard and BBQ 1950 Market Center Blvd. Dallas, Texas 75207	Brotherhood for the Fallen

DALLAS FIVE

2ND ANNIVERSARY REMEMBRANCE



JULY 7TH, 2018 • 7PM-12AM • CEREMONY AT 8:45PM

FERRIS WHEELERS BACKYARD AND BBQ
1950 MARKET CENTER BLVD • DALLAS, TX 75207




PROCEEDS BENEFITING BROTHERHOOD FOR THE FALLEN-DALLAS




Email: roy@BrotherhoodDallasTX.org

Web: BrotherhoodDallasTX.org

Find us on 

Brotherhood for the Fallen-Dallas, Texas

Follow us on 

@BFTF_Dallas

CrossFit Heat & Dallas Police Association

Proudly Presents:

2nd Annual Memorial Fundraiser

SATURDAY, JULY 7, 2018



CrossFit Competition begins at 8:00am

Music, Food, and More starts at 12:00pm

DALLAS POLICE ASSOCIATION

1412 GRIFFIN STREET EAST

DALLAS, TEXAS 75215



CROSSFITHEAT



Money raised will be benefiting the HALOS FUND (Helping and Loving Our Survivors), which is part of the Dallas Police Cycling Team a 501c3 nonprofit organization.



RUN FOR THE BLUE



DALLAS 5K & 1MILE RUN/WALK

SATURDAY JULY 7, 2018 • 8:00 AM – 11:00 AM

REGISTER AT
WWW.RUNFORTHEBLUE.COM

JOIN US JULY 7, 2018

● REGISTER TO RIDE!

Dallas Police will escort riders on a 35 mile route, ending at Studio Movie Grill Northwest Highway for a private movie & food.

● OR REGISTER FOR THE MOVIE ALONE!

Friends and family can also register to attend the private movie. A great option for those who don't ride.



City of Dallas
Homeless Solutions Strategy Public Outreach

Meeting Schedule

Date	Location	Time
July 9, 2018	Thurgood Marshall Recreation Center 5150 Mark Trail Dallas, TX 75232 214-670-1928	6:30pm – 7:30pm
July 10, 2018	J. Erik Jonsson Central Library 1515 Young Street Dallas, TX 7521 214-670-1400	6:30pm – 7:30pm
July 11, 2018	Tele Town Hall (phone and web-based)	6:00pm – 7:00pm
July 12, 2018	Beckley-Saner Recreation Center 114 W. Hobson Dallas, TX 75224 214-670-7595	6:30pm – 7:30pm
July 16, 2018	Tele Town Hall (phone and web-based)	6:00pm – 7:00pm
July 17, 2018	Walnut Hill Recreation Center 1011 Midway Road Dallas, TX 75229 214-670-7112	6:30pm – 7:30pm
July 19, 2018	W. Dallas Multipurpose Center 2828 Fish Trap Road Dallas, TX 75212 214-670-6340	6:30pm – 7:30pm
July 26, 2018	Martin Luther King Jr. Community Center 2922 MLK Blvd Dallas, TX 75215 214-670-8418	6:30pm – 7:30pm
July 25, 2018	Tommie M. Allen Recreation Center 7071 Bonnie View Road Dallas, TX 75241 214-670-0986	6:30pm – 7:30pm
July 30, 2018	Harry Stone Recreation Center 2403 Millmar Dallas, TX 75228 214-670-0949	6:30pm – 7:30pm
July 31, 2018	Willie B. Johnson Recreation Center 12225 Willowdell Dallas, TX 75243 214-670-6182	6:30pm – 7:30pm

Memorandum



CITY OF DALLAS

DATE June 26, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Interim Director for Convention & Event Services**

I am pleased to announce Rosa Fleming as interim director for Convention & Event Services (CES) department.

As you know, the City of Dallas announced a request for competitive, sealed proposals (RFCSP) on May 3, 2018 for the management and operations of the Kay Bailey Hutchison Convention Center Dallas (KBHCCD) and proposals will be due on July 12, 2018. As interim director, Ms. Fleming will assume executive leadership of CES to successfully lead the department, procurement project and potential transition to a private management company.

Since 2014, Ms. Fleming has capably served as an assistant director in Equipment & Building Services and managed the department's business operations, including budget, contracts, procurement and technology. Additionally, she previously led the City's grant applications and management program for foundation, corporate and non-HUD government sources.

Please join me in supporting Rosa Fleming in this role and contact me if you have any questions.

A handwritten signature in black ink, appearing to read 'T.C. Broadnax', written over a printed name and title.

T.C. Broadnax
City Manager

c: Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Biliera Johnson, City Secretary
Daniel F. Solis, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jo M. (Jody) Puckett, Assistant City Manager (Interim)

Joey Zapata, Assistant City Manager
Jon Fortune, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors