

# Memorandum



CITY OF DALLAS

DATE May 4, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – May 1, 2018**

## Update Items

### [Swearing In Ceremony of Chief U. Renee Hall](#)

Tomorrow, May 2<sup>nd</sup>, the Dallas Police Department and the City of Dallas will host the swearing in ceremony of Chief U. Renee Hall at 3:45 pm – 5:30 pm at the Latino Cultural Center located at 2600 Live Oak St. Light refreshments will be held from 3:45 – 4:30 pm, with the ceremony beginning promptly at 4:45 pm. For your reference, I have attached the memorandum, parking pass, and final program distributed on April 27<sup>th</sup> with further detail regarding the logistics of the ceremony. After the tragic events on April 24, 2018, Chief Hall has requested to pay tribute to fallen Officer Rogelio Santander, Jr. and Officer Crystal Almeida and focus on healing for the Department and community as part of the ceremony. Should you have any questions or concerns, please contact Jon Fortune, Assistant City Manager.

### [2018 Community Survey](#)

On Wednesday, May 2<sup>nd</sup>, a representative from ETC Institute will brief the City Council on the results of the 2018 Community Survey. The briefing will cover the citywide results of the survey. We look forward to hearing your feedback on the citywide survey results at the City Council meeting. Staff is in the process of extracting Council District data from the citywide data. I will provide each of you with data for your specific council district beginning the week of May 7. Should you have any questions or concerns, please contact Elizabeth Reich, Chief Financial Officer.

### [MDHA Contract Update](#)

An update on the status of the Metro Dallas Homeless Alliance (MDHA) contract was provided to Citizens Homelessness Commission (CHC) on April 12, 2018. To allow additional time to review the contract by the CHC, it is anticipated that the MDHA contract will be placed on May 23, 2018 Council agenda for action. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Chief of Community Services.

### [Dangerous Dog Task Force Meetings](#)

The Dangerous Dog Task Force will hold public meetings to discuss changes to the laws pertaining to dog attacks. The dates are as follows:

- Monday, May 7, 2018
- Thursday, May 17, 2018

All meetings are at 3:30 pm and will be held at City Hall, L1FN Auditorium.

The Animal Advisory Commission will hold its next scheduled meeting on:

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- Thursday, May 10, 2018 at 1:30 pm at City Hall, Room 6ES

Should you have any questions or concerns, please contact Ed Jamison, Director of Animal Services.

### Senior Medical Transportation Program

On April 11, 2018, City Council approved the Senior Medical Transportation Program (SMTP) contract with Real Time Transport Inc. under the existing scope of work and original negotiated budget. Real Time Transport Inc. has notified staff that they will not execute the contract renewal. In order to avoid a sudden interruption in services, staff has identified an alternative transportation provider to provide services as we continue to transition clients to existing transportation services and programs. To date, only 348 individuals of the roster of more than 2,000 clients have been identified as active utilizers. In the coming weeks, staff will work with each of these active clients to facilitate their application for the DART paratransit program as well as for other programs. Staff will present a program update on our transition plans and future program plans at the June 18, 2018 Human and Social Needs Committee meeting.

Should you receive calls or emails from SMTP clients, please contact Cobbie Ransom via email at [cobbie.ransom@dallascityhall.com](mailto:cobbie.ransom@dallascityhall.com). Constituents are being asked to begin scheduling appointments directly through the Office of Community Care-Senior Affairs by calling 214-670-7235. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Chief of Community Services or Jessica Galleshaw, Managing Director of Office of Community Care.

### New Items

#### Kay Bailey Hutchison Convention Center Dallas RFCSP

After the departure of former Convention & Event Services Director last September, I have listened to and engaged with stakeholders in our tourism industry to better inform our search for new leadership at the Kay Bailey Hutchison Convention Center Dallas (KBHCCD), a major economic engine for the City of Dallas.

In order to position the KBHCCD for greater responsiveness in a competitive industry and further increase growth in building occupancy, customer satisfaction, event attendance, and revenue, staff is initiating a search this week for a qualified firm to provide comprehensive facility management and operation services through a Request for Competitive Sealed Proposals (RFCSP).

Our RFCSP project timeline will include an opportunity for additional input from interested stakeholders and vendors at a preproposal conference on May 17, 2018. Proposals are asked to include a transition plan that seamlessly integrates existing operations and staff and are due on June 28, 2018. Following the review, evaluation and successful negotiation of a contract in July and August, we anticipate briefing the City Council with a recommended vendor contract by September and a transition to new management before the end of 2018.

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At the conclusion of this RFCSP process and contract negotiations, the successful vendor will be responsible for the full and complete management and operation of the KBHCCD as a convention and trade show facility, subject to contract terms and conditions. Should you have questions, please contact Joey Zapata, Assistant City Manager

#### Accident at WIC Clinic Site #26

On April 30<sup>th</sup>, a vehicle crashed into the WIC Clinic Site #26 at John West & Buckner. Staff were not in the office at the time of the crash and no one in the clinic was injured. Dallas Police Department responded to the scene, the City's Safety Officer was notified, and all necessary reports have been completed. The property owner has removed the debris and boarded the broken windows. Security systems are still intact and the building is secured. No data or client information has been breached or put at risk. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Chief of Community Services.

#### MayFair 2018

The Office of Community Care invites you to attend "MayFair 2018: Engage at Every Age." MayFair is an annual event celebrating the contributions of senior citizens in our community. MayFair 2018 will be held Friday, May 25, 2018, from 10 am – 3 pm, at the Hyatt Regency Dallas Hotel, 300 Reunion Blvd., Dallas, TX 75207. The event will feature a luncheon, dance and vendor expo, and new this year, will also feature education sessions focused on mental health and the importance of socialization for older adults. Social isolation can contribute to depression, decreased longevity, adult failure to thrive and decreased quality of life. MayFair provides an opportunity for older adults to connect with one another and with programs and services in the community.

Should you wish to attend or if you have further questions or concerns, please contact Cobbie Ransom via email at [cobbie.ransom@dallascityhall.com](mailto:cobbie.ransom@dallascityhall.com) or Jessica Galleshaw, Managing Director of the Office of Community Care.

#### End Panhandling Now

On May 2, 2018, the City will launch its "End Panhandling Now" (EPN) public education and outreach campaign. This initiative will operationalize as a pilot program throughout the remainder of Fiscal Year 2018, and will focus on direct messaging to the public, outreach and service referrals by outreach workers, and compliance efforts led by Dallas Police Department. In the coming weeks, staff from the Public Affairs Office will coordinate with interested councilmembers, the Mayor and executive leadership to begin drafting a series of videos with complimentary, but varied, messages. Additionally, staff will add a component to the campaign website to allow for residents to submit information about panhandling via email and phone (311) specifically for receiving panhandling related requests and inquiries, which will be monitored by EPN Street Outreach staff. Staff will work with City Council to select neighborhood and community meetings in target areas to receive feedback from residents. Staff will also explore hosting booths and tables at upcoming community-wide events, to promote awareness of the campaign and how to report panhandling.

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Should you have additional questions or concerns, please contact Nadia Chandler Hardy, Chief of Community Services, or Jessica Galleshaw, Office of Community Care Director.

### [Atmos Briefing Follow-Up](#)

At the April 18<sup>th</sup> City Council Briefing, Atmos Energy was asked to provide a map of gas mains and the pipe material type by Council District. The link below will allow you to access the map as requested. Please be advised that the map is a very large file and you will have to download it and then save it to your computer to access. The City Council also asked for some additional information regarding the audit information provided to the Texas Railroad Commission by Atmos Energy. Staff is meeting with Atmos officials this week to review the information and provide it to City Council as soon as possible. Should you have any questions or concerns, please contact Jon Fortune, Assistant City Manager.

Link to Atmos Map

[https://drive.google.com/file/d/1\\_nzO3SgUXa3UdJ\\_ynEpNiYif1XDPsp5T/view?usp=sharing](https://drive.google.com/file/d/1_nzO3SgUXa3UdJ_ynEpNiYif1XDPsp5T/view?usp=sharing)

### [Dallas Area Partnership to End and Prevent Homelessness](#)

The Dallas Area Partnership to End and Prevent Homelessness Local Government Corporation (LGC) is a joint partnership between the City and Dallas County. The LGC is co-chaired by Councilman Mark Clayton and Commissioner Theresa Daniel. The LGC has narrowed its focus down to three recommendations from the Dallas Commission Homelessness Report published in November 2016. These recommendations will be considered for action at the next meeting located at the Erik Jonson Central Library at 1:30pm on May 17, 2018. The LGC will also review and consider for adoption the Corporation for Supportive Housing (CSH) three-year Homeless System Response Action Plan.

### [Media Inquiries](#)

As of May 1<sup>st</sup>, the City has received media requests from various news outlets regarding the following topics:

- Bulova Homecoming Cemetery
- Robert E. Lee Statue
- Officer Related Shooting at Forest Lane

Please see the attached document compiling information provided to the media outlets for the week of April 24<sup>th</sup> – April 30<sup>th</sup> for your reference and in the event you are contacted by the press. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.

## **Look Ahead**

### [City Council Briefings](#)

May 16, 2018

- City Manager's Proposed FY 2018-19 Consolidated Plan Budget

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- Tree Mitigation
- Park Land Dedication
- Dockless Bikeshare

June 6, 2018

- Homeless Solutions Plan

### Immediate Solutions Implementation Plan

The Office of Homeless Solutions (OHS) is scheduled to present a briefing on its Immediate Solutions Implementation Plan to the Human and Social Needs Committee on May 7, 2018 and tentatively to the City Council Briefing on June 6, 2018. According to the 2018 Point-In-Time Count, on any given night, there are more than 4,100 people homeless in Dallas. Approximately 1,341 of them are unsheltered. Overall homelessness and unsheltered homelessness has increased 9% and 23% respectively since 2017. This plan will detail the four-phase process to address expanding shelter capacity, transitional, and permanent supportive housing. OHS has collaborated with the Citizen Homelessness Commission (CHC) in the development of the recommended immediate solutions and will coordinate with the Dallas Area Partnership as it relates to the development of the \$20 million Bond Program for homelessness. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Chief of Community Services, or Monica Hardman, Office of Homeless Solutions Managing Director.



T.C. Broadnax  
City Manager

c: Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billerae Johnson, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizar Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jo M. (Jody) Puckett, Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Nadia Chandler Hardy, Chief of Community Services  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors



City of Dallas

**Public Affairs & Outreach  
Media Requests**

April 23 to April 30, 2018

**April 23/24/25; Fox 4, NBC 5, WFAA, CBS11, DMN;** Inquiries related to Officer shooting at 11600 Forest Lane.

**City & DPD Response:** On April 23, 2018 at about 4:00 p.m., a Dallas Police officer was working off duty at the Home Depot at 11862 Forest Central Drive. The officer detained a suspect and requested additional cover officers to place the suspect under arrest. At the arrival of the cover officers, the suspect produced a hand gun and fired shots striking the two responding officers and a civilian.

The officers and the civilian are currently in surgery. The suspect remains at large and we are actively searching for him.

Armando Luis Juárez is a 29-year-old Latin male and a person of interest in this case. He may have fled the location in a white truck. If anyone knows the location of Armando Juarez they are asked to call 911.

We will provide updates as information becomes available.

Please keep our officers and their families in your thoughts and prayers.

**April 25; Merrill Hope, Breitbart.com:** Can I get a comment on Dallas District Court Case #24133366 Return Lee to Lee Pk, Gann v. Rawlings, "Plaintiffs Original Petition, Application for Temporary Restraining Order, and Request for Disclosure" regarding the Dallas City Council item #34 pertaining to demolition of Pioneer Park Cemetery Confederate War Memorial monument and auctioning of Robert E. Lee statue currently in storage.

I am writing this up now. I need a response ASAP. Within the hour. I'd appreciate having a statement from the City.

**City Response:** The City of Dallas does not comment on pending litigation.

**April 25; Allen Manning, WFAA:** What is the status of the Monument vote? What happens now?

Follow up question: What are the conditions and is there a planned date for review by council?

**City Response:** Section 4 of Agenda Item 34 was Deferred with Conditions.

Follow up answer: The conditions are based on the completion of those actions within Section 4.

**April 25; Merrill Hope, Breitbart.com:** Can you or anyone at the City advise if the City Council will be discussing the Lee Statue at all re: my article as indicated in a previous email. The Lee Statue is part of agenda item #34, subsection 3 and the plinth/seating area is covered in subsection 4.



City of Dallas

I noticed that just a short while ago, the city council jumped from agenda item 33 to 35.

If they will address the Rob't. E. Lee statue today, any idea when?  
If not, why not?

**City Response:** The Council addressed Item 34 during the entirety of the morning session today.

**April 26; Cody Lillich, NBC 5:** We were checking the Fair Park calendar and noticed there's no event for the "Dallas Strong Music Festival" May 25-27. We are following up on it because it was prominently featured in the city's remembrance ceremony for 7/7.

Has any paperwork been filed for this event? Is it still/Was it ever set to go on at the Cotton Bowl?

Follow up question: Where there ever discussions with the city?

**City Response:** This event never moved to contract. Follow up answer: There were discussions held with Mr. Chaouki, but he never moved forward with the event.

**April 30; Dionne Anglin, FOX 4:** I'd like to ask a question regarding the Joppa Community and concerns regarding graves that were once buried there. I am interacting with several people who believe some graves of the community's first residents have been vandalized, neglected, perhaps even built upon. There is the concern that graves from Joppa were at one time moved to the Honey Springs Cemetery, but there are no indicators of where those people are now buried. They do point out there is a pile of broken, defaced tombstones in an area just off from the Honey Springs Cemetery.

My questions are these... Is this a matter the city has dealt with in a formal manner? If so, could you explain what has taken place with the repositioning of the graves? Also has anything ever been done to address possible vandalism of the tombstones?

**City Response:** The Dallas Park and Recreation Department began maintaining Bulova Homecoming Cemetery (informally known as Honey Springs Cemetery) in 1973.

The department placed a new fence, gate, and masonry around the Bulova Homecoming Cemetery back in 2004.

We could not find any record of relocating of graves from the Joppa Neighborhood, but for a more in-depth search I recommend putting in an open records request. As an FYI, the land to the north of the Bulova Homecoming Cemetery is privately owned.

# Memorandum



CITY OF DALLAS

DATE April 27, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Swearing In Ceremony of Chief U. Reneé Hall**

The Dallas Police Department and the City of Dallas will host the swearing in ceremony of Chief U. Reneé Hall on Wednesday, May 2, from 3:45 – 5:30 p.m. at the Latino Cultural Center located at 2600 Live Oak St. A reception with light refreshments will be held from 3:45 – 4:30 p.m., with the ceremony beginning promptly at 4:45 p.m. After the tragic event on Tuesday, April 24, 2018, Chief Hall has requested to pay tribute to fallen Officer Rogelio Santander, Jr. and Officer Crystal Almeida and focus on healing for the Department and community as part of the ceremony.

This time will allow us to join together in fellowship with the men and women of DPD and to share our gratitude for their continued service and bravery. After Chief Hall takes the ceremonial oath of office, she will have a special presentation of Officer Santander's badge to his family.

Following are the logistics for next week's reception and ceremony. We will also include a reminder in next Tuesday's TCB.

## **Parking**

Two Council vans are reserved and will depart from the green entrance on L1 at 3:45 p.m. If you choose to drive separately, attached is a non-transferrable VIP parking pass. Parking is very limited at the facility. Security will be present.

## **Program and Guests**

Guests will include Officer Santander's family and classmates, DPD leadership and officers, members of the Dallas legislative delegation and community leaders. All Dallas Police Officers have been invited to the event and are encouraged to attend. The Department Color Guard and Dallas Police Choir will be present.

Should you have any questions or concerns, please contact Carrie Prysock in the Council office or Victoria Cruz in my office.

Thank you for your continued support of the entire Dallas Police Department and all First Responders.



DATE April 27, 2018  
SUBJECT Ceremony to Remember Officer Rogelio Santander Jr.



**Jon Fortune**  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
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