

Memorandum



DATE April 13, 2018

CITY OF DALLAS

Honorable Members of the Mobility Solutions, Infrastructure and Sustainability
TO Committee

SUBJECT **Length of the Mobility Solutions, Infrastructure and Sustainability Committee Meetings**

The Mobility Solutions, Infrastructure and Sustainability (MSIS) Committee has recently reviewed a number of complex issues which have contributed to the committee meetings lasting longer than the allotted time. The MSIS Committee is generally scheduled to meet from 2:00 p.m. to 3:30 p.m., however, the last several meetings have been unable to cover all of the items on the agenda or have gone beyond the scheduled end time.

In order to address this, I'm requesting that the MSIS Committee meetings be extended by half an hour for the next four months, making the meeting time 2:00 p.m. to 4:00 p.m. When the committee reconvenes after the summer recess, we can reevaluate the need for the extended time frame.

Please feel free to contact me if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry'.

Majed A. Al-Ghafry
Assistant City Manager

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Jo M. (Jody) Puckett, Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors