

Memorandum




DATE November 3, 2017
TO Honorable Mayor and Members of the City Council
SUBJECT **Graduation Ceremony for Dallas Police Recruit Class #355**

You are cordially invited to attend the graduation of Recruit Class #355 on Friday, November 17, 2017, at 2:00 p.m. The ceremony will be held at the Hall of State in Fair Park located on 3939 Grand Avenue, Dallas, Texas 75210.

At 2:00 p.m., you and stage participants will walk onto the stage to begin the ceremony. All attending City Council Members will be recognized at this time.

Please have your staff contact Sergeant Lisette Rivera, #7947 at (214) 670-4811 and/or by email at lisette.rivera@dpd.ci.dallas.tx.us to RSVP by Monday, November 13, 2017. Thank you for your participation.



Jon Fortune
Assistant City Manager

cc: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, Assistant City Manager (Interim)
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors