

Memorandum



CITY OF DALLAS

DATE April 20, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2017-18 Appropriation Adjustments (April 25 – Agenda Item #35)**

On April 16, we briefed the Government Performance and Financial Management Committee on Council agenda item 35 for April 25. This item adjusts the appropriation ordinance for the FY 2017-18 City of Dallas Operating, Capital, and Grant & Trust Budgets. At the request of the Committee, this memo provides a summary of our recommended adjustments to the City’s operating funds. The City Council previously approved this ordinance on September 20, 2017 and amended it on January 24, 2018. We have included “strike-throughs” and “underlines” to indicate the recommended adjustments made by agenda item 35.

The below table details an appropriation adjustment that transfers savings from one General Fund department to other General Fund departments.

Source of Funds	Use of Funds
Decrease Non-Departmental by \$293,991 due to anticipated savings in the master lease debt payment	Increase Housing and Neighborhood Revitalization by \$165,000 to assist with non-grant funded home repair activities and staff costs associated with the high impact landlord initiative tenant based rental assistance program (HILI-TBRA).
	Increase 311 Customer Service by \$60,270 due to increased use of contract services to provide translation for non-English speaking callers
	Increase the Office of Community Care by \$68,721 for contract temporary help, overtime, and building maintenance costs

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The below table details an appropriation adjustment that increases the total General Fund budget from excess revenues and appropriates the funds for use in the Fire-Rescue department.

Source of Funds	Use of Funds
Increase revenue by \$1,300,000 as a result of increased payment from the Ambulance Supplemental Payment Program	Increase Fire-Rescue department budget by \$3,700,000 for increased overtime expense as a result of higher than normal attrition of uniform officers
Increase revenue by \$800,000 as result of Atmos paying the City for expenses related to the gas incident in northwest part of the city	
Increase revenue by \$1,600,000 as result of property tax collections being better than anticipated	

The below tables detail appropriation adjustments for enterprise and internal service funds. Excess revenue will increase the reserve within the specific fund.

Source of Funds	Use of Funds
Sanitation Services – Increase revenue by \$4,273,253 from landfill services	Sanitation Services – Increase expenses by \$2,140,820 for fleet maintenance, TCEQ related expenses resulting from increased tonnage received at McCommas Landfill, and facility repairs

Source of Funds	Use of Funds
Convention and Event Services – Increase revenue by \$3,382,946 primarily from food and beverage services provided to events	Convention and Event Services – Increase expenses by \$1,583,840 for additional transfer to capital construction for facility maintenance and repair

Source of Funds	Use of Funds
Equipment Services – Increase revenue by \$1,492,850 from additional charges to affected customer departments	Equipment Services – Increase expenses by \$1,290,000 for increased fleet maintenance and repair costs

Source of Funds	Use of Funds
911 System Operations – Use \$1,700,000 of fund balance	Fire-Rescue – Increase reimbursement by \$1,700,000 to DFR for eligible expenses

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Attached are the proposed adjustments for non-operating funds such as grants, trusts, special revenue funds, and capital improvement funds. The use of those funds is restricted for a specified purpose.

Please let me know if you have any questions or need additional information.


M. Elizabeth Reich
Chief Financial Officer

Attachment

- c: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
- Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Jo M. (Jody) Puckett, Assistant City Manager (Interim)
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

FY 2017-18 MID-YEAR CAPITAL BUDGET

DESCRIPTION	PREVIOUS RESOLUTION OR EXPLANATION	DEPT	FUND NAME	CURRENT	CHANGE	AMENDED
Runway 31R Glideslope Relocation Project Construction	No. 18-0327 dated February 28, 2018	AVI	Aviation Capital Construction Fund	\$0	\$4,719,889	\$0
Runway 31R Glideslope Relocation Project Engineering & Support	No. 18-0328 dated February 28, 2018	AVI	Aviation Capital Construction Fund	\$0	\$449,665	\$0
Runway 31R Glideslope Relocation Project Construction Admin.	No. 18-0329 dated February 28, 2018	AVI	Aviation Capital Construction Fund	\$0	\$475,116	\$0
Unit E384 Citywide Radio System Replacement	No. 17-1912 dated December 13, 2017	DSV	2018 Master Lease-Equipment Fund	\$0	\$48,416,232	\$0
Unit P776 P25 Radio Project	No. 17-1911 dated December 13, 2017	DSV	Capital Projects Reimbursement Fund	\$0	\$523,632	\$0
Unit P838 Fort Worth Avenue from Sylvan to West Commerce	No. 17-1893 dated December 13, 2017	PBW	Capital Projects Reimbursement Fund	\$0	\$2,000,000	\$0
Unit S402 LBJ Freeway/Skillman St. Interchange	No. 18-0186 dated January 24, 2018	PBW	Capital Projects Reimbursement Fund	\$0	\$3,996,440	\$0
Unit W228 Kiest Blvd. & Ledbetter Dr. Intersection	No. 17-1650 dated October 25, 2017	TRN	Capital Projects Reimbursement Fund	\$0	\$23,204	\$0
				\$0	\$60,604,177	\$0
Runway 31R Glideslope Project Construction Admin	Upon FAA approval, transfer funds to capital construction fund	AVI	Passenger Facility Charge (PFC) Fund	\$0	(\$475,116)	\$0
		AVI	Aviation Capital Construction Fund	\$0	\$475,116	\$0
				\$0	\$0	\$0
Supplemental Agreement #2 - Unit L194 Dolphin Rd	Administrative Action dated December 20, 2017	PBW	Capital Projects Reimbursement Fund	\$0	\$39,586	\$0
				\$0	\$39,586	\$0
Davis Garden TIF	Correction	ECO	Davis Garden TIF Fund	\$0	\$885,082	\$885,082
Design District TIF	Correction	ECO	Design District TIF Fund	\$0	\$7,323,093	\$7,323,093
Skillman Corridor TIF	Correction	ECO	Skillman Corridor TIF District Fund	\$0	\$2,488,379	\$2,488,379
Sports Arena TIF	Correction	ECO	Sports Arena TIF Fund	\$6,556,229	\$158,470	\$6,714,699
Transit-Oriented Development TIF	Correction	ECO	Transit Oriented Development TIF Fund	\$485,965	(\$184,325)	\$301,640
				\$7,042,194	\$10,670,699	\$17,712,893
TOTAL CAPITAL BUDGET				\$647,767,655	\$71,314,462	\$719,082,117

FY 2017-18 MID-YEAR GRANTS, TRUST AND OTHER FUNDS

DEPT	FUND NAME	DESCRIPTION	CURRENT	CHANGE	AMENDED
MGT	Bureau of Justice Assistance Grant 14-15	Support public safety - Community Prosecution	\$98	\$2,708	
MGT	Bureau of Justice Assistance Grant 15-16	Support public safety - Community Prosecution	\$805	\$4,201	
MGT	School Crossing Guard Donation Fund	Contributions to support the School Crossing Guard program	\$0	\$3,006	
DAS	Animal Control Enhancement	Support shelter operations and/or programs	\$150,000	\$107,200	
DAS	City Animal Control Facility	Support animal shelter operations	\$0	\$3,940	
DAS	K. Robinson Animal Shelter	Support animal shelter operations	\$0	\$14,155	
DAS	I'vor O'Connor Morgan Trust	Support housing and programs for homeless dogs	\$0	\$57,960	
DAS	Dallas Animal Welfare Fund	Assist citizens with violations of Dallas City Code, Chapter 27	\$0	\$4,970	
DAS	Animal Services On-Line Donations	Contributions to support Dallas Animal Services	\$0	\$7,719	
DAS	Animal Control Enhancement 87D	Support shelter operations and/or programs	\$0	\$236,138	
DAS	Animal Services Operation Support	Support shelter operations and/or programs	\$0	\$43,809	
LIB	Humanity Texas 2018	Support exhibition titled "Texas Czechs: Rooted in Tradition"	\$0	\$1,000	
		Reimbursement of administrative costs associated with the Property Assessed Clean Energy (PACE)			
ECO	Clean Energy Program	program	\$0	\$195,489	
DPD	Police Donations	Contributions to support the Dallas Police Department	\$0	\$236,524	
DPD	Various Task Forces	Reimburse overtime for sworn officers working various Federal, State and local task forces	\$600,000	\$367,468	
			\$750,903	\$1,286,287	
		TOTAL GRANTS, TRUST, AND OTHER BUDGET	\$28,547,481	\$1,286,287	\$29,833,768