

# Memorandum



CITY OF DALLAS

DATE December 22, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas County Interlocal Agreement for Older Adult Services Program**

This memo is to provide an update on the Dallas County Older Adult Senior Nutrition Program being implemented at the Martin Luther King, Jr. Center and West Dallas Multipurpose Center.

On January 24, 2018, the Office of Community Care will seek authorization from the City Council to execute an Interlocal Agreement with Dallas County to operate its Senior Nutrition Program at the Martin Luther King, Jr. Center located at 2901 Pennsylvania Avenue and the West Dallas Multipurpose Center located at 2828 Fish Trap Road. The contract period for this program is October 1, 2017 through September 30, 2018, and will provide health, nutrition, recreation, education and social services programming to senior residents. A Request for Proposal will be issued in Spring 2018 by the Dallas Area Agency on Aging (DAAA) to extend and operate the Program after September 30, 2018. Dallas County is currently under contract with DAAA to administer the program. It is the intent of the City to respond to this RFP.

There is no cost consideration to the City. However, the City's primary responsibilities are to provide space at the Martin Luther King, Jr. and West Dallas Multipurpose Center from 8:30 a.m. to 2:30 p.m., Monday through Friday. The County's primary responsibilities are to operate the program to include providing a manager, administering and planning daily activities, coordinating and providing transportation for daily trips and special events, monthly reporting, and other duties necessary to implement the program.

Should you have any further questions, please let me know.



Nadia Chandler Hardy  
Chief of Community Services

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billerae Johnson, City Secretary (Interim)  
Daniel F. Solis, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, Assistant City Manager (Interim)  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors