

# Memorandum



CITY OF DALLAS

DATE April 6, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **April 11, 2018 Council Agenda M/WBE Participation Overview**

For your information staff is providing you with the summary below of M/WBE Participation for the voting items scheduled for the April 11, 2018 Council Agenda. The total contract award amount, consisting of 18 agenda items, is \$6.8M with an overall M/WBE participation of 32.71%. As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.6%	25.0%	36.3%	23.8%	18.0%

## Highlighted Items

**Item Number 31** is a three-year master agreement for general and sewer hoses, repair clamps, parts, and accessories. These products are delivered on an as needed basis. As a result, this contract does not provide any subcontracting opportunities. Therefore, this item resulted in 0% M/WBE participation on an 18.0% goal.

**Item number 33** is supplemental agreement No. 4 for credit card payment processing services for numerous departments. This contract is being serviced with proprietary software. As a result, this contract does not provide any subcontracting opportunities. Therefore, this item resulted in 0% M/WBE participation on a 23.8% goal.

Please feel free to contact me if you have any questions or should you require additional information.

Zarin D. Gracey  
Interim Managing Director  
Office of Business Diversity

c: T.C. Broadnax, City Manager  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billierae Johnson, City Secretary (Interim)  
Daniel F. Solis, Administrative Judge  
Majed A. Al-Ghafry, Assistant City Manager  
Jo M. (Jody) Puckett, Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Nadia Chandler Hardy, Chief of Community Services  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors