

# Memorandum



CITY OF  
DALLAS

DATE May 5, 2017

TO The Honorable Mayor and Members of the City Council

SUBJECT City Manager's Proposed FY 2017-18 HUD Consolidated Plan Budget  
Community Development Commission Recommendation

On May 4, 2017 at their monthly meeting, the Community Development Commission (CDC) voted to accept the City Manager's Proposed FY 2017-18 HUD Consolidated Plan Budget as presented. Attached is a summary that provides more insight into their review.

The City Manager's Proposed FY 2017-18 HUD Consolidated Plan Budget, including the CDC's recommendation, will be presented to the City Council on May 17.

Please contact me if you have any questions or need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

## Attachment

c: Community Development Commission  
T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizar Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Raquel Favela, Chief of Economic Development & Neighborhood Services

Jo M. (Jody) Puckett, P.E., Assistant City Manager (Interim)  
Eric D. Campbell, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Cheritta Johnson, Chief of Community Services (Interim)  
Theresa O' Donnell, Chief of Resilience  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 5, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **Overview of Community Development Commission Recommendations for City Manager's Proposed FY 2017-18 Consolidated Plan Budget**

As we recommend to approve the City Manager's Proposed 17-18 Budget, the Community Development Commission (CDC) wanted to provide a narrative noting that after subcommittee meetings to address the individual line items and dig into the programs being executed with these HUD grants there were no recommendations because the CDC felt that the City Manager had addressed some of our prior concerns and taken direction from the Council priorities.

Through the citizen comment process (8 meetings and 508 written comments) and the new town hall formats allowing constituents to voice their issues as well as a more proactive CDC, City Manager Broadnax had clear input reflected in his proposed budget. Commissioners also served on the Continuum of Care, the Ryan White Planning Council, Grow South, DART Citizens Board and Homeless Commission to ensure we understood the needs of the community, gaps in funding and where we could be impactful. We also met and presented to the Senior Affairs Commission and had presentations from Purchasing, the City Manager, Housing, Neighborhood Plus and conducted a bus tour to see best practices, underserved areas and better understand the unique social service needs of our citizens.

Given the diminishing funding from these HUD grants (Community Development Block Grant, Emergency Solutions Grant, HOME Investment Partnerships Program and Housing Opportunities for Persons with AIDS), CDC is always concerned for which programs to cease funding or which programs are better funded through the General Budget to allow for flexibility in execution to leverage moments of opportunity, potential matched funding, and create models of efficiency and transparency.

Specifically, with the capped public service portion of the Community Development Block Grant, we carefully examined the balance of spending between individuals and families (25%- home repair, mortgage assistance, community courts and code), youth (7%- afterschool and childcare services) and seniors (38%- home repair and services) and were thoughtful about the origin of these monies being from housing grants to ensure there were funds committed to infrastructure and fair housing.

The proposed budget made some program cuts including in the capped category of public services to comply with HUD rules. The recommendation was to zero out funding for training and employment for adults with disabilities. However, after eight years of funding this program, we felt that the program partner has enough financial sustainability that they can recover from the loss of their \$25,000 grant. No new program or funding is recommended for Economic Development in this budget. The one remaining line item is self-funded from revolving loan funds and diminishing each year as loans have paid off.

DATE May 5, 2017  
SUBJECT Overview of Community Development Commission Recommendations  
for City Manager's Proposed FY 2017-18 Consolidated Plan Budget

The funding to address homelessness was carefully crafted to support the Homeless Management Information System (HMIS) which is required by HUD will allow us as a city to apply for additional grants. The Homeless Operations line item also allows for an open market and competitive bid for those services which the commission appreciated.

We have learned that the CDBG oversight funding for administration is broken up into two categories, fair housing and program oversight. Program oversight also includes citizen participation. Duties performed by this staff is specifically required by HUD in order to receive the funds. HOME administrative funds are used to repay the general fund or other sources for billable hours when city staff work on HOME funded projects.

In all, we've reviewed the CAPER report as well to examine the metrics, educate ourselves about the wait lists/needs unmet. The CDC will be very invested in the recommendations of the new Assessment of Fair Housing that is currently underway as well as the new 5-Year Consolidated Plan which will be developed for HUD and guide our process in the coming years along with Council's input.

Thank you for your review of the background to the CDC decision to approve the City Manager's 17-18 Proposed Budget without recommendation. We strive to ensure the funded programs match the citizens and city priorities.



Kristine Schwope, Chair  
Community Development Commission

#### Attachment

c: Community Development Commission  
T.C. Broadnax, City Manager  
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Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 5, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **High Level Census Briefing on May 17th**

On Wednesday, May 17th, the U.S. Census Bureau-Denver Region will be kicking off the 2020 Census process by hosting an informational presentation to outline how the Census Bureau is preparing to count Texans for the upcoming 2020 Census. They will be discussing their plans for the regional office, innovations that are coming with 2020, jobs that will be available in the area, the operational timeline, and a discussion around tactics to prevent an undercount. Due to the importance of the Census, and that Dallas/Fort Worth has been selected as the location for 2020 Census regional operations, we want to make you aware of this event, and invite you to attend. The event will be held from 9:00 am – 12:00 pm at the North Central Texas Council of Governments Offices (616 Six Flags Drive #200, Arlington, TX 76011). Attached is a copy of the invitation and the agenda for the event.

Please let me know if you have any questions or require additional information.

A handwritten signature in blue ink, appearing to read 'Kimberly Bizar Tolbert'.

Kimberly Bizar Tolbert  
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Jody Puckett, Acting Assistant City Manager  
Eric D. Campbell, Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Richard Hill, Acting Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council



# *Invitation*

America gets just one chance each decade to count its population. The data collected by the decennial census determine the number of seats each state has in the U.S. House of Representatives and are used to distribute billions in federal funds to local communities.

The North Central Texas Council of Governments and United States Census Bureau cordially invite you to a meeting where you can learn what your community needs to do to get ready for the 2020 Census. This will also be your opportunity to provide valuable input.

## **The Road to 2020**

**May 17, 2017**

**9:00 a.m. to 12:00 p.m.**

**North Central Texas Council of Governments Offices**

Please register at <http://www.nctcog.org/ris/census/2020/workshop.asp>.



**North Central Texas  
Council of Governments**



*Denver Region*

# The Road to 2020

## AGENDA

Wednesday, May 17, 2017  
North Central Texas Council of Governments  
616 Six Flags Drive  
Arlington, TX 76005

- 9:00 Welcome & Introductions  
**City Official**  
**Cathy Lacy**, Regional Director  
**Vicki McIntire**, Assistant Regional Director
- 9:30 The 2020 Census: A New Design for the 21<sup>st</sup> Century  
**Vicki McIntire**  
Why we conduct a census  
Primary uses of decennial census data  
The environment in 2020  
Innovation areas
- 10:00 Field Operations  
**Vicki McIntire**  
Census Tests  
Recruiting & Jobs  
Timeline
- 10:30 Break
- 10:45 Geographic Programs  
**Jim Castagneri**, Geographer  
Types of Geography  
Geographic Partnership Opportunities
- 11:15 Community Partnership and Engagement Program  
**Pauline Nunez**, Partnership Specialist  
Hard to Count Populations  
Complete Count Committee  
Media  
Statistics in Schools
- 11:50 Critical Next Steps
- 11:55 Questions & Answers



# Memorandum



CITY OF DALLAS

DATE May 5, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **Citizens Bond Task Force and Subcommittees Minutes for the April 21<sup>st</sup> Week**

Following up on the Taking Care of Business – May 2, 2017 email sent by the City Manager, attached are the summaries of last week's Citizens Bond Task Force and Subcommittees meetings.

Please feel free to contact me if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry', written over a light blue circular stamp.

Majed A. Al-Ghafry  
Assistant City Manager

#### Attachment

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
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Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors





## Citizen Bond Task Force

**Meeting Date:** April 24, 2017

**Convened:** 5:40 p.m. **Adjourned:** 8:35 p.m.

Introductory remarks were made by Mayor Michael S Rawlings and City Manager T.C. Broadnax welcoming all members and thanking them for their participation in this new and important process. Both Mayor Rawlings and Mr. Broadnax stated that there is a large amount of work to be completed during the next month in order to advise the City Council on the priorities and projects to be selected. Mr. Broadnax's new direction, by forming this Task Force, will necessitate the willingness of everyone to open-minded listening, asking tough questions and making compromises to put forward the best Bond Program for Dallas. He noted that the two scheduled bus tours are intended for all committee members to view and experience neighborhoods they may not normally visit.

**Committee Members Present:**

Michael Sorrell, Chair  
Chad West, District 1  
Ben Leal, District 2  
Greg Demus, District 3  
James Birdsong, District 5  
Eva Elvove, District 6  
Judith Richardson, District 7  
Zaphey Williams, District 8  
Megan Airitam, District 9  
Sam Merten, District 10  
Phil Sahuc, District 11  
Kristine Schwope, District 12  
Claire Stanard, District 13  
Philip Haigh, District 14

**Committee Members Absent:**

Phil Foster, District 4

Majed A. Al-Ghafry, Assistant City Manager and liaison to the Task Force, introduced the Subcommittee Chairs, and noted that Vice Chairs would be selected by the next meeting. He provided a presentation which focused on the Committee's overall processes and goals. Subcommittee members were dismissed to their assigned meetings rooms.

Chair, Michael Sorrell, asked each committee member to introduce themselves and provided a brief description of the district they represent. Mr. A. Al-Ghafry continued engaging the committee with an opportunity to ask questions and participate in a general discussion regarding expectations as they move forward with the process. The primary discussion was regarding System Wide Projects and how they affect the overall Bond Program.

The subcommittee members returned to the Task Force Committee, and provided brief updates regarding their accomplishments during the evening.

Staff was asked to provide the following information for the next meeting:

- A contact sheet for each of the committee members
- Copies of the 2006 and 2012 Programs project list

The meeting was adjourned at 8:35 p.m. by Michael Sorrell, Chair.

## Citizen Bond Task Force Streets Subcommittee

**Meeting Date:** April 24, 2017

**Convened:** 6:17 p.m. **Adjourned:** 7:55 p.m.

Introductory remarks were made by Buzz Crutcher, Chair.

**Committee Members Present:**

Elva Friesenhahn	District 1
Mark Stephens	District 2
Dr. Tracey Brown	District 3
David King	District 4
Guadalupe Robles	District 6
Michael Davis	District 7
Thomas Callahan	District 8
Ryan Boyd	District 9
Susan Morgan	District 10
Mert Jessen	District 11
Tom DuPree	District 12
Wade Vache	District 13
Patrick Kennedy	District 14

**Committee Members Absent:**

Joe Slepka, District 5

Buzz Crutcher, Chair, asked the subcommittee to appoint a Vice-Chair for the next meeting. He wanted to give everyone time to consider the position, so no vote was taken during this meeting.

Rick Galceran, Director of Streets and Mobility Services, provided a presentation on Citywide projects and needs along with Staff members Tim Starr, and Aurobindo Majumdar. An explanation of the Pavement Condition Index (PCI) system of rating road conditions, A-E was given. Rick Galceran explained the Capital Bond Program process and identified the five propositions. Rick Galceran also explained the difference between system-wide and district specific projects.

The following items were requested as follow up for staff:

- A spreadsheet was requested to include totals for each district to include PCI ratings for alleys, sidewalks, planned street applications (resurfacing, slurry seal, reconstruction, etc.), signals and lighting.
- A list of the complete needs inventory for signals, alleys, and streets were requested.
- An interactive map or web address was requested for the location of the projects.
- Committee members had questions regarding the length of time it takes to execute funded CBP projects.

The meeting was adjourned at approximately 7:55 p.m. by Buzz Crutcher, Chair.

# Citizen Bond Task Force

## Flood Protection and Storm Drainage Subcommittee

**Meeting Date:** April 24, 2017

**Convened:** 5:36 p.m. **Adjourned:** 7:30 p.m.

Introductory remarks were made by Michael Lunceford, Chair.

**Committee Members Present:**

Michael L. Lunceford  
Rose I. Rodriguez, District 1  
Oscar Monsibais, Jr., District 2  
Grant Galliford, District 5  
Pat Stephens, District 6  
Scott Henderson, District 7  
Vita Choice, District 8  
Ken Montgomery, District 9  
Colin Hildinger, District 10  
Ramon Miguez, District 11  
Robert Murphy, District 12  
Joseph Hollinshead, District 13  
Julie Jones, District 14

**Committee Members Absent:**

Dorothy Whaley, District 3  
Ethel Smith, District 4

Michael Lunceford, Chair, asked the subcommittee to appoint a Vice-Chair. The subcommittee unanimously appointed Rose Rodriguez, District 1, as Vice-Chair of the Flood Protection and Storm Drainage Subcommittee.

Sarah Standifer, Director of Trinity Watershed Management, provided a presentation on Flood Protection and Storm Drainage. The subcommittee asked a number of questions of staff to help each member gain a better understanding of the flood protection and storm drainage system throughout the City.

The following items were requested as follow up for staff:

- Provide a map showing drainage with the port system.
- A report showing flood protection and storm drainage projects by category (Flood Management, Storm Drainage Relief, Erosion control, etc.) and by rating score (An Excel report will be provided to the subcommittee members prior to the next meeting on Thursday, April 27<sup>th</sup>.)
- A report ranking the top 10 projects

The subcommittee has requested they be allowed to tour on a regular meeting night instead of on Saturday, if possible. Projects requested to be seen on the tour include pump stations, TWM's Flood Control Operations Center as well as erosion projects.

The meeting was adjourned at approximately 7:30 p.m. by Michael Lunceford, Chair.

## Citizen Bond Task Force Parks and Trails Subcommittee

**Meeting Date:** April 24, 2017

**Convened:** 6:20 p.m. **Adjourned:** 7:37 p.m.

Introductory remarks were made by Robert Abtahi, Chair. Members introduced themselves until 6:26 p.m.

**Committee Members Present:**

Fred Pena, Council District 1  
Jesse Moreno, Council District 2  
A.J. Johnson, Council District 3  
Brian Spencer, Council District 5  
Linda Neel, Council District 6  
Jesse Smith, Council District 9  
Robb Stewart, Council District 10  
Amy Monier, Council District 11  
Robert T. Richard, Council District 12  
Crayton Webb, Council District 13  
Paul Sims, Council District 14  
Robert Abtahi, Place 15

**Committee Members Absent:**

Joseph Deans, Council District 4  
Matt Nicolett, Council District 7  
LaShate Williams, Council District 8

**Staff Present:**

Willis Winters, Director, Park and Recreation Department  
Louise Elam, Assistant Director, Park and Recreation Department  
Leong Lim, Senior Park Manager - Design, Engineering and Site Development, Park and Recreation Department  
Trent Williams, Senior Park Manager - Facilities Development, Park and Recreation Department  
Peter Bratt, Manager II, Park and Recreation Department

At 6:26 p.m., Robert Abtahi, Chair, asked the subcommittee to appoint a Vice-Chair. Jesse Moreno moved that Amy Monier be nominated as Vice Chair. The subcommittee unanimously appointed Amy Monier, as Vice-Chair of the Parks and Trails Subcommittee.

At 6:28 p.m., Willis Winters, Director of the Park and Recreation Department, briefed the Subcommittee on the 2017 Bond Program Orientation for Parks and Trails. Louise Elam, Assistant Director of Planning and Design continued the briefing at 6:36pm and concluded the briefing at 7:02 p.m. The subcommittee asked questions regarding the presentation from 7:02 p.m. to 7:34 p.m.

The subcommittee requested the staff follow up on the following items:

- Provide an overview of the previous work done to prepare for the bond program by the Park and Recreation Board
- Staff requested to put together a list of needs that would fit into other propositions

- \$25M does not seem to be enough money for land acquisition. Need more
- At Thursday's meeting, staff was requested to brief on the work that had already been done on the bond program
- Update match funding list and how much money has been raised to date.
- Question on the plans for Bachman Lake – heard that there was going to be less lake area
- Question on match funding – will outside organizations still provide funding, even if they don't get bond funds?

The subcommittee requested to be briefed on the following at the April 27, 2017 meeting:

- Information on match funding projects
- Information on previous work on the bond program

The meeting was adjourned at approximately 7:37 p.m. by Robert Abtahi, Chair.

# Citizens Bond Task Force

## Economic Development and Housing Subcommittee

**Meeting Date:** April 24, 2017

**Convened:** 6:07 p.m. **Adjourned:** 7:40 p.m.

### Opening

The first meeting of the Citizens Bond Task Force was called to order by Chairman Black.

<b>Committee Members Present:</b>	<b>Committee Members Absent:</b>
Hammond Perot – Office of Economic Development	
Cynthia Rogers-Ellickson - Housing	Xavier Allen Henderson - District 8
Chairman - Albert Black	Edward Okpa – District 11
Ryan Behring - District 1	
Jorge Garza – District 2	
Sandra Aldridge – District 3	
Jasmond Anderson – District 4	
Tony Shidid District 5	
James Armstrong – District 6	
Diane Ragsdale -District 7	
Barbara Arrendondo – District 9	
Ben Brewer – District 10	
Cara Mendelsohn – District 12	
James Garner – District 13	
Ross Williams - District 14	

Chairman Black, asked the subcommittee to appoint a Vice-Chair. The subcommittee unanimously appointed James Garner, District 13, as Vice-Chair of the Office of Economic Development and Housing Subcommittee.

Hammond Perot, Assistant Director of the Office of Economic Development, and Cynthia Rogers-Ellickson, Interim Assistant Director provided a presentation on the 2017 Capital Bond Program. Hammond and Cynthia answered questions pertaining to the presentation. The subcommittee asked a number of questions to staff to help each member gain a better understanding of the prior Bond Program projects.

The following items were requested as follow up for staff:

- Chairman Black requested that contact information for each committee member be shared among the group.
- Ryan Behring requested information on increased tax revenue resulting from the prior Bond Program investments.
- Ben Brewer requested to hear from bond partners at a future committee meeting.
- Ross Williams had questions about housing vouchers and will email his questions.
- Jasmond Anderson asked to look at historical past bonds 10-15 yrs. to see the return.

- Chairman Black asked requested that Committee questions be collected and shared with the Committee; his office (Georgie) will assist.

### **New Business**

### **Adjournment**

Meeting was adjourned at 7:40 p.m. by Chairman Black. The next general meeting will be at 5:30 p.m. on April 27, 2017, in Civil Service Board Room 1<sup>st</sup> Floor.

Minutes submitted by: Catrena Cain

Approved by:



**Citizen Bond Task Force  
Critical Facilities Subcommittee**

**Meeting Date:** April 24, 2017

**Convened:** 6:19 p.m.    **Adjourned:** 8:06 p.m.

**Committee Members Present:** Miguel Solis, Chair; Alendra Lyons, Vice-Chair; Doug Taylor, District 1; Sarah McCraw, District 2; Dr. Andrea Hilburn, District 3; Joe Carreon, District 6; Lasonya D. Moore, District 8; Kevin Taylor, District 9; Karen Blumenthal, District 10; Daniel Powell, District 12; Gay Donnell, District 13; Jeremy Stephens, District 14

**Committee Members Absent:** Rachel Hardaway, District 4; Ron Points, District 5; Jill Louis, District 11

**Staff Present:** Errick Thompson, EBS Director; David Trevino, Sr. Program Manager; Robert Van Buren, Sr. Architect; Melissa De La Cruz, Assistant to EBS Director

Introductory remarks were made by Mr. Solis, Chair.

The committee reviewed page 15 of the Citizens Bond Task Force overview booklet which contains the purpose of the meetings, basic guidelines, definition of a meeting, and the definition of deliberation in a meeting. Mr. Solis reviewed basic rules of engagement and proposed Robert's Rules of Order as the standard for facilitating discussions. No questions were noted and all agreed. Mr. Solis asked the subcommittee to appoint a Vice-Chair and called for nominations. Karen Blumenthal, Daniel Powell, and Alendra Lyons were nominated. By majority vote, the subcommittee appointed Alendra Lyons, District 7 representative, as Vice-Chair of the Critical Facilities Subcommittee.

Errick Thompson, Director of Equipment and Building Services and Staff Liaison to the subcommittee, provided a presentation on Critical Facilities and an overview of information included in the subcommittee binders provided to each member. Mr. Solis then asked the subcommittee to review page 13 and 14 of the overview booklet and read the key responsibilities and general guidelines of what is being requested of the subcommittee. The meeting was then opened to discussion and the subcommittee asked several questions of staff to help each member gain a better understanding of the critical facilities projects throughout the City.

The following items were requested as follow up for staff:

- Provide details on preliminary public/private partnerships for Vickery Meadow and Forest Green libraries.
- Provide more information on the concept of SE Service Center and OCMC freeing up other properties for economic development.
- Provide a list of "Tier two" projects for consideration beyond the preliminary \$120M critical facilities list.
- Provide details on how the City manages grant making and fundraising.
- Provide information on where the private dollars flow in from for the public/private partnerships on some of the projects.
- Provide information on how the project costs are estimated.
- Provide additional information on the DPD Reality-Based Training Village.
- Provide more information on specific projects included in the "various facilities" projects (HVAC, ADA, Roofs) listed on the Preliminary Critical Facilities list.

The subcommittee discussed the field trip dates and possible options for doing field trips on other dates based on staff availability. Mr. Solis also asked the subcommittee to send him a list of locations members would like more information on and suggested dates/times for field trips by the end of the day Tuesday, April 25, 2017. Mr. Solis moved to adopt the subcommittee meetings scheduled through May 11, 2017, this motion was seconded by Daniel Powell, and the motion passed unanimously. The subcommittee was asked to send Mr. Solis any items they would like to discuss at meetings to include on the agenda. Mr. Solis shared his contact information with the subcommittee: phone (409) 540-2160, and email [msolis6924@msn.com](mailto:msolis6924@msn.com). The subcommittee was also asked to email any staff questions they may have to [melissa.delacruz@dallascityhall.com](mailto:melissa.delacruz@dallascityhall.com).

The meeting was adjourned at approximately 8:06 p.m. by Miguel Solis, Chair.



# Citizen Bond Task Force

**Meeting Date:** April 27, 2017

**Convened:** 7:30 p.m. **Adjourned:** 9:45 p.m.

Introductory remarks were made by Chair Michael Sorrell to discuss subcommittee reports

**Committee Members Present:**

Michael Sorrell, Chair  
Chad West, District 1  
Ben Leal, District 2  
Greg Demus, District 3  
James Birdsong, District 5  
Eva Elvove, District 6  
Zaphey Williams, District 8  
Megan Airitam, District 9  
Sam Merten, District 10  
Phil Sahuc, District 11  
Kristine Schwope, District 12  
Claire Stanard, District 13  
Philip Haigh, District 14

**Committee Members Absent:**

Phil Foster, District 4  
Judith Richardson, District 7

Chair, Michael Sorrell, asked each subcommittee chair to provide a summary/updates regarding their accomplishments during their evening meetings.

The Flood Protection and Storm Drainage subcommittee discussed their system wide priorities and district wide programs. In their meeting, they planned their first field trip which will take place during their May 1st meeting and their final field trip will take place on May 6<sup>th</sup>. During their field trip, they will tour the operations control center, erosion sites, and pump stations. In addition, they adopted some guiding principles for their discussions for project selection.

The Critical Facilities subcommittee discussed the organization of their meetings, they will receive staff presentations of each type of critical facilities throughout the meetings.

04/28 – Police facilities, library facilities, and public-private partnerships

05/01 – Fire facilities and broader project cost estimates

05/04 – EBS, housing and community facilities, and code facilities

05/08 – cultural facilities & rec centers

05/09 – call for amendments

05/10 – call for amendments closes

05/11 – finalize projects for CBTF recommendation

Police gave a presentation on the Reality Based Training Village. Libraries also gave a presentation. Field trips will be held on Saturday (4/29) and Saturday (5/6). The subcommittee will tour Fire Station 7, Fire Station 13, the Renner Frankford Library, OCMC, North Central Patrol, Forest Green Library and an alternate site for that branch. Outstanding items include Tier 2 projects – projects that did not make the initial lists presented to the Critical Facilities subcommittee.

The Economic Development and Housing subcommittee discussed a field trip for next Thursday (5/4), which will also include community members and developers attending the field trip to discuss the projects. The subcommittee will also be focusing on researching where previous bond monies have been spent already.

The Parks and Trails subcommittee studied the previous work that had been done by staff in regards to projects for the anticipated earlier proposed Bond Program. They broke up projects by the three categories, no monetary amounts were assigned at the meeting for each category. Discussion of cross subcommittee projects and the public-private project opportunities also took place. For future meetings, the subcommittee will do three separate budgets: one for 15% of the Bond Program, one for 20% of Bond Program, and one for 25% of Bond Program. The subcommittee is also tentatively scheduled to conduct their field trip on Thursday (5/4).

The Streets subcommittee discussed their system wide (5) and system wide district participation projects (21). Staff discussed projects with matching funds and the subcommittee determined these projects should be given priority. The subcommittee approved and recommended all 5 system wide projects and 10 system wide district participation projects move forward to be considered by the CBTF. The remaining system wide district participation projects will be discussed at the May 1<sup>st</sup> meeting. The subcommittee is scheduled to conduct their field trip on Saturday (4/29).

After the subcommittee presentations, the Citizens Bond Task Force selected Kristine Schwope, District 12, to serve as Vice Chair of the Citizens Bond Task Force. The Citizens Bond Task Force also voted to change their meeting times to 6:30 p.m. to 8:30 p.m. for the remainder of their meetings. This will allow them to be in place to start hearing subcommittee presentations earlier and take care of any other business at the beginning of their meetings instead of the end. The Citizens Bond Task Force also will join the subcommittee field trips where feasible.

# Citizen Bond Task Force Streets Subcommittee

**Meeting Date:** Thursday, April 27, 2017

**Convened:** 5:45p.m.

**Adjourned:** 7:46 p.m.

Introductory remarks were made by Buzz Crutcher, Chair.

**Committee Members Present:**

Elva Friesenhahn	District 1
Mark Stephens	District 2
Dr. Tracey Brown	District 3
David King	District 4
Guadalupe Robles	District 6
Michael Davis	District 7
Thomas Callahan	District 8
Ryan Boyd	District 9
Susan Morgan	District 10
Mert Jessen	District 11
Tom DuPree	District 12
Wade Vache	District 13

**Committee Members Absent:**

Joe Slepka	District 5
Patrick Kennedy	District 14

City staff in attendance were Rick Galceran, Tim Starr, Haytham Hassan and Aurobino Majumdar.

Buzz Crutcher asked for volunteers to be considered for the position of vice chair who would preside in his absence. Susan Morgan, District 10 and Tom Dupree, District 12 volunteered. Tom Dupree was elected by the committee.

Mobility & Street Services Director explained the System-Wide Funding Leverage Project spreadsheet, identifying projects that have been moved to other categories.

- Alley projects were diverted to the district specific category
- Cockrell Hill-La Reunion to Singleton was tabled
- McKinney/Cole Two-way conversion was tabled. A DPD accident report was requested.

System-Wide projects were discussed with members asking questions and responses from staff.

Of the System-Wide projects considered ten were approved and two tabled. Buzz Crutcher mentioned that the review of the remaining projects will be agenda items for the next meeting.

A System-Wide District Participation Project Map was distributed to the committee.

Staff provided an updated district specific list. Spreadsheets and maps are forthcoming.

Buzz Crutcher reminded the committee that the field trip is scheduled for Saturday, April 29, 8:00 a.m. The committee was asked to review projects in their respective districts and suggest those to visit on the fieldtrip. A show of hands indicated five members planned to attend the field trip. One member who couldn't attend requested photographs be taken.

# Citizen Bond Task Force

## Flood Protection and Storm Drainage Subcommittee

**Meeting Date:** April 27, 2017

**Convened:** 5:36 p.m. **Adjourned:** 7:20 p.m.

Opening remarks were made by Michael Lunceford, Chair.

**Committee Members Present:**

Michael L. Lunceford, Chair  
Rose I. Rodriguez, District 1, Vice-Chair  
Oscar Monsibais, Jr., District 2  
Grant Galliford, District 5  
Pat Stephens, District 6  
Scott Henderson, District 7  
Ken Montgomery, District 9  
Colin Hildinger, District 10  
Ramon Miguez, District 11  
Robert Murphy, District 12  
Joseph Hollinshead, District 13  
Julie Jones, District 14

**Committee Members Absent:**

Dorothy Whaley, District 3  
Ethel Smith, District 4  
Vita Choice, District 8

**Clarification of Task Force and Subcommittee Roles**

Michael Lunceford took a few minutes to go over the Task Force's role in the 2017 Bond Program as well as the role of the Flood Protection and Storm Drainage Subcommittee's to ensure all participants clearly understood the goals of the subcommittee.

**Tours**

The subcommittee made the decision to take tours on the following dates/times:

**May 1<sup>st</sup>** – Trinity Watershed Management Flood Control Operations Center, located at 2255 Irving Blvd. and various pump stations along the floodway. The participants will meet at 2255 Irving Blvd. at 5:30 p.m. and will begin the tour from there.

**May 6<sup>th</sup>** – Various erosion control project sites and other related drainage sites

**Overview of Basic Terminology and System Wide Overview and Updates**

Tawnya Lane, Senior Engineer with Trinity Watershed Management Department, presented Floodplain Management 101, to help participants gain a better understanding of overall floodplain management, pump stations, etc.

The Trinity Watershed Management staff answered questions and provided additional information regarding the overall flood protection system, pump stations, Flood Control Operations Center, warning systems, etc.

The subcommittee decided the following will be used as a guideline for the Flood Protection and Storm Drainage propositions for the Bond Program:

Guiding Principles/Discussions

- Look at projects with highest rate of return?
- Recognize neighborhood needs?
- Repetitive flood loss, small allocation for flexibility?
- Do you rank more than \$80M so there is a set of next steps for planning purposes or if more funding is available through current/future bond or operational funding?
- With funded projects, leveraging is important?
- Possible consideration of erosion control under other funding?
- Consider neighborhood agreement on approach?
- Consider synergy with other propositions (streets)?
- System-wide District projects?
- System wide priority
  - Operations Center – proximity to levee system on existing City property
  - Trinity Portland Pump Station

Prioritize: System

Local: Repetitive loss

The meeting was adjourned at 7:20 p.m.



# Citizen Bond Task Force Parks and Trails Subcommittee

**Meeting Date:** April 27, 2017

**Convened:** 5:45 p.m. **Adjourned:** 7:26 p.m.

**Committee Members Present:**

Fred Pena, Council District 1  
Jesse Moreno, Council District 2  
A.J. Johnson, Council District 3  
Brian Spencer, Council District 5  
Jesse Smith, Council District 9  
Robb Stewart, Council District 10  
Amy Monier, Council District 11  
Robert T. Richard, Council District 12  
Paul Sims, Council District 14  
Robert Abtahi, Place 15

**Committee Members Absent:**

Joseph Deans, Council District 4  
Matt Nicolett, Council District 7  
LaShate Williams, Council District 8  
Linda Neel, Council District 6  
Crayton Webb, Council District 13

**Staff Present:**

Willis Winters, Director, Park and Recreation Department  
Louise Elam, Assistant Director of Planning and Design, Park and Recreation Department  
John Jenkins, Deputy Director, Park and Recreation Department  
Trent Williams, Senior Park Manager - Facilities Development, Park and Recreation Department  
Jared White, Manager II – Mobility Planning, Mobility and Streets Services  
Peter Bratt, Manager II, Park and Recreation Department  
Liz Wittle, Park and Recreation Department

Robert Abtahi, Chair, opened the meeting at 5:45pm.

At 5:47 p.m. Louise Elam, Assistant Director of Planning and Design, presented the “2017 Bond Program – Planning Work to Date” briefing to the subcommittee. The briefing concluded at 6:13 p.m. Subcommittee members discussed and asked questions from 6:13 p.m. to 6:26 p.m. The subcommittee requested the staff follow up on the following items:

- The subcommittee directed staff present \$120M, \$160M and \$200M proposed bond packages at the Monday, May 1, 2017 meeting. The subcommittee requested a breakdown for previous bond programs that shows the percentages for projects funded under system-wide, system-wide/district, and district projects.
- Staff to provide a list of trails currently listed in the Streets Proposition list for the Monday, May 1 meeting.

At 6:26 p.m., Louise Elam, Assistant Director of Planning and Design, presented the “2017 Bond Program – Projects with Match Funding Commitments” briefing to the subcommittee. The briefing concluded at 6:40

p.m. Subcommittee members discussed and asked questions from 6:40 p.m. to 7:05 p.m. The subcommittee requested the staff follow up on the following items:

- Provide list of partners with funding status for projects *(I thought that's what was already done on 4/27)*
- Provide analysis on what partial matches can fund partner projects

At 7:06 p.m., Robert Abtahi, Chair, presented the "Cross Committee Projects" briefing to the subcommittee. The briefing concluded at 7:12 p.m. Subcommittee members discussed and asked questions from 7:12 p.m. to 7:18 p.m. The subcommittee requested the staff follow up on the following items:

- An electronic copy of the 2016 Economic Impact Study
- An electronic copy of previous Bond program briefings to Park Board and Council Committees since 2015
- Information on the percentage that went to Citywide projects versus Council District projects in the 1998, 2003, 2006, and 2012 bond programs.
- What percentage Park Propositions have received of the total bond program amount in the past
- Focus of Streets Funding Request (Jared White will report at Monday, May 1 meeting)

The subcommittee voted for not having tour on April 29 (8 in favor, 2 opposed (Sims and Spencer).The subcommittee requested for a legal ruling from the City Attorney's Office whether if a group of the subcommittee gets together for a tour on their own, does that violate a quorum.

The subcommittee will be presented with preliminary staff recommendations at the May 1, 2017 meeting.

The meeting was adjourned at approximately 7:26 p.m. by Robert Abtahi, Chair.

# Citizens Bond Task Force

## Economic Development and Housing Subcommittee

**Meeting Date:** April 27, 2017

**Convened:** 5:30 p.m. **Adjourned:** 7:29 p.m.

### Opening

The second meeting of the Citizens Bond Task Force Economic Development and Housing Subcommittee was called to order by Vice Chairman James Garner.

<b>Subcommittee Members Present:</b>	<b>Subcommittee Members Absent:</b>
Vice Chairman James Garner – District 13	Chairman - Albert Black
Sandra Aldridge – District 3	Ryan Behring - District 1
Edward Okpa – District 11	Jorge Garza – District 2
Xavier Allen Henderson - District 8	Jasmond Anderson – District 4
Ben Brewer – District 10	Diane Ragsdale -District 7
Tony Shidid - District 5	James Armstrong – District 6
Barbara Arrendondo – District 9	Cara Mendelsohn – District 12
Ross Williams - District 14	
Hammond Perot – Economic Development	
Bernadette Mitchell - Housing	
Cynthia Rogers- Ellickson – Housing	
Catrena Cain – Economic Development	

Vice Chairman Garner began the meeting by briefing the committee on the agenda for today's meeting.

Hammond Perot, Assistant Director of the Office of Economic Development, provided a presentation to address the return on investment (ROI) the City receives questions from the previous meeting. Hammond answered questions from the Subcommittee pertaining to the presentation.

Cynthia Rogers- Ellickson, Assistant Director of Housing, distributed examples of Bond and Federal projects that Housing has completed over the past few years. Cynthia answered questions pertaining to the handouts. The subcommittee asked a number of questions and requested the following information from Cynthia:

- Ross Williams requested to know what percentage of the land of the housing projects discussed is City is owned.
- Ross Williams asked for the acreage of the housing projects discussed.

Bernadette Mitchell, Director of Housing, provided a perspective on why Bonds are needed. Bernadette provided the committee with handouts, discussed Affordability vs. Availability, and responded to a number of questions.

Vice Chairman Garner wrapped up the meeting by informing the committee that the next meeting will begin with continued discussions about potential Bond ideas. The Committee agreed to conduct site visits on Thursday, 5/4 instead of Saturday, 4/29. Transportation to the sites was also discussed. Cynthia presented the idea of meeting principals on site tours. Part of Monday's agenda will be to pick a site for Thursday's site visit. Cynthia agree to send out an email to confirm all committee members that will attend the site visit Thursday in preparation for accurate transportation.

### **Adjournment**

Meeting was adjourned at 7:29 p.m. by Vice Chairman James Garner. The next general meeting will be at 5:30 p.m. on May 1, 2017, in the Civil Service Board Room 1<sup>st</sup> Floor.

Minutes submitted by: Catrena Cain

Approved by:

## Citizen Bond Task Force Critical Facilities Subcommittee

**Meeting Date:** April 27, 2017

**Convened:** 5:31 p.m.    **Adjourned:** 7:17 p.m.

**Committee Members Present:** Miguel Solis, Chair; Alendra Lyons, Vice-Chair; Doug Taylor, District 1; Sarah McCraw, District 2; Dr. Andrea Hilburn, District 3; Joe Carreon, District 6; Lasonya D. Moore, District 8; Kevin Taylor, District 9; Karen Blumenthal, District 10; Daniel Powell, District 12; Gay Donnell, District 13; Jeremy Stephens, District 14

**Committee Members Absent:** Rachel Hardaway, District 4; Ron Points, District 5; Jill Louis, District 11

**Staff Present:** Errick Thompson, EBS Director and Staff Liaison; David Trevino, Sr. Program Manager; Robert Van Buren, Sr. Architect; Melissa De La Cruz, Assistant to EBS Director; Karl Zavitkovsky, Office of Economic Development Director; Paul Schuster, DPD Sr. Corporal; Tammie Hughes, DPD Assistant Chief; Jeffery Cotner, DPD Deputy Chief; David Pughes, DPD Interim Chief; Jo Guidice, Library Director; Clinton Lawrence, Library Assistant Director

Introductory remarks were made by Mr. Solis, Chair.

Mr. Solis addressed the need for the subcommittee meeting to end promptly at 7:30 p.m. so he could report to the Citizens Bond Task Force (CBTF) meeting directly after the subcommittee meeting. Mr. Solis also proposed that meetings be utilized to answer questions from the last meeting, then take a deeper look at the critical facilities projects scope. Tonight's meeting will include presentations from Dallas Police, Dallas Library, and information on public/private partnerships. Future meetings will focus on information as follows: May 1<sup>st</sup> – Fire and project cost estimates; May 4<sup>th</sup> – EBS, Housing and Community Svcs, and Code facilities; May 8<sup>th</sup> – Cultural Affairs and Recreation facilities; May 11<sup>th</sup> – finalize recommendations to CBTF. Mr. Solis asked members to begin collecting any amendments to the current facilities list to introduce on May 11<sup>th</sup>. On May 9<sup>th</sup>, Mr. Solis will send out a call for amendments and will request they be submitted to staff no later than 5pm on May 10<sup>th</sup>. On May 11<sup>th</sup>, the subcommittee meeting will focus on discussing and voting on amendments and on coming to a consensus on the final list of projects to report back to the CBTF. Daniel Powell requested a follow up email with dates and topics listed, which Mr. Solis stated will be included in the minutes provided to members.

The subcommittee members submitted sites and dates for field trip visits, the submissions indicated both Saturdays worked and the following sites were requested for visits: Forest Green Library and alternate sites, Oak Cliff Municipal Center, Renner Frankford Library, Fire Station #7, Fire Station #13, and North Central Patrol Station. Any other requests for site visits should be emailed to [melissa.delacruz@dallascityhall.com](mailto:melissa.delacruz@dallascityhall.com). If site visits are not available, additional information should be provided by staff. Karen Blumenthal stated she had a prior commitment on Saturday, April 29<sup>th</sup> and requested the Forest Green Library visit be moved to Saturday, May 6<sup>th</sup>. There were no objections to move this visit and the amendment to move the Forest Green Library to the May 6<sup>th</sup> visit was made. Errick Thompson stated that a van will transport members from City Hall to the field trip locations or members can also drive themselves and an itinerary for the trip will be provided to those driving themselves. Dr. Andrea Hilburn moved to adopt the field trip schedule, which was seconded by Daniel Powell. The motion passed unanimously.

The subcommittee then discussed requests from last meeting to be addressed in future meetings. Mr. Solis then requested the status and timeline on two data type requests: 1.) Tier 2 projects beyond the Preliminary Critical Facilities Project list, and 2.) information on specific projects listed as "various facilities" on the Preliminary Critical Facilities list. Errick Thompson stated staff is working on the requests and information will be provided no later than the May 1<sup>st</sup> meeting. Mr. Solis requested this information be sent electronically as soon as possible. Each meeting, the Chair is reserving a section called "Requests for Information" towards the end of meeting to allow members to submit requests to staff for additional information. The Chair also requested members refrain from contacting site staff members in various City departments to avoid confusion and to direct requests to the staff liaison. Members were asked to email their questions to [errick.thompson@dallascityhall.com](mailto:errick.thompson@dallascityhall.com).

Dallas Police Department (DPD) Police Deputy Chief Jeff Cotner gave a presentation on the Reality-Based Training Center. The meeting was then opened to discussion and the subcommittee asked several questions of staff to gain a better understanding of this project's use and the City's need for this type of facility. Library Director Jo Guidice and Economic Development Director Karl Zavitkovsky gave a presentation on the Vickery Meadow Library Branch, the Forest Green Library replacement, and public/private

partnerships. The meeting was then opened to discussion and the subcommittee asked several questions of staff to gain a better understanding of the City's needs for these projects and possible alternatives to address these needs.

The following items were requested as follow up for staff:

- Provide a preliminary idea of what \$6.5m for the Reality-Based Training Center will provide.
- Provide the top ten cities who have a facility similar to the Reality-Based Training Center DPD is requesting.
- Request Brett Wilkinson, Director of Intergovernmental Services, provide information on pursuing grants for the City.
- Provide information on what the Kalita Humphreys Theater is currently used for.
- Provide information on the facilities requested by email from Kevin Taylor (Bath House Cultural Center, Kalita Humphreys Theater, Eloise Lundy Recreation Center, and Ridgewood-Blecher Recreation Center).
- Provide information on specific projects included in the "various City facilities" projects (HVAC, ADA, Roofs) listed on the Preliminary Critical Facilities list.
- Provide a list of "Tier two" projects for consideration beyond the preliminary \$120M critical facilities list.
- Provide separated cost estimates for the libraries on the Needs Inventory listed as "design, renovate, and expand."

The subcommittee requested staff provide follow up responses to all members instead of only the member requesting the information. Clarification on who should attend the overall CBTF meeting following the subcommittee meeting was discussed and Mr. Solis stated that for now, only the Chair is required to attend the CBTF meeting and it is optional for the other members. Closing comments were then made reminding members that the minutes will reflect future meeting topics; a call for amendments is planned for May 9<sup>th</sup> and will close by 5pm on May 10<sup>th</sup>; the van for the field trip visits will leave City Hall at 8am on Saturday, April 29<sup>th</sup> and members can also drive themselves; and as questions arise, members are asked to email [errick.thompson@dallascityhall.com](mailto:errick.thompson@dallascityhall.com). On Monday staff will provide the Tier 2 list and the breakdown of the "various facilities" projects.

The meeting was adjourned at approximately 7:17 p.m. by Miguel Solis, Chair.

# Memorandum



CITY OF DALLAS

DATE May 5, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT 2017 Drinking Water Week Art Contests

Each year, City of Dallas Water Utilities sponsors art contests to teach school children the importance of conserving water and how they and their families can help. The contests are in celebration of National Drinking Water Week held this year from **May 7-13, 2017**.

This year's theme is **"Water Is Awesome!"** Entries from first through twelfth grade students were judged for artistic talent and knowledge of water conservation issues. An awards recognition reception will be held at Dallas City Hall (**6<sup>th</sup> floor in the Flag Room**), on **May 12, 2017 from 9:00 AM-10:30 AM**. Samples of the grand prize winners' artwork which are displayed on posters, messenger bags and t-shirt will be distributed to you early next week.

We are delighted to honor this year's contest winners. They were selected from grades 1<sup>st</sup> through 5<sup>th</sup> for the 2017 Poster Contest; grades 6<sup>th</sup> through 8<sup>th</sup> for the T-Shirt Contest; and grades 9<sup>th</sup> through 12<sup>th</sup> for the Visual Art and Digital Media Contest.

- 2017 Poster Contest winner: Kelton Chen, 3<sup>rd</sup> grade, Dallas Art Studio
- 2017 T-Shirt Contest winner: Angelina Wu, 8<sup>th</sup> grade, Dallas Art Studio
- 2017 Visual Arts Contest winner: Arianna Hidalgo, 11th grade, W.T. White High School
- 2017 Digital Media Contest winner: Cristian F. Carrillo, 11th grade, H. Grady Spruce High School

It is always exciting to see how receptive young people are to the water conservation message and the 2017 winners are great examples.

Please let me know if you should need additional information.

A handwritten signature in black ink, appearing to read 'Jill Jordan'.

Jill A. Jordan, P.E.  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Larry E. Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Raquel Favela, Chief of Economic Development & Neighborhood Services

Jo M. (Jody) Puckett, P.E., Assistant City Manager (Interim)  
Eric D. Campbell, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Cheritta Johnson, Interim Chief of Community Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors