

Memorandum



CITY OF DALLAS

DATE June 23, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Community Care and Office of Procurement Services Agenda Item 47– June 28, 2023**

On June 28, 2023, the following Office of Procurement Services item will be considered by City Council:

Item 47: Authorize a subrecipient service contract for a one-year service contract in the amount of \$1,742,000, with a one-year renewal option in the amount of \$858,000 as detailed in the Fiscal Information section, for a non-profit grant program to assist community-based non-profit organizations by providing funding for operational expenses for the Office of Community Care - United Way of Metropolitan Dallas, most advantageous proposer of four - Not to exceed \$2,600,000 - Financing: Coronavirus State and Local Fiscal Recovery Fund (subject to annual appropriations)

Background

The COVID-19 pandemic and resulting economic downturn negatively impacted many local nonprofit organizations as they have reported increased demand for services and often had fewer fundraising opportunities during the pandemic due to social distancing. This item authorizes a subrecipient service contract with United Way of Metropolitan Dallas (United Way), to implement the Nonprofit Assistance Program. They will provide small grants to Dallas nonprofit organizations to mitigate negative financial impacts during the COVID-19 pandemic.

A Request for Proposal (RFP) was released to seek a subrecipient for the development and administration of a grant process for Dallas-based nonprofits serving Dallas residents. Through a nonprofit organization, the Office of Community Care was seeking to assist community-based non-profit organizations by providing funding through a grant process for operational expenses, including, but not limited to expenses such as rent, utilities, staff salaries and benefits, cleaning supplies, and programs supplies incurred between March 3, 2021 and December 31, 2024, and resulting from the COVID-19 pandemic and/or in response to needs caused by pandemic, to Dallas-based nonprofit organizations that deliver social services programming. To demonstrate need, Applicants will be required to provide documents demonstrating anticipated or actual loss of revenue for the period of March 3, 2021 through December 31, 2024.

United Way was chosen as the most advantageous proposer of four through the RFP procurement process.

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As the subrecipient, United Way will develop an application to assess eligibility and needs, review funding requests and ensure alignment with program statement and funding eligibility, provide grants to awarded agencies, and provide regular status reports to the Office of Community Care.

The Nonprofit Assistance Program is funded through the American Rescue Plan Act (ARPA) funding through the United States Department of the Treasury (Treasury) for State and Local Fiscal Recovery Funds (SLFRF).

If you have any questions, please contact me or Office of Community Care Director, Jessica Galleshaw, at Jessica.galleshaw@dallas.gov.



M. Elizabeth (Liz) Cedillo-Pereira
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors