

Memorandum



CITY OF DALLAS

DATE March 31, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – March 30, 2023**

In this week's issue of Taking Care of Business are the following topics:

New Information

- Small Business Center B2B Connect Meeting with the Minority Design Professionals
- FreshStart Employment Program Weekly Pre-Screening
- Budget Services 2023 National Community Development Week and Community Tour

Weekly Updates

- Convention and Event Services Weekly Event Report
- Office of Procurement Services New Opportunities
- Office of Homeless Solutions Update
 - Street Outreach Update
 - H.A.R.T/eam Update
- Media Inquiries

NEW INFORMATION

Small Business Center B2B Connect Meeting with the Minority Design Professionals

The Small Business Center B2B Connect meeting with Minority Design Professionals Council (MDPC) connects members with City of Dallas Departments. At the event, there will be round table sessions, in which members can meet individually in a group setting with staff from City Departments. This is the first series of the B2B Connect meetings which will occur monthly. The City Departments that will be featured are Dallas Water Utilities, Public Works, Transportation, and Aviation. Should you have any questions, please contact Jesse Saldana, Program Administrator for/of the Small Business Center, at Jesse.Saldana@dallas.gov.

FreshStart Employment Program weekly pre-screening

On-site applicant pre-screening to determine eligibility for the FreshStart Employment Program and employment with the City of Dallas is being conducted every Tuesday from 12:00 PM to 5:00 PM at the West Dallas Multipurpose Center, 2828 Fish Trap Rd. Dallas, TX 75212. Also, FreshStart Employment Program is hosting a Hiring Event on Thursday, April 6, 2023, from 9:00 AM to 2:00 PM at J. Erik Jonsson Central Library 6th floor, 1515 Young St. Dallas, TX 75201.

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Should you have any questions, please contact Marcus Stewart, Reentry Workforce Coordinator for the Small Business Center at marcus.stewart@dallas.gov or freshstartemployment@dallas.gov.

2023 National Community Development Week and Community Tour

The City of Dallas along with the Community Development Commission (CDC) will celebrate the annual National Community Development (NCD) Week during the week of April 10-14, 2023. The main objective of NCD Week is to educate and inform elected officials and residents on the importance of the Community Development Block Grant (CDBG) Program, its impact on the community, and the need for increased program funding. This is a great opportunity for our community leaders and representatives to learn firsthand how funding has impacted Dallas residents.

Multiple activities are planned throughout the week starting on Monday, April 10, 2023, with a press release to kick off the week. Below is the schedule for the remainder of the week. Please let us know if you or a representative from your office who wishes to attend.

- Monday, April 10 – Department Informational Tables/City Hall Lobby event: 10:00 am -2:00 pm
- Tuesday, April 11 – CDC onsite visit to Oak Empowered Inc. (400 S. Zang Blvd., Dallas, TX 75208): 10:00 am
- Wednesday, April 12 – Proclamation read at City Council meeting
- Thursday, April 13 – Open House at La Maison (AIDS Services of Dallas property, new 16-unit HOWPA housing project at 511 N. Lancaster Avenue) at 2:00 pm
- Friday, April 14 – Social Media Blast
- Saturday, April 15 – CDC Annual Community Tour of selected projects: 8:30 am - 2:00 pm

During the community tour, the CDC will visit U.S. Department of Housing and Urban Development (HUD) funded CDBG, HOME, ESG, and HOPWA projects. This year's tour will include visits to the Galbraith Multifamily Housing development, 2400 Bryan Street (downtown Dallas); Austin Street Center for Community Engagement, 1717 Jeffries St., Dallas, TX 75226; Services of Hope Walk-thru Food Pantry Program, 1137 Conveyor Lane, Dallas, TX 75247; and the Catholic Charities – Marillac Community Center, 2843 Lapsley St., Dallas, TX 75212. Should you have any questions or concerns, please contact Chan Williams, Assistant Director in the Budget, and Management Services.

WEEKLY UPDATES

Convention and Event Services Weekly Event Report

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should

you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at rosa.fleming@dallas.gov.

Office of Procurement Services New Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City’s [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ23-PBW-3006	Street Reconstruction Group 17-6004
BG23-00021810	Auto Glass and Tinting
BIZ23-00021717	School Crossing Guard Program
BQ23-00021524	Rental and Maintenance of Portable Toilets
BW23-00021775	Outdoor Warning System Maintenance & Service

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). The City of Dallas Office of Procurement Services will host in-person and virtual meetings to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an appointment, please contact Denita Lacking-Quinn, at Denita.quinn@dallas.gov or call 214.670.5542.

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services at Danielle.thompson@dallas.gov.

Office of Homeless Solutions Updates
OHS Street Outreach Update

The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Housing Forward, is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The DRTRR Community Dashboard is live and may be found [here](#).

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Please see the attached schedule for homeless encampment cleaning the week of March 27 through March 31, 2023. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time and weather allows. We appreciate everyone's patience.

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at Christine.Crossley@dallas.gov.

Departmental and Community Outreach

Outreach began conducting educational visits to various City departments, businesses, apartment complexes, and communities to educate them on the processes for the H.A.R.T/eam and OHS Street Outreach on February 15, 2023. To request a visit to your department or for any community requests please reach out to Outreach Manager, Lisa Rand, at Lisa.Rand@dallas.gov.

H.A.R.T/eam Update

The Homeless Action Response Team (H.A.R.T/eam) is led by the Office of Homeless Solutions (OHS) and encompasses four teams comprised of a core team of the following: Crisis Intervention Team (CIT), Dallas Animal Services (DAS), Dallas Marshals, and Code Compliance (Code). This team is supplemented by Parks and Recreation, Dallas Fire & Rescue, and Public Works as needed. The purpose of H.A.R.T/eam. is to provide a quick response to immediate safety concerns around homeless encampments and hot spots. To report a critical issue regarding an encampment or panhandling, please submit a service request to 311 or the OurDallas smartphone app. For any questions or concerns please reach out to H.A.R.T/eam Supervisor, LaTonya Bias at LaTonya.Bias@dallas.gov. The teams are assigned and respond to time-sensitive, critical issues received via 311 and/or via email which are defined as:

- Issues raised by City Leadership and members of City Council requests
- Issues presenting an immediate safety concern (the presence of firearms, uncontrolled fires, reports of threatening behavior)
- Any issues which would derail the normal street outreach service resolution process
- Panhandling

Please see the attached overview for the H.A.R.T/eam's outreach services for the week of March 20 through March 26, 2023, and the encampment resolution schedule for March 27 through April 2, 2023.

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Media Inquiries

As of March 27, 2023 the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). Should you have any questions please contact Catherine Cuellar, Director of Communications, Outreach and Marketing at catherine.cuellar@dallas.gov.

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from March 21st – 27th. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis, at dominique.artis@dallasfire.gov.

- One Shot Outside Thomas Jefferson High School
- DFR Responds to Sudden Spike in Suspected Overdose Calls
- Opioid Response Team Highlighted by NBC 5
- One Dead in South Dallas Accident
- DFR Trainees Impacted by COVID-19 Mandate

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax
City Manager

c: Tammy Palomino, Interim City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors