Memorandum

DATE May 9, 2014

TO Honorable Members of the Quality of Life & Environment Committee:
Sandy Greyson (Vice Chair), Adam Medrano, Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

SUBJECT Quality of Life & Environment Committee Meeting Agenda

Monday, May 12, 2014, 9:00 a.m.
Dallas City Hall - 6ES, 1500 Marilla St., Dallas, TX 75201

The agenda for the meeting is as follows:

1. Call to Order
   Dwaine R. Caraway
   Chair

2. Approval of April 28, 2014 Minutes
   Dwaine R. Caraway
   Chair

3. Uptown Ciclovia Event for May 26, 2014
   Joseph Pitchford
   Board Member, Uptown Dallas, Inc.
   Angela Hurt
   Steering Committee Member, Uptown Dallas, Inc.

4. Update on Bicycle Helmet Ordinance
   Keith Manoy
   Assistant Director, Public Works

5. Update on Stormwater Pollution Efforts
   Joey Zapata
   Assistant City Manager

Upcoming Agenda Items

6. Authorize a three-year service contract for sports officiating services for Park and Recreation –
   May 14, 2014 Council Agenda
   Dwaine R. Caraway
   Chair

7. Adjourn

Please let me know if you have any questions.

Dwaine R. Caraway
Chair

“Dallas: the City that Works: Diverse, Vibrant and Progressive”
NOTICE: A quorum of the Dallas City Council may attend this Council committee meeting.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
Quality of Life & Environment Committee
Meeting Record

Meeting Date: April 28, 2014  Convened: 9:10 a.m.  Adjourned: 9:58 a.m.

Members Present:  Members Absent:
Dwaine R. Caraway, Chair  Briefing Presenters
Sandy Greyson, Vice Chair
Rick Callahan
Lee M. Kleinman
Adam Medrano
Carolyn R. Davis

Members Absent:

Staff Present:
Joey Zapata, Jimmy Martin, Liz Hernandez, Jared White, Chris Bowers, Dennis Ware, John Rogers, Lynetta Kidd, Valanda Quaite, Priscylla Bento, Eric Izuora

Special Guests:

AGENDA:

1. Approval of April 14, 2014 Minutes
Presenter(s):

Action Taken/Committee Recommendation(s):

A motion was made to approve the minutes of April 14, 2014.

Motion made by: Rick Callahan  Motion seconded by: Lee M. Kleinman
Item passed unanimously: ☒  Item passed on a divided vote: ☐
Item failed unanimously: ☐  Item failed on a divided vote: ☐

2. Storm Water Pollution Prevention Efforts

Presenter(s): Joey Zapata

Action Taken/Committee Recommendation(s):
The purpose of this presentation was to brief the Committee on current efforts to prevent stormwater pollution caused by lawn maintenance activities.

The Committee requested: a review of ordinances regulating the use of lawn care equipment and noise; a notice of increased enforcement be sent to lawn maintenance companies; and information about bulk trash put out times be given to lawn maintenance companies.

**Motion made by:**

**Motion seconded by:**

- Item passed unanimously: □
- Item passed on a divided vote: □
- Item failed unanimously: □
- Item failed on a divided vote: □

### 3. Bicycle Helmet Ordinances

**Presenter(s):** Keith Manoy

The purpose of this briefing was to review the current bicycle helmet ordinance.

The Chair requested a review of previous council actions and informing facts; and outside stakeholder input at the May 12, 2014 committee meeting.

**Action Taken/Committee Recommendation(s):**

**Motion made by:**

**Motion seconded by:**

- Item passed unanimously: □
- Item passed on a divided vote: □
- Item failed unanimously: □
- Item failed on a divided vote: □

_____________________________________________

**Councilmember Dwaine R. Caraway**

Chair
Memorandum

DATE May 9, 2014

TO Honorable Members of the Quality of Life & Environment Committee: Dwaine R. Caraway (Chair) Sandy Greyson (Vice Chair), Adam Medrano, Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

SUBJECT Uptown Ciclovia Event for May 26, 2014

On Monday, May 12th, Uptown Dallas, Inc. will brief the Quality of Life & Environment Committee on the Uptown Ciclovia Event which is scheduled for May 26, 2014.

Please contact me if you have any questions or need additional information.

Joey Zapata
Assistant City Manager

Attachment

CC: Honorable Mayor and Members of the City Council A.C. Gonzalez, City Manager Warren M.S. Ernst, City Attorney Craig D. Kinton, City Auditor Rosa A. Rios, City Secretary Daniel F. Solis, Administrative Judge Ryan S. Evans, Interim First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager Forest E. Turner, Assistant City Manager Charles M. Cato, Interim Assistant City Manager Theresa O'Donnell, Interim Assistant City Manager Jeanne Chipperfield, Chef Financial Officer Shawn Williams, Interim Public Information Officer Elsa Cantu, Assistant to the City Manager – Mayor & Council

"Dallas, the City that Works: Diverse, Vibrant and Progressive"
Uptown Ciclovia Event for May 26, 2014

Presented to:
The Quality of Life & Environment Committee - May 12, 2014

Joseph Pitchford
Uptown Dallas, Inc. Board Member

Angela Hunt
Steering Committee Member
// UPTOWN CICLOVÍA

RIDE • STROLL • BIKE • WALK
JUMP • MOVE • ROLL • RUN
STRETCH • SKATE • CHAT
EXERCISE • LONGBOARD • CELEBRATE
RIDE • STROLL • BIKE • WALK
JUMP • MOVE • ROLL • RUN
Ciclovía (si:klo’vi:a)

- An international movement to occasionally close major urban streets to automobile traffic
- Allow only pedestrians, bikes, rollerblades, strollers, etc.
- Also known as “Open Streets”
“Open Streets” events exist today in more than 100 North American cities, including:

- Los Angeles
- New Orleans
- Montreal
- Louisville
- Oklahoma City
- Boston
- New York
- San Francisco
- Chicago
- Toronto
- Austin
- Houston
- Fort Worth
- Brownsville
- San Antonio
‘Síclovía’ San Antonio

- Managed by the YMCA & the City of San Antonio
- 2.3 mile route from Alamo Plaza to Lion’s Field
- Two Síclovía events a year
- +/- 50,000 participants in April 2013
Uptown Ciclovía 2014

• Managed in partnership with YMCA Dallas
• A free neighborhood event open to all
• Health & Wellness/Family Orientation
• No alcohol sales

• Memorial Day, May 26, 2014, 10am-3pm
Uptown Ciclovia Route ~ 2014

- 1.25 mile street closure
- Connects the Katy Trail to Klyde Warren Park & The Dallas Arts District
- Creates a 4.75 mile car-free pedestrian route
Uptown Ciclovía Sponsors

Hillcrest Bank     REI     The Rustic     University of North Texas at Dallas

As of May 2014
Uptown Ciclovía In-Kind Support

As of May 2014
For more information visit:
www.uptownciclovia.org
www.facebook.com/uptownciclovia
Memorandum

DATE | May 9, 2014

TO | Honorable Members of the Quality of Life & Environment Committee: Dwaine R. Caraway (Chair)
Sandy Greyson (Vice Chair), Adam Medrano, Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

SUBJECT | Update on Bicycle Helmet Ordinance

On Monday, April 28th, Quality of Life & Environment Committee members requested background information on the development and adoption of the 1996 bicycle helmet ordinance, and public input at its next meeting.

On Monday, May 12th, the Quality of Life & Environment Committee will be briefed on the requested information. Public input will be sought following the briefing.

Please contact me if you have any questions or need additional information.

Joey Zapata
Assistant City Manager

Attachment

c: | Honorable Mayor and Members of the City Council
A.C. Gonzalaz, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinon, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Sdies, Administrative Judge
Ryan S. Evans, Interim First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Forest E. Turner, Assistant City Manager
Charles M. Cato, Interim Assistant City Manager
Theresa O’Donnell, Interim Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Shawn Williams, Interim Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

"Dallas, the City that Works. Diverse, Vibrant and Progressive"
Update on Bicycle Helmet Ordinance

Presented to the Quality of Life & Environment Committee

May 12, 2014
Purpose

- On Monday, April 28\textsuperscript{th}, Quality of Life & Environment Committee members requested background information on the development and adoption of the 1996 bicycle helmet ordinance, and public input at its next meeting.
- This briefing will provide the requested information.
- Public input will be sought following the briefing.
# Background

<table>
<thead>
<tr>
<th>State Government</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>73rd Texas State Legislature</td>
<td>HB 2247 – Requires a helmet be worn by all bicycle operators and passengers&lt;br&gt;Dealers will need to provide purchaser of bicycle a written explanation of the law&lt;br&gt;Require that a dealer may not lease a bicycle to a person without determining that a helmet is in the possession of each person who will operate or ride the bicycle</td>
<td>Introduced March 11, 1993&lt;br&gt;Left pending in committee May 11, 1993</td>
</tr>
<tr>
<td>73rd Texas State Legislature</td>
<td>HB 1978 – Gave the Texas Department of Public Safety the responsibility for establishing criteria for a training curriculum and certification for instructors to teach bicycle safety</td>
<td>Introduced March 10, 1993</td>
</tr>
<tr>
<td>Governor</td>
<td>Signed HB 1978</td>
<td>June 18, 1993</td>
</tr>
</tbody>
</table>
## Prior Actions

<table>
<thead>
<tr>
<th>Council Committee/ Commission</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health, Youth, and Human Services Committee</td>
<td>Requested a draft ordinance requiring bicycle helmets for all ages and one for under 17 years of age</td>
<td>October 9, 1995</td>
</tr>
<tr>
<td>Public Safety Committee</td>
<td>Briefed on the proposed ordinance by the City Attorney’s Office</td>
<td>December 4, 1995</td>
</tr>
<tr>
<td>Youth Commission</td>
<td>Voted in opposition of proposed ordinance, but in support of bicycle training and education</td>
<td>December 14, 1995</td>
</tr>
</tbody>
</table>
## Prior Actions

<table>
<thead>
<tr>
<th>Council Committee/ Commission</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Services Commission</td>
<td>Voted in favor of proposed all ages ordinance</td>
<td>December 18, 1995</td>
</tr>
</tbody>
</table>
| Health, Youth, and Human Services Committee & Youth Commission – Joint Public Hearing | Of the 73 people who spoke at the public hearing:  
• 44 Supported ordinance for all ages  
• 25 Supported ordinance for persons under 17 years of age  
• 4 Spoke in opposition to the ordinance | January 23, 1996 |
| Health, Youth, and Human Services Committee | Recommended that an open-age ordinance be forwarded to the full council with a recommendation for approval; the full council would determine the specific age group | February 12, 1996 |
## Prior Actions

<table>
<thead>
<tr>
<th>Committee/Council</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Council Briefing</td>
<td>Staff briefing, summarized on pages 7-11</td>
<td>May 15, 1996</td>
</tr>
</tbody>
</table>
Issues from Briefing

- Bicycle related head injuries and deaths were a serious public health concern and a product of preventable accidents
  - In 1993, 6,164 Texans died from accidents, 3,184 died from motor vehicle accidents and 57 were killed while riding bicycles
  - In Dallas, 1994 and 1995 surveys indicated that the number of cyclists who wore helmets averaged 5% – 23%
  - Only three cities in Texas had passed bicycle helmet ordinances
  - According to statistics, persons aged 0-19 have the highest percentage of bicycle-related head injuries and deaths; persons 60 and older have the second highest
Issues from Briefing

- Concerned that:
  - A mandatory bicycle helmet ordinance would be difficult to enforce, could result in minimal or selective enforcement, and could be counterproductive to establishing positive community relationships
  - A mandated bicycle helmet ordinance may reduce bicycle ridership
  - The ordinance seeks to legislate behavior for only one of the many causes of head injuries
  - The cost of providing helmets for all of its bicycle riders may present a serious burden to some families
  - In order to be effective, helmets must be properly fitted and worn correctly
  - Conclusions from various studies were stated as being often contradictory, confusing, inconclusive, and debatable due to differences in interpretation and methodologies of data collection
Staff Recommendations (1996)

- Enhance the existing bicycle public education program through the Dallas Police Department and the PWT’s Bicycle Coordinator
  - Collaborate with private businesses to define ways of reducing the cost of helmets
  - Develop incentives and ways to increase the use of bicycle helmets
- If a helmet ordinance were to be approved by Council, recommend that the ordinance mandate helmet use for persons of all ages
May 22, 1996 Council Action

<table>
<thead>
<tr>
<th>Motions</th>
<th>Option Details</th>
<th>Details Cont.</th>
<th>Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion A</td>
<td>Helmet required for all</td>
<td></td>
<td>Voting Yes: 10</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Voting No: 5</td>
</tr>
<tr>
<td>Motion B</td>
<td>Helmet required for under 17</td>
<td></td>
<td>Voting Yes: 4</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Voting No: 11</td>
</tr>
<tr>
<td>Motion C</td>
<td>No penalty for violation &amp;</td>
<td>Directed city manager to develop an education and outreach plan; and to</td>
<td>No Vote</td>
</tr>
<tr>
<td></td>
<td>No notification requirements of</td>
<td>provide a status report to council after twelve months</td>
<td></td>
</tr>
<tr>
<td></td>
<td>bicycle dealers</td>
<td></td>
<td></td>
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</tbody>
</table>

Motion A and motion B both contained an amendment which requires:
- A dealer to have a sign conspicuously posted on the dealer’s premises notifying all customers that it is a city ordinance violation to operate or ride a bicycle without a helmet;
- Require that a dealer may not lease a bicycle to a person without determining through physical observation that a helmet is in the possession of each person who will operate or ride the bicycle.
Draft Ordinance Options

- **Option 1:** No change to the ordinance. Anyone who rides a bicycle is required to wear a helmet.

- **Option 2:** Delete the helmet requirement entirely. No one will be required to wear a bicycle helmet.

- **Option 3:** Amend the ordinance to require bicycle helmets for minors only. The helmet ordinance currently defines minors as “any person under 17 years of age.”
Public Input
Memorandum

DATE May 9, 2014

TO Honorable Members of the Quality of Life & Environment Committee: Dwaine R. Caraway (Chair)
Sandy Greyson (Vice Chair), Adam Medrano, Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

SUBJECT Update on Stormwater Pollution Prevention Efforts

On Monday, April 28th, Quality of Life & Environment Committee members requested staff to implement a public information campaign to promote proper lawn waste management and develop draft ordinances to strengthen regulations.

On Monday, May 12th, the Quality of Life & Environment Committee will be briefed on completed and planned actions.

Please contact me if you have any questions or need additional information.

Joey Zapata
Assistant City Manager

Attachment

c:  Honorable Mayor and Members of the City Council
     A.C. Gonzalez, City Manager
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“Dallas, the City that Works: Diverse, Vibrant and Progressive”
Update on Stormwater Pollution Prevention Efforts

Presented to the Quality of Life & Environment Committee
May 12, 2014
On April 28, 2014, Quality of Life & Environment Committee members requested staff to implement a public information campaign to promote proper landscape waste management and develop draft ordinances to strengthen regulations.

This briefing will provide the committee an update on completed and planned actions.
## Action Timeline

<table>
<thead>
<tr>
<th>Action</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Letter to Landscape Companies:</td>
<td><strong>Mailed</strong> May 8, 2014 (attached)</td>
</tr>
</tbody>
</table>

- It is a violation to blow lawn debris into City streets and the stormwater system
- Code inspectors are taking enforcement action when violations are observed
- Quality of Life & Environment Committee will consider amendments to strengthen ordinances on landscape activities on May 27, 2014
### Action Timeline (Cont.)

<table>
<thead>
<tr>
<th>Action</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leaf Blower Blitz</td>
<td>May 8 and May 23, 2014</td>
</tr>
<tr>
<td>• Stormwater staff will be meeting with companies currently contracted with the city for landscape maintenance</td>
<td></td>
</tr>
<tr>
<td>• Staff will provide information on existing ordinances, tips for proper lawn waste management leaf blower etiquette, and a copy of the bulk waste schedule</td>
<td></td>
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</tbody>
</table>
### Action Timeline (Cont.)

<table>
<thead>
<tr>
<th>Action</th>
<th>Timeline</th>
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</thead>
<tbody>
<tr>
<td>City Staff Training</td>
<td>May and June 2014</td>
</tr>
<tr>
<td>• Stormwater Outreach personnel have scheduled in-house training to staff in departments that perform landscape maintenance for City facilities</td>
<td></td>
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</tbody>
</table>
### Action Timeline (Cont.)

<table>
<thead>
<tr>
<th>Action</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summer Media Campaign</strong></td>
<td><strong>June – September 2014</strong></td>
</tr>
<tr>
<td>• Trinity Watershed Management and the Public Information Office will implement English and Spanish advertisements for placement in newspapers, radio, television, cinema, electronic billboard and online banner ads</td>
<td></td>
</tr>
<tr>
<td>• The 2013 campaign included:</td>
<td></td>
</tr>
<tr>
<td>• Radio: ~1050 spots on 6 Stations</td>
<td></td>
</tr>
<tr>
<td>• TV: ~2900 spots on 7 stations</td>
<td></td>
</tr>
<tr>
<td>• Online Banners: ~1.5 million imprints on 7 websites</td>
<td></td>
</tr>
<tr>
<td>• Movie Theatres: ~13,350 spots on 37 screens</td>
<td></td>
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<tr>
<td>• Bill Boards: ~2,250,000 at 10 electronic billboard locations</td>
<td></td>
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<tr>
<td>• Print Media: 106 ads in 9 publications</td>
<td></td>
</tr>
<tr>
<td>Action</td>
<td>Timeline</td>
</tr>
<tr>
<td>---------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>July Water Bill Insert</td>
<td>July 2014</td>
</tr>
<tr>
<td>• Will provide English and Spanish information on proper lawn waste control and use of leaf blowers, including the potential fines for misuse</td>
<td></td>
</tr>
</tbody>
</table>
Committee Input for Draft Ordinance

- Potential regulations from April 28th meeting
  - Require catching bag on grass/leaf/debris blowers
  - Require City contracted companies to cover nearby storm drain inlets while working
  - Require business registration for landscape maintenance companies
  - Time of day noise restrictions on landscape maintenance activities on weekends
# Practices of Other Cities

<table>
<thead>
<tr>
<th>City</th>
<th>Leaf Blowing Ordinance</th>
<th>Staff Action</th>
<th>Legal time to Operate Lawn Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mesquite</td>
<td>Yes</td>
<td>If witnessed, cite $500-$2000; require them to blow back onto the property</td>
<td>7 a.m. to 10 p.m.</td>
</tr>
<tr>
<td>Richardson</td>
<td>Yes</td>
<td>Give verbal warning; seldom are citations issued</td>
<td>Sunrise to Sunset</td>
</tr>
<tr>
<td>Plano</td>
<td>Yes</td>
<td>If witnessed, require them to bag it</td>
<td>7 a.m. to 10 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1st time violator: education</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>2nd time violator: notice of violation</td>
<td></td>
</tr>
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<td></td>
<td></td>
<td>3rd time violator: citation</td>
<td></td>
</tr>
<tr>
<td>Carrollton</td>
<td>Yes</td>
<td>1st time violator: notice of violation issued to either the property owner, or crew leader if done by a contractor</td>
<td>7 a.m. to 10 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2nd time violator OR egregious violation: a citation</td>
<td></td>
</tr>
<tr>
<td>Austin</td>
<td>Yes, but through water quality code</td>
<td>Verbal warning and require them to clean up blown debris Egregious problems may be prosecuted</td>
<td>7 a.m. to 10 p.m.</td>
</tr>
</tbody>
</table>
Next Steps

• On May 27th, the Quality of Life & Environment Committee will consider amendments to strengthen ordinances on landscape activities to prevent storm water pollution.
Appendix
May 8, 2014

Ivy Oaks Landscaping Co.
1219 K Avenue
Plano, Texas 75074

Subject: Blowing Lawn Debris into the Stormwater System

Greetings:

Blowing lawn debris into City streets and the storm water system is a City Code violation and punishable by a fine of up to $2,000 fine.\textsuperscript{1} Beginning this month, City code inspectors are increasing enforcement. Please instruct your workers to follow the law by not blowing or depositing lawn debris into the street or into stormwater inlets.

Additionally, when landscape companies place bagged debris and brush at the customer’s curb for collection by the City’s Sanitation Services, the placement must be in compliance with the scheduled pick-up week for the address.\textsuperscript{2} Placements set out before or after the fixed schedule can result in citations being issued to homeowners. The 2014 brush pick-up information is available online at http://www.dallascityhall.com/sanitation/brush_and_bulky.html.

The Dallas City Council Quality of Life & Environment Committee is reviewing options to strengthen ordinances that regulate the use of landscape equipment at its meeting on May 27, 2014. Additional information regarding this meeting will be available online on Friday, May 23, 2014 at http://dallascityhall.com/committee_briefings/index.htm

Sincerely,

[Signature]

James Martin
Director
Code Compliance Services
214-670-3118
jimmy.martin@dallascityhall.com

\textsuperscript{1} Dallas City Code §19-118.2(d)(5) (“A person commits an offense if he discharges or permits the discharge of any of the following into the stormwater drainage system . . . Garbage, rubbish or yard waste.”). Dallas City Code §7A-5 (“No person shall sweep into or deposit in any gutter, street or other public place within the city the accumulation of litter from any building or lot or from any public or private sidewalk or driveway.”). The definition of “litter” in Dallas City Code Chapter 7 includes yard clippings and leaves.

\textsuperscript{2} Dallas City Code §18-4(e).
Memorandum

Date: May 9, 2014

To: Honorable Members of the Quality of Life and Environment Committee:
Dwaine R. Caraway (Chair), Sandy Greyson (Vice Chair), Adam Medrano,
Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

Subject: Authorize a Three-year Service Contract for Sports Officiating Services for
Park and Recreation – May 14, 2014 Council Agenda

On May 14, 2014, the City Council will consider authorizing a three-year service contract with
three successful lowest responsible bidders, for sports officiating services for Park and
Recreation. This action does not encumber funds; its purpose is to establish firm pricing for
services, for a specific term, which are ordered on an as needed basis.

This three-year service contract will provide sports officiating services to include referees,
umpires, timekeepers and scorekeepers for youth and adult sporting events sponsored by
Park and Recreation. The average cost for officiating services per game is approximately
$51.00 for youth sports (baseball, basketball, flag football, soccer, softball) and approximately
$24.50 for adult sports (basketball, softball).

These calculations are based on the estimated annual number of games included in the final
bid:
- 800 for youth basketball
- 1,292 for youth baseball
- 2,337 for youth soccer
- 208 for youth flag football
- 103 for youth fast pitch softball
- 7,235 for adult softball
- 250 for adult basketball

If you have questions, please contact me at 214-670-4071.

Willis C. Winters, FAIA, Director
Park and Recreation Department

c: Mayor and City Councilmembers
A.C. Gonzalez, City Manager
Rosa A. Rios, City Secretary
Warren M. S. Errat, City Attorney
Craig D. Kinton, City Auditor
Judge Daniel Solls, Judiciary
Ryan S. Evans, Interim First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
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Theresa O'Donnell, Interim Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Elsa Cantu, Assistant to the City Manager
Shawn Williams, Interim Public Information Officer
Mike Frosch, Director Business Development and Procurement

“Dallas - Together we do it better!”